



Miami-Dade Transportation
Planning Organization

TITLE VI REPORT OF ACTIVITIES



2019 - 2022

NON-DISCRIMINATION AND AMERICANS WITH DISABILITIES ACT (ADA)

The Miami-Dade TPO has set a policy that assures that no person shall on basis of race, color, national origin, sex, age, disability, family, or religious status, as provided by Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d), the Civil Rights Restoration Act of 1987, the Florida Civil Rights Act of 1992, and other nondiscrimination authorities be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

It is the policy of Miami-Dade County to comply with all requirements of the Americans with Disabilities Act (ADA). To request this document in accessible format please contact Elizabeth Rockwell at 305-375-1881 or Elizabeth.Rockwell@mdtpo.org.

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TITLE VI/NONDISCRIMINATION POLICY STATEMENT

Pursuant to Section 9 of US DOT Order 1050.2A, the Miami-Dade TPO assures the Florida Department of Transportation (FDOT) that no person shall on the basis of race, color, national origin, sex, age, disability, family or religious status, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 and the Florida Civil Rights Act of 1992 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

The Miami-Dade TPO further assures FDOT that it will undertake the following with respect to its programs and activities:

1. Designate a Title VI Liaison that has a responsible position within the organization and access to the Recipient's Chief Executive Officer.
2. Issue a policy statement signed by the Chief Executive Officer, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the Recipient's organization and to the public. Such information shall be published where appropriate in languages other than English.
3. Insert the clauses of *Appendix A and E* of this agreement in every contract subject to the Acts and the Regulations.
4. Develop a complaint process and attempt to resolve complaints of discrimination against sub-recipients. Complaints against the Recipient shall immediately be forwarded to the FDOT District Title VI Coordinator.
5. Participate in training offered on Title VI and other nondiscrimination requirements.
6. If reviewed by FDOT or USDOT, take affirmative action to correct any deficiencies found within a reasonable period, not to exceed ninety (90) calendar days.
7. Have a process to collect racial and ethnic data on persons impacted by your agency's programs.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining all federal funds, grants, loans, contracts, properties, discounts or other federal financial assistance under all programs and activities and is binding. The person whose signature appears below is authorized to sign this assurance on behalf of the Recipient.

Dated: June 1, 2022

By: Aileen Bouclé, AICP, Miami-Dade TPO Executive Director

APPENDIX A and E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "Contractor") agrees as follows:

- 1) **Compliance with Regulations:** The Contractor shall comply with the Regulations relative to nondiscrimination in Federally assisted programs of the U.S. Department of Transportation (hereinafter, "USDOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this Agreement.
- 2) **Nondiscrimination:** The Contractor, with regard to the work performed during the contract, shall not discriminate on the basis of race, color, national origin, sex, age, disability, religion or family status in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- 3) **Solicitations for Subcontractors, including Procurements of Materials and Equipment:** In all solicitations made by the Contractor, either by competitive bidding or negotiation for work to be performed under a subcontract, including procurements of materials or leases of equipment; each potential subcontractor or supplier shall be notified by the Contractor of the Contractor's obligations under this contract and the Regulations relative to nondiscrimination on the basis of race, color, national origin, sex, age, disability, religion or family status.
- 4) **Information and Reports:** The Contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a Contractor is in the exclusive possession of another who fails or refuses to furnish this information the Contractor shall so certify to the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* as appropriate and shall set forth what efforts it has made to obtain the information.
- 5) **Sanctions for Noncompliance:** In the event of the Contractor's noncompliance with the nondiscrimination provisions of this contract, the *Florida Department of Transportation* shall impose such contract sanctions as it or the *Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* may determine to be appropriate, including, but not limited to:
 - a. withholding of payments to the Contractor under the contract until the Contractor complies, and/or
 - b. cancellation, termination, or suspension of the contract, in whole or in part.

- 6) **Incorporation of Provisions:** The Contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Contractor shall take such action with respect to any subcontract or procurement as the *Florida Department of Transportation, the Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration, and/or the Federal Motor Carrier Safety Administration* may direct as a means of enforcing such provisions including sanctions for noncompliance. In the event a Contractor becomes involved in, or is threatened with, litigation with a sub-contractor or supplier as a result of such direction, the Contractor may request the *Florida Department of Transportation* to enter into such litigation to protect the interests of the *Florida Department of Transportation*, and, in addition, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.
- 7) **Compliance with Nondiscrimination Statutes and Authorities:** Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21; The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects); Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex); Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27; The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age); Airport and Airway Improvement Act of 1982, (49 USC§ 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex); The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not); Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131 --12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38; The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. §47123) (prohibits discrimination on the basis of race, color, national origin, and sex); Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations; Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 7 4087 to 7 4100); Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

TITLE VI DISCRIMINATION COMPLAINT PROCEDURES

The Miami-Dade Transportation Planning Organization (TPO) values diversity and both welcomes and actively seeks input from all interested parties, regardless of cultural identity, background, or income level. Moreover, the Miami-Dade TPO does not tolerate discrimination in any of its programs, services, or activities. The Miami-Dade TPO will not exclude participation in, deny the benefits of, or subject to discrimination anyone on the grounds of race, color, national origin, sex, age, disability, religion, income, or family status. The Miami-Dade TPO will actively work to ensure inclusion of everyone in our community so that Miami-Dade TPO programs, services, and activities represent the diversity of the county.

The purpose of the Miami-Dade TPO's Title VI Program is to establish and implement procedures that comply with Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, the Americans with Disabilities Act of 1990 (ADA), as well as other related federal and state statutes and regulations. These procedures have been adopted to conform to Federal Transit Administration (FTA) and Federal Highway Administration (FHWA) regulations, as well to Florida Department of Transportation (FDOT) guidelines.

COMPLAINT PROCEDURE

A. Filing of Title VI Complaints of Discrimination

- A. Any person who believes that he or she, or any specific class of persons, has been subjected to discrimination based on race, color, national origin, sex, age, handicap/disability, income status or retaliation prohibited by the Title VI of the Civil Rights Act of 1964 and other nondiscriminatory authorities, may file a written complaint. All written complaints submitted to the Miami-Dade TPO shall be referred immediately by the Miami-Dade TPO Title VI Coordinator to the Florida Department of Transportation (FDOT) District Six Title VI Coordinator for processing in accordance with approved State procedures.
- B. Verbal and non-written complaints received by the Miami-Dade TPO shall be resolved informally by the Miami-Dade TPO Title VI Coordinator. If the issue has not been satisfactorily resolved through informal means, or if at any time the person(s) request(s) to file a formal written complaint, the Miami-Dade TPO Title VI Coordinator shall refer the Complainant to the FDOT District Six Title VI Coordinator for processing in accordance with approved State procedures.

B. Complaint Investigation Process

- 1) The Miami-Dade TPO Title VI Coordinator will advise the FDOT District Six Title VI Coordinator within five (5) calendar days of receipt of the allegations. The following information will be included in every notification to the FDOT District Six Title VI Coordinator:
 - a) Name, address, and phone number of the Complainant(s).
 - b) Name(s) and address(es) of Respondent.
 - c) Basis of complaint (i.e., race, color, national origin, sex, age, handicap/disability, income status or retaliation).

- d) Date of alleged discriminatory act(s).
 - e) Date of complaint received by the Miami-Dade TPO.
 - f) A statement of the complaint.
 - g) Other agencies (state, local or Federal) where the complaint has been filed.
 - h) An explanation of the actions the Miami-Dade TPO has taken or proposed to resolve the allegation(s) raised in the complaint.
- 2) Within ten (10) calendar days, the Miami-Dade TPO Title VI Coordinator will acknowledge receipt of the allegation(s), inform the Complainant of action taken or proposed action to process the allegation(s), and advise the Complainant of other avenues of redress available, such as the FDOT's Equal Opportunity Office (EOO).
 - 3) Within sixty (60) calendar days, the Miami-Dade TPO Title VI Coordinator will conduct and complete a review of the verbal or non-written allegation(s) and based on the information obtained, will render a recommendation for action in a report of findings to the Miami-Dade TPO Executive Director.

C. Disposition

- 1) Within ninety (90) calendar days of the verbal or non-written allegation(s) receipt, the Miami-Dade TPO Title VI Coordinator will notify the Complainant in writing of the final decision reached, including the proposed disposition of the matter. The notification will advise the Complainant of his/her right to file a formal complaint with the FDOT's EOO, if they are dissatisfied with the final decision rendered by the Miami-Dade TPO. The Miami-Dade TPO Title VI Coordinator will also provide the FDOT District Six Title VI Coordinator with a copy of this decision and summary of findings.
- 2) If the complainant disagrees with the decision rendered by the Miami-Dade TPO, he/she will be notified of the right to request reconsideration with thirty (30) days, or to file a complaint with the FTA or FHWA Offices of Civil Rights, as applicable, at the following addresses:

Federal Transit Administration, Region IV

Office of Civil Rights
61 Forsyth Street, S.W.
Suite 17T50
Atlanta, GA 30303-8917
Telephone: (404) 562-3500

Federal Highway Administration
Office of Civil Rights - Investigations and Adjudications
HCR-40, Room E81-328
1200 New Jersey Avenue, SE
Washington, DC 20590

D. Record Maintenance

The Miami-Dade TPO Title VI Coordinator will maintain a log of all verbal and non-written complaints received by the Miami-Dade TPO. The log will include the following information:

- a) Name of Complainant(s).
- b) Name of Respondent.
- c) Basis of Complaint (i.e., race, color, national origin, sex, age, handicap/disability, income status or retaliation).
- d) Date verbal or non-written complaint was received by the Miami-Dade TPO.
- e) Date the Miami-Dade TPO notified the FDOT's District Six Title VI Coordinator of the verbal or non-written complaint.
- f) Explanation of the actions the Miami-Dade TPO has taken or proposed to resolve the issue raised in the complaint.

E. Retaliation

Retaliation is prohibited under Title VI of the Civil Rights Act of 1964 and related federal and state nondiscrimination authorities. It is the policy of the Miami-Dade TPO that persons filing a complaint of discrimination should have the right to do so without interference, intimidation, coercion, or fear of reprisal. Anyone who feels he/she has been subjected to retaliation should report such incident to the Miami-Dade TPO Executive Director.

SECTION I: MIAMI-DADE TPO ORGANIZATION

CTAC Membership Composition

Goal: To maintain membership composition in the Citizens' Transportation Advisory Committee (CTAC) that represents the demographics of the citizenry of Miami-Dade County.

Vacancy Report

Vacancy reports are included as an agenda item at every TPO Governing Board meeting. As a result, Board members are aware about making their appointments. Due to the continuation of this procedure, CTAC has maintained a membership composition that more closely represents the demographics of the citizens in Miami-Dade County. When needed, membership drives are conducted to help Governing Board members fill their vacancies.

Citizens Interested in Serving

Individuals interested in serving on the CTAC are handled by the TPO Board Administrator. An interested person's letter of interest

and/or resume is provided to TPO Governing Board Members who have a vacancy for their review and consideration. One-on-one meetings are then scheduled for the citizen to meet with interested appointers.

CTAC Demographic Report

When requested, the Miami-Dade TPO can produce a Demographics Report that provides the TPO Governing Board with the gender, race, and ethnicity for current CTAC members. Table 1 breaks down the five races and genders, while Table 2 shows a breakdown of the members' gender and ethnicity.

CTAC Minority Membership

Goal: To increase minority representation on the CTAC, fill existing vacancies and promote better citizen participation at CTAC meetings.

The Race and Gender Report in Table 1 shows a total of 20 members from 2019 to 2022 with 25% of the members being Black or African American. The women's participation level shows 25%, in

Table 1: CTAC Demographic Report: Race and Gender

Race	Female		Male		Total	
	#	%	#	%	#	%
Black or African American	2	10	3	15	5	25
White	3	15	12	60	15	75
American Indian	0	0	0	0	0	0
Asian	0	0	0	0	0	0
Native Hawaiian or Pacific Islander	0	0	0	0	0	0
Total	5	25%	15	75%	20	100%

Table 2: CTAC Demographic Report: Ethnicity and Gender

Ethnicity	Female		Male		Total	
	#	%	#	%	#	%
Hispanic	1	5	8	40	9	45
Non-Hispanic	4	20	7	35	11	55
Total	5	25%	15	75%	20	100%

comparison to their male counterpart which is represented at 75%. The Ethnicity Report in Table 2 shows the Hispanic rate at 45% and non-Hispanic rate at 55%.

Public Comment at CTAC Meetings

The public is invited to comment at all CTAC meetings as one of the first items on the agenda as well as at the end. This effort to include the public is intended to increase citizen participation at CTAC meetings.

Advertisement Methods

CTAC meetings and vacancies are advertised through a variety of methods to engage members from disadvantaged and minority communities.

- *Community Events* – TPO staff attends community events in coordination with local Community Action Committees (CAC), South Florida Commuter Services, and colleges to provide information to participants.
- *Social Media* – The TPO’s Twitter, Facebook, Instagram, and LinkedIn accounts keep followers up to date on

activities and meetings for them to get involved in the process.

- *Weekly e-Newsletters* - Meetings and events are made available to the public through TPO Weekly e-Newsletters.

Upcoming Miami-Dade TPO Meetings

Citizens’ Transportation Advisory Committee (CTAC)
October 19, 2022 at 5:30 pm
 Miami-Dade TPO Governing Board Chambers
 150 West Flagler Street, Suite 1924
 Miami, FL 33130
[View the agenda here](#)

◆

Transportation Planning Council (TPC)
October 24, 2022 at 2:00 pm
 Miami-Dade TPO Governing Board Chambers
 150 West Flagler Street, Suite 1924
 Miami, FL 33130
[View the agenda here](#)

Stay up to date via the Miami-Dade TPO’s [main calendar here](#) or on [Facebook here](#)

- *TPO Website* - The TPO website is updated daily and contains a united calendar of events where TPO sponsored meetings are announced.
- *Print Media* – Information regarding the TPO’s transportation plans and activities are distributed to the local libraries and Minority Institutions of Higher Education colleges/universities.

CTAC Attendance Policy and Report

The attendance policy found in Section 3.1 of the CTAC By-Laws states the following:

“As per the TPO Governing Board’s adopted “Prospectus for Transportation Improvements”, although citizens of this committee are appointed by the TPO Board and serve at the pleasure of the appointing Board member, a citizen committee member can be removed by the TPO Board Administrator if:

- 1. in a given fiscal year: (i) he or she is absent from two (2) consecutive meetings without an acceptable excuse; or (ii) if he or she is absent from three (3) of the committee’s meetings without an acceptable excuse.*
- 2. a member of a TPO committee shall be deemed absent from a meeting when he or she is not present at the meeting at least seventy-five (75) percent of the time. An “acceptable excuse” is defined as an absence for medical reasons, business reasons, personal reasons, or any other reason which the TPO Board, by a two-thirds vote of the membership deems appropriate.*

Additionally, a committee member shall be automatically removed if he or she is absent (excused and/or unexcused) for fifty percent of the total number of meetings held within a fiscal year.

The Fiscal Year for the CTAC is considered the Calendar Year.”

SECTION II: DOCUMENTATION AND EVALUATION

Public Involvement Documentation and Evaluation

Goal: To develop better documentation efforts related to Title VI and to implement a mechanism to evaluate the TPO's public involvement activities.

Public Involvement Documentation

TPO Public Involvement (PI) Database

The TPO PI Database tracks all correspondence that comes into the office. It contains an agency list, a citizen request section, and outreach events attended.

- *Citizen Request Section* - documents all citizens' contact with the TPO, including but not limited to, phone calls, emails, faxes, and comment cards. This section includes the citizen's contact information, method of contact and their concern. Comments, concerns, or questions submitted to the TPO is reviewed and a letter is mailed/emailed to the citizen informing them that their request will be directed to the appropriate agency. The information is then directed to the agency where the appropriate action or response is taken. Once the request leaves the TPO, staff requests that the responsible agency copy their response so that it can then be entered into the database. This information can be queried and used to generate reports regarding the citizen's information, if needed.
- *Community Outreach Events List* - Each event that a TPO staff member attends is entered into the database. Each entry includes the event title, location, contact information, and a brief evaluation of the success of the event. This section serves as a form of documentation of TPO activities and is useful

when planning and reflecting upon past outreach events.

- *Agency List* - consists of around 600 businesses and organizations that can be drawn from when organizing community outreach events.

Public Involvement Evaluations

To assess existing and future PI activities, the TPO utilizes evaluation methods to better gauge the level of success of its public involvement outreach and ensure compliance with federal agency regulations.

General Outreach Evaluation

The TPO evaluates the effectiveness of PI strategies utilized in the transportation planning process. General Outreach Strategies (GOSs) such as outreach events, e-newsletters, the website, general information brochures, etc. are regularly discussed and analyzed. The dynamic nature of the evaluation process requires that the TPO constantly pursue innovative GOSs that will engage the public. The evaluation process identifies areas where improvement can be made and enables the TPO to eliminate participation barriers and incorporate minority and low-income populations in the transportation decision making process.

Special Project, Studies, and Required Document Evaluations

Each special project, study, and required document is evaluated by the Project Manager at the completion of each project to ensure goals set by the Public Participation Plan (PPP) are met.

Federal Certification

To comply with Florida Statute 339.175, the Miami-Dade TPO was recertified on October 28, 2019 until August 2023.



Federal Highway Administration
Florida Division Office
3500 Financial Plaza, Suite 400
Tallahassee, Florida 32312
(850) 553-2201
www.fhwa.dot.gov/fldiv

Federal Transit Administration
Region 4 Office
230 Peachtree St, NW, Suite 1400
Atlanta, Georgia 30303
(404) 865-5600

October 28, 2019

Mayor Oliver G. Gilbert III
Miami-Dade TPO
Stephen P. Clark Center
111 NW 1st Street, Ste. 920
Miami, FL 33128-1916

Subject: Federal Certification of the Miami Urbanized Area Transportation Management Area (TMA) Planning Process – Miami-Dade Transportation Planning Organization (TPO)

Dear Mayor Gilbert:

Federal law requires the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) to jointly review and certify the metropolitan transportation planning process for each Transportation Management Area (TMA) every four years. A Metropolitan Planning Organization (MPO) with an urbanized area of 200,000 or more in population is referred to, in federal legislation, as a TMA. We recently conducted a review of the Miami Urbanized Area TMA, which is comprised of three MPOs: the Miami-Dade Transportation Planning Organization (TPO), Palm Beach Transportation Planning Area (TPA), and the Broward MPO.

As a part of the TMA certification review process, FHWA and FTA utilized a risk-based approach containing various factors to determine which topic areas required additional evaluation during the certification review. The certification review process is one of several methods used to assess the quality of a regional metropolitan transportation planning process, compliance with applicable statutes and regulations, as well as the degree of technical assistance needed to enhance the effectiveness of the planning process. This certification review was conducted to highlight best practices, identify opportunities for improvements, and ensure compliance with regulatory requirements.

The review of the Miami-Dade TPO's planning process included a site visit conducted by representatives from the FHWA and the FTA on April 2-3, 2019. During the site visit, time was spent with the TPO staff, the Florida Department of Transportation (FDOT), and the transit agency to discuss the status of the MPO's "3-C" planning process. Throughout the site visit, opportunities were afforded to local elected/appointed officials and the general public to provide their insights on the TPO's planning process. In addition to assessing the TPO's progress in

Miami-Dade TPO.

Based on the overall findings, the FHWA and the FTA jointly certify that the transportation planning process of the entire Miami Urbanized Area TMA, which is comprised in part by the Miami-Dade TPO, substantially meets the federal planning requirements in 23 CFR 450 Subpart C, subject to the Palm Beach TPA satisfactorily addressing the recommendations with deadlines specified in this report. This certification will remain in effect until **August 2023**.

If you have any questions regarding the certification review process and/or the *TMA Certification Review Report*, please contact Stacie Blizard at (850) 553-2223 or by email at Stacie.Blizard@dot.gov, or John Crocker, FTA at (404) 865-5624 or by email at John.Crocker@dot.gov.

Sincerely,

FOR: James Christian, P.E.
Division Administrator
Federal Highway Administration

Yvette G. Taylor, PhD
Regional Administrator
Federal Transit Administration

Enclosure:
Final TMA Certification Review Report

cc: Ms. Aileen Boucle, Miami-Dade TPO; Ms. Cathy Kendall, FHWA; Ms. Karen Brunelle, FHWA; Ms. Stacie Blizard, FHWA; Mr. Keith Melton, FTA (Region 4); Mr. John Crocker, FTA (Region 4); Mr. Robert Sachnin, FTA (Region 4); Ms. Curlene Thomas, FDOT District 6; Mr. Ken Jeffries, FDOT District 6; Mr. Mark Reichert, FDOT, (MS-28); Ms. Erika Thompson, FDOT (MS-28); Mr. Carl Mikyska, MPOAC (MS-28B)

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tification review, the TPO's current and/or future
ion planning requirements was also considered.

TMA Certification Review Report for the Miami
umentation of the various components of the
i-Dade TPO. The report provides an overview of
rizes the various discussions from the recent site
d issues the FHWA/FTA certification action. In
of a "3-C" metropolitan transportation planning
.S.C. 134, 49 U.S.C. 5303/5305, and associated
eam identified seven (7) noteworthy practices, no
ns to improve the current planning process of the

SECTION III: TPO CONTRACTS

Participation of Minority and Female Consultants

Goal: To provide information to FHWA that demonstrates the participation of minority and female consultants in the contracting process.

Currently, the TPO uses the procedures established by FDOT's Disadvantaged Business Enterprise (DBE) Program Plan to comply with Federal, State, and local regulations. All Miami-Dade County certified minority and female consultants are solicited in the request for proposal process, which is administered by the Miami-Dade County Procurement Management Services Division for the provision of goods and services. The objectives of the DBE Program are to:

- ✓ ensure non-discrimination in the award and administration of contracts,
- ✓ ensure firms fully meet eligibility standards,
- ✓ help remove barriers to participation,
- ✓ create a level playing field,
- ✓ assist in development of a firm so it can compete successfully outside of the program,
- ✓ provide flexibility, and
- ✓ ensure narrow tailoring of the program.

FLORIDA DEPARTMENT OF TRANSPORTATION
UNIFIED PLANNING WORK PROGRAM (UPWP)
STATEMENTS AND ASSURANCES

525-010-08
POLICY PLANNING
05/18

DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION

It is the policy of the Miami-Dade TPO that disadvantaged businesses, as defined by 49 Code of Federal Regulations, Part 26, shall have an opportunity to participate in the performance of MPO contracts in a nondiscriminatory environment. The objectives of the Disadvantaged Business Enterprise Program are to ensure non-discrimination in the award and administration of contracts, ensure firms fully meet eligibility standards, help remove barriers to participation, create a level playing field, assist in development of a firm so it can compete successfully outside of the program, provide flexibility, and ensure narrow tailoring of the program.

The Miami-Dade TPO, and its consultants shall take all necessary and reasonable steps to ensure that disadvantaged businesses have an opportunity to compete for and perform the contract work of the Miami-Dade TPO, in a non-discriminatory environment.

The Miami-Dade TPO shall require its consultants to not discriminate on the basis of race, color, national origin and sex in the award and performance of its contracts. This policy covers in part the applicable federal regulations and the applicable statutory references contained therein for the Disadvantaged Business Enterprise Program Plan, Chapters 337 and 339, Florida Statutes, and Rule Chapter 14-78, Florida Administrative Code



Name: _____
Title: MPO Chairman (or designee)

6/1/22
Date: _____

SECTION IV: PUBLIC INVOLVEMENT

Community Participation

Goal: To provide additional opportunities to the community to participate in the TPO programs and activities.

With a population of more than 2.7 million in 2020, Miami-Dade County is the most populous county in Florida. By the year 2045, the region’s population is expected to climb to approximately 3.5 million. In addition, employment growth is projected to keep pace with the population with a growth of 38 percent.

As a global hub, Miami-Dade County attracts many visitors every year. According to the Greater Miami Convention and Visitor Bureau’s 2020 and 2021 Annual Reports:

- During 2020, Greater Miami attracted 7.9 million overnight visitors and an additional 3.7-million-day trippers, for a total of 11.6 million visitors in the face of a world-wide pandemic that shut down travel for months.
- As the tourism industry faced substantial challenges throughout the pandemic, Greater Miami and Miami Beach tourism experienced a phenomenal recovery. In 2021, 15.9 million overnight visitors and an additional 8.3-million-day visitors totaling 24.2 million came to the area, which essentially matched the total volume of tourists seen in 2019.

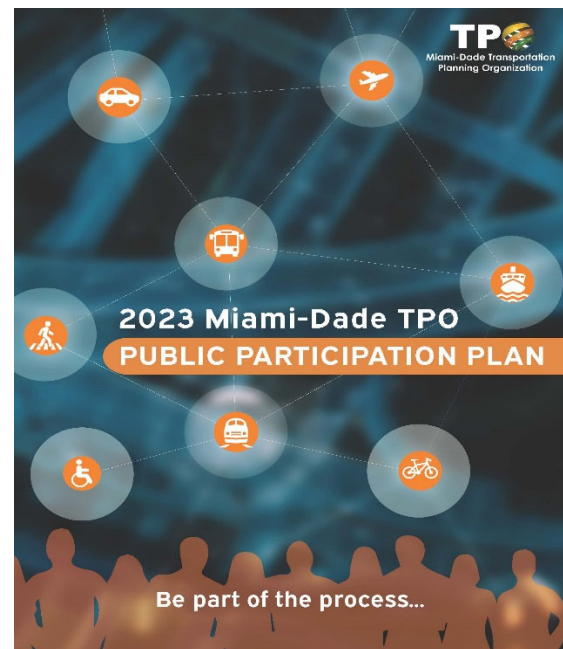
The County’s large size, rapid growth rate, and multicultural dynamics must be considered when choosing the most appropriate outreach strategy to apply when performing general outreach. The TPO considers this ever-changing environment when developing new and innovative public involvement strategies and techniques.

Public Participation Plan

The Miami-Dade TPO Public Participation Plan (PPP) complies with 23 CFR 450.316(1) and “defines a process for providing citizens, affected public agencies, representatives of public transportation

employees, freight shippers, providers of freight transportation services, private providers of transportation, representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, and other interested parties with reasonable opportunities to be involved in the Metropolitan transportation planning process.”

The TPO has consistently maintained a federally required PPP that incorporates outreach initiatives for all major documents, including the Long Range Transportation Plan (LRTP), the Transportation Improvement Program (TIP), and the Unified Planning Work Program (UPWP). The PPP is a stand-alone, working document that provides the TPO with the tools, procedures, and structure needed to create, implement, and evaluate public involvement programs, projects, and required documents.



The PPP undergoes a major update when newly released federal and/or state

regulations come available to ensure compliance. The PPP provides general guidelines for the development of stand-alone, specific public involvement plans for the TPO's required major planning documents, programs, and studies. This affords flexibility to TPO Project Managers to then tailor PI techniques and strategies to a community's demographics within a study area.

The latest PPP was adopted by the Miami-Dade TPO Governing Board December 8, 2022 and can be accessed at: <https://tinyurl.com/2023TPOPPP>

The following are best practices and public involvement tools that have been adopted to reach out to Miami-Dade County's multicultural public:

Transportation Outreach Planner

The Transportation Outreach Planner is a regional web-based tool, which enables Transportation Planners and Public Involvement Officers to create an effective public involvement program and accomplish stated Title VI goals that allows the identification of the attitudes and issues facing that community.



Public involvement strategies are modified according to community characteristics, such as, but not limited to, literacy rates, income levels, cultural composition, and religious affiliation. For example, if an area has a low literacy rate, it would be more effective to use audio and visual aids rather than to distribute brochures, hand-outs, and other reading materials.

By utilizing this program, staff has access to this invaluable information to tailor its outreach approach to determine a community's stand on a project and work with that community to gather support.

In-Person Community Outreach Events

In-person community outreach events are an effective tool to ensure public participation in the developing of transportation plans and services. The TPO coordinates with various transportation agencies in the county along with the TPO Governing Board Members to take part in their outreach events within the community.

The key to community outreach events, however, must be the TPO's willingness to go out and search for people or groups of people whose transportation needs might have been overlooked in the past. Presenting information at existing community meetings has been successful in extending to individuals who would otherwise not be attending a "transportation" meeting.

Between 2019 and 2022, TPO staff attended the following number of in-person outreach events (Appendix A):

- 2019 – 39 Outreach Events
- 2020 – 11 Outreach Events*
- 2021 – 5 Outreach Events*
- 2022 – 7 Outreach Events*

*In person outreach events dropped in numbers due to the onset of the pandemic, which contributed to the birth of Virtual Outreach Events.

Virtual Outreach Events

Prior to the pandemic, TPO consistently went out into the community with transportation partners to gather input into the transportation planning process. However, all in-person outreach activities were temporality suspended in March 2020. In September 2020, TPO staff, along with local and regional

transportation partners, collaborated to develop “Taste of Transportation” (ToT) to continue outreach efforts in a safe manner, virtually (Appendix B). The ToT events have been so successful that they continue to be a main part of the TPO’s outreach toolbox, complementing in-person events that have resumed.

ToTs are fast-paced and professionally entertaining for the audience. Each event is strategically planned to reach out to the Miami-Dade County community in a focused manner based on the topic at hand. The TPO administers each ToT with Host Chance, the TPO Master Chef, and Transportation Partner Chefs from each participating transportation partner agency. To keep it lite and engaging for the audience (Taste Testers), all Transportation Partner Chefs provide quick, 3–5-minute updates regarding their transportation-related activities. This format ensures Taste Testers have a quick, engaging overview experience.

To ensure the success of ToT, the TPO collaborates closely with multiple transportation partner agencies including: Florida Department of Transportation (FDOT) District Six, Miami-Dade Department of Transportation and Public Works (DTPW), Citizens' Independent Transportation Trust (CITT), Miami-Dade Aviation Department (MDAD), Miami-Dade County Seaport, Florida’s Turnpike Enterprise (FTE), Miami Dade Expressway Authority (MDX), Miami-Dade County Parks, Recreation and Open Spaces (PROS), South Florida’s Regional Transportation Authority (SFRTA)/Tri-Rail, South Florida Commuter Services (SFCS), and South Florida Vanpool Program.

For each ToT, the Miami-Dade TPO develops flyers that are distributed through TPO and partners’ e-blasts, social media channels, and e-newsletters. The live recordings are then tailored with opening and closing sequences in post-production and posted on the TPO’s YouTube channel. They are then disseminated through various e-newsletters and social media channels for a wider audience.

The first seven ToTs successfully ran from September 2020 until May 2021 as “Taste of Transportation Lunch Series: Transportation Planning Areas 1-7”,

providing updates on projects within each of the 2045 Long Range Transportation Plan’s (LRTP) Transportation Planning Areas (TPA).

Another ToT was held on November 4, 2021, in the evening, titled “Taste of Transportation Special Edition: Multimodal Journey.” This ToT focused on multimodal projects throughout Miami-Dade County maintaining Host Chance but modifying the TPO Master Chef into the TPO Master Navigator and the Transportation Partner Chefs into Guides.

For the first time, TPO is added a virtual component utilizing the ToT virtual strategy into the Transportation Improvement Program (TIP) 45-day Public Review Period. These ToTs titled “Taste of Transportation: Transportation Improvement Program Edition Part 1 & 2” featured the transportation agencies that add their work programs into the TIP.

TTPO has found great success in this ToT virtual strategy because it combines entertainment with education regarding current local transportation activities and events. The ToTs may have been born out of an unfortunate situation, but this outreach strategy has proven to be a useful and important tool that has become a permanent part of the Miami-Dade TPO and transportation partners’ outreach toolbox.

TPO on the Go!

“TPO on the Go!” is a video series designed to provide a glimpse into comments received by the community. Participants are taped live during outreach events with questions submitted to applicable transportation partner agencies for responses. Videos can be watched on the TPO’s YouTube Channel.

Community Action Committees

Staff works closely with and attends various Miami-Dade County Community Action Committee (CAC) meetings to assist them with their transportation needs (Appendix C). Issues are directed to the appropriate agency for

follow-up and possible action. The CACs empower economically disadvantaged individuals, families, and communities to achieve self-sufficiency through resource mobilization, service delivery, education, and advocacy. CACs change people's lives, embodies the spirit of hope, improves communities, and makes the county a better place to live. They care about the entire community and are dedicated to helping people help themselves and each other.

Media Relations

The TPO works in closely with various types of media to guarantee that two-way communication efforts penetrate all appropriate markets. For the 4-year period between 2019 and 2022 several multi-cultural media relation strategies and activities were planned and executed in an on-going effort to reach out to the communities of Miami-Dade County. The objectives were for the TPO to reach out to different segments of the population, generate the public interest in the organization various projects, elicit responses from the public, and provide feedback or response to public inquiries.

Televised and Webcast Meetings

The TPO Governing Board meetings are televised live and rebroadcasted. In addition, the meetings are webcast and archived to be viewed at a later date, if desired.

TPO Website

The TPO's website remains easy to navigate, containing almost 1,500 documents consisting of studies, plans, meeting records, etc. The website is maintained on a low-tech platform to ensure all users, regardless of age, ability, and income level, can easily access the site. The website is ADA

compliant utilizing Site Improve and contains the Google Translate toolbar for translation of the webpages to over 100 languages. The main pages include Governance, Involvement, Programs, Documents, Tools, About Us, and Contact Us.

Social Media

Facebook, Instagram, Twitter, LinkedIn, and YouTube are utilized to spread the word about what is occurring at the TPO. Information is provided regarding outreach events and specific issues being conducted or considered by the Miami-Dade TPO. The use of social media avenues has become one of the primary means through which stakeholders, the general public, and community groups remain informed about Miami-Dade TPO activities.

Weekly e-Newsletters

Weekly e-Newsletters consist of an assortment of information regarding the TPO's current and upcoming activities as well as those of transportation partners. It is distributed to over 5,000 recipients, which includes the local media (newspaper, TV, and radio).

Required Work Documents Public Involvement

Goal: To establish specific public involvement programs for the Long Range Transportation Plan, the Transportation Improvement Program, and the Unified Planning Work Program.

Unified Planning Work Program

The Unified Planning Work Program (UPWP) describes transportation planning activities for the Miami Urbanized Area scheduled to be completed during a two fiscal year period or as determined by respective funding sources. The document outlines the planning projects that will support the comprehensive and multimodal Transportation Improvement



Program approved for the metropolitan area in the Long Range Transportation Plan.

The work outlined in the UPWP is to be undertaken in a cooperative manner between the various participating Miami-Dade County and regional agencies, municipalities, and the Florida Department of Transportation. The UPWP also includes the Municipal Program, whereby municipalities are granted funds to prepare relevant transportation planning studies.

The UPWP outlines planning projects that will assist in further defining the comprehensive and multimodal transportation plans for the area.

The SMART Moves Program was utilized to prioritize and program planning studies in Miami-Dade that will support the delivery of projects including complete streets, first/last mile connections, connected and autonomous vehicles, and other priority projects that enhance connectivity, accessibility, and integration of the entire network. The program has two main components:

- *Connecting SMART Ideas* - The TPO solicits ideas from stakeholders and the public to help improve the SMART Plan through the "Connecting SMART Ideas" campaign. A "Connecting SMART Ideas" bulletin is emailed to over 5,000 persons, posted in the local libraries, presented at the Community Action Agencies (CAC) meetings, posted on the TPO website, and sent to Minority Institutions of Higher Education (MIHE) universities throughout Miami-Dade County. Ideas recommended for funding are programmed in the draft Unified Planning Work Program for consideration of award.
- *Municipal Program* - One of the elements in the UPWP titled "Municipal Program" encourages Miami-Dade County municipalities to participate in a competitive program for the performance of relevant transportation planning studies. Every year the TPO solicits all thirty-four cities to submit transportation planning proposals to compete for available funds. This program requires a 20%

minimum match to ensure a commitment from the cities.

- *Presentation to TPO Governing Board and Committees* - Preliminary drafts of the UPWP are presented to the TPO Governing Board and its advisory committees. Each committee is encouraged to provide feedback and suggestions are reviewed. Revisions to the document are made accordingly.

Long Range Transportation Plan

The Long Range Transportation Plan (LRTP) is developed to guide future transportation investments in Miami-Dade County. The Plan assesses socioeconomic data, community demographics, and transportation trends to predict the County's transportation needs for the next twenty to twenty-five years. It contains a list of reasonably feasible surface transportation projects contemplated for construction within the project period.



The 2045 LRTP for Miami-Dade County represents an advance in the state of long-range transportation planning to a level that innovates and maximizes the benefits of public involvement, optimal financial allocation, and regional coordination, to name a few.

The Draft Miami-Dade 2045 LRTP Plan was available for public review from August 15, 2019 until September 16, 2019. The Plan held top billing in the weekly e-newsletters and

pinned to the top of the TPO's Facebook, Twitter, and LinkedIn accounts. Comments were supplied to the 2045 LRTP team and documented in the TPO's public involvement database.

Extensive efforts (Appendix D) were made to reach and serve disadvantaged populations during the LRTP update process in accordance with the TPO's 2018 Public Participation Plan (PPP) approved by the Miami-Dade TPO Governing Board on April 26, 2018 (Resolution #16-18).

Activities included: a "Civic Dinners" pilot project; Telephone Town Halls in English, Spanish, and Creole; Interactive Pop-Up Shops at the Southland Mall, Opa-Locka/Hialeah Flea Market, and FIU and Miami-Dade College Campuses; on-site surveys at various outreach events in English, Spanish, and Creole; and stakeholders' meetings with local transportation agencies and municipalities. A stand-alone 2045 LRTP website was developed that housed the virtual survey in English, Spanish, and Creole. The survey was also printed with a TPO Business Reply Mail (BRM), which was disseminated via outreach events, the Miami-Dade County library system, and at Community Action Committee (CAC) meetings. In addition, the 2045 LRTP took top billing in the TPO's weekly e-newsletter throughout the public involvement process, as well as on the various social media accounts including Twitter, Facebook, Instagram, and LinkedIn.

Interactive LRTP Web Application

An interactive LRTP website was developed to provide users with a variety of information pertaining to the development of the 2045 LRTP. Citizens utilize this website to download materials, stay current with public involvement activities, and provide comments and/or suggestions using online applications of surveys administered at public meetings.

Another interactive feature of the LRTP website is a project mapping element that can be used to view projects in a Google Maps environment, which includes aerial photography and other mapping elements. Cost Feasible Plan project can be accessed through a variety of methods, including by proximity

to a particular location, in the path of a particular trip, or simply by project type, such as highway or transit projects.

Integration of Freight Plan and Congestion Management Process

Both the Freight Plan and the Congestion Management Process (CMP) were again integrated into the LRTP process. This integration provides a more meaningful role for both the LRTP and the CMP in the cost-efficient improvement of the transportation network in the County at a time when transportation funding projections are more limited than in past plan updates.

Financial Set-Asides

Financial set-asides were established early in the LRTP update process for Congestion Management, Freight, and Non-Motorized improvements. The fund set-aside for these programs were subtracted from projected revenue estimates prior to the development of the Cost Feasible Plan, ensuring a minimum funding commitment in the plan to those two programs. This represents a commitment very important types of transportation improvements, consistent with public input received in the development of the plan.

Regional Transportation Plan (RTP) Process and the Southeast Florida Transportation Council (SEFTC)

A regional coordination process was conducted for the southeast Florida region to develop a Regional Transportation Plan (RTP) that is focused on highway and transit facilities serving regional travel markets. The 2045 RTP update in southeast Florida was again accomplished via coordination throughout the plan update process through the participation of a regional board, SEFTC, as well as three regional committees that report to the SEFTC:

- Regional Transportation Technical Advisory Committee (RTTAC)
- RTTAC Modeling Subcommittee
- RTTAC Public Participation Subcommittee

Transportation Improvement Program

The Transportation Improvement Program (TIP) prioritizes transportation improvement projects for federal, state, and local funding. The TIP puts the LRTP into action. It includes a prioritized listing of transportation improvement projects for the Miami-Dade County region within the next five fiscal years. It must also attempt to meet clean air standards (1990 Clean Air Act Amendments). The TIP not only lists specific projects, but also includes the anticipated schedule and cost for each project. Since the TIP is a dynamic document, projects may be added to meet changing priorities or to take advantage of a special opportunity. For this reason, the TIP may be changed after it is approved, and is amended to add, change, or delete projects. Amendments to the TIP must undergo the same review and public outreach as the original TIP. The document undergoes a series of evaluations and includes ample opportunity for public comment. Once compiled, review of the TIP begins, and projects receive air quality and environmental justice analyses. During this period, there is a 45-day public review period.

The TIP Development Schedule consists of a Work Program Public Hearing, TIP Program Development Committee Meetings and review and endorsement by the CTAC, TPTAC, and TPC. A final public hearing is held during a TPO Governing Board meeting, all of which are webcast and televised on Miami-Dade Public Access Television.

Interactive Transportation Improvement Program

The TPO maintains an Interactive Transportation Improvement (InteracTIP) Program. This innovative tool is a web-based technology designed to automate the development of the TIP every year while at the same time: improving consistency, reformatting the book into a more user-friendly document, developing the ability to create special reports answering questions from the general public as well as public officials, facilitating the analysis of the report, and providing the public with access to information in a meaningful and easy-to-read format via the internet. Information availability is critical to ensure that the public can participate effectively in

the transportation planning process. InteracTIP provides citizens, the business community, and decision-makers with valuable information tool that will educate, engage, and make the public cognizant of the transportation projects affecting their communities.



Interactive Google Maps

This application resides on the TPO website and can be accessed to fully display all layers of projects in the TIP. It can be sorted by agency and can be zoomed in and saved in Adobe to create a graphic file that can be emailed.

Citizens TIP Version

A booklet printed in color and illustrated with pictures that highlights TIP projects by agency. It also provides an update on projects completed in the last TIP and those on-going TIP Projects.



TIP Public Comments

Goal: To evaluate review time for public comment in the TIP development process.

Once the document is compiled, review of the TIP begins, and projects receive air quality and environmental justice analyses. During this period, there is a 45-day public review period.

The TIP is available online, hardcopies are made available at the TPO office and local libraries, and the public can interact with the TIP through the InteracTIP. Citizen committees are informed of TIP proposals through presentations from TIP representatives at committee meetings. Citizens can submit amendments until the final call for drafts in the TIP Development Schedule. The public is also made aware of the TIP development process and upcoming projects through the outreach events.

Public Involvement Teams

Goal: Work collaboratively to reach out to the public.

Public Involvement Management Team

The TPO coordinates the Miami-Dade Public Involvement Management Team (PIMT), which is a committee comprised of Public Involvement Manager's (PIM) from the various transportation agencies in the county. Meetings are held to develop a means of communication and collaboration with the goal of working together to develop countywide public involvement initiatives that will be effective in reaching out to the public, ensuring the participation of minority and low-income areas. One of the initiatives created by the PIMT is called the "Ride

SMART Transportation Fair." This is an effort by all transportation partners to work as a traveling group to educate citizens on all matters of transportation.



Regional Public Participation Subcommittee

Staff from the Miami-Dade, Broward, and Palm Beach MPOs, and FDOT Districts Four and Six work together to share ideas and create strategies to reach out to the South Florida public. The goal of this group is to develop a unified approach to outreach and develop effective strategies that can be implemented in each respective county.

SECTION V: TPO PUBLIC HEARINGS

Increase Public Participation

Goal: To increase public participation at public hearings.

Promotion of Public Hearings

Public hearings are advertised through the following variety of methods to make information accessible and to engage members from disadvantaged and minority communities:

- *Newspapers* – Advertisements are primarily placed in the Miami Herald, the most widely circulated newspaper in Miami-Dade County. Other newspaper entities that have been utilized are Miami Times (predominantly African American readership), Le Floridien (Haitian readership), Diario de las Americas (Hispanic readership) and Libre (Hispanic).
- *Radio and Television* – Through the Weekly e-Newsletters, TPO informs various radio and television outlets about Public Hearings and meetings that will be taking place.

- *Social Media* – TPO distributes transportation information and updates by using Facebook, Instagram, Twitter, and LinkedIn.
- *TPO Website* – TPO has a comprehensive website that is updated daily with applicable advertisements.
- *Weekly e-Newsletters* - Meetings and events are made available to the public through the Weekly e-Newsletters, which can be translated from English into 52 languages using Google Translate.

Public Comment at Public Hearings

The public is invited to comment at all TPO Governing Board and advisory committee meetings. Reasonable Opportunity to Be Heard is a standing item listed first items on the agendas.

SECTION VI: SOCIOCULTURAL EFFECTS

Sociocultural Effects Strategies and Techniques

Goal: To implement Sociocultural Effects strategies and techniques into the TPO planning process.

Transportation Outreach Planner

The Transportation Outreach Planner is a web-based tool that enables Transportation Planners and Public Involvement Officers to review the social, economic, and geographic characteristics of an area before public involvement outreach is initiated. The program is composed of three segments: web-based GIS system, Community Background Reports and a “How to Reach Out to the Community” Guide.

This tool facilitates efforts to create an effective PI program and accomplish stated Title VI goals that will ultimately allow the identification of the attitudes and issues facing that community.

The GIS component is extremely important to developing the most effective public information campaign. Many planners and county employees are currently using this tool to select and develop customized neighborhood reports at the Census block group level, which are aggregated to the geographic boundaries they require. These data

include poverty rates and income level, race and ethnicity, age distribution, housing tenure, education level, and percentage of disabled persons.

The “How to Reach Out to the Community” Guide consists of public involvement toolbox strategies, which have been collected, researched, and presented in a standardized format, listing definitions, descriptions, target demographic group(s), steps needed to implement the strategy and case studies associated with each strategy, whenever possible.

Community Background Reports are available for the municipality level and neighborhood level in unincorporated areas of Miami-Dade County. These reports provide boundary definitions and brief narrative information about the origins of the community’s incorporation or relative cohesiveness as well as contemporary community dynamics and important historical events. This information is vital for public involvement officers who may sometimes need to approach a community that may be hostile to public officials due to historical decisions about infrastructure construction.



Customized Demographic Reports

Generate a customized demographic report for your transportation project or study within Broward, Miami-Dade and Palm Beach Counties.



Community Background Reports

Provides information on **select** communities, including history and other issues that may affect public involvement efforts.



Public Outreach Strategies

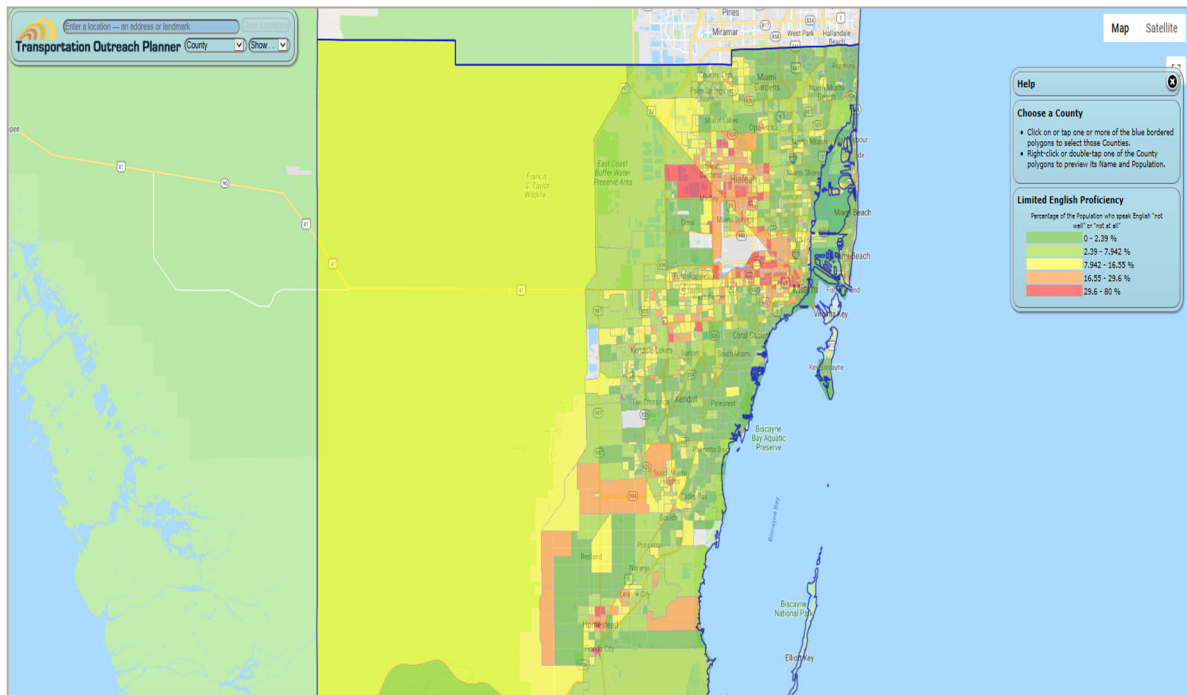
Get detailed information on the most effective strategies to use on various target populations (including hard-to-reach populations).

SECTION VII: TPO SERVICE EQUITY

Distribution of Benefits and Impacts

Goal: To address the distribution of benefits and impacts of the transportation investment program.

The Transportation Outreach Planner (discussed in Section VII) is available via internet for use by Public Involvement Managers and Transportation Planners. This tool serves as a methodology to evaluate social equity for the Long Range Transportation Plan and is described in Section VII. One of the goals of the Transportation Outreach Planner is to address Environmental Justice and Title VI when developing project proposals. It also enables planning agencies to evaluate public participation in the implementation of projects in minority and low-income areas, measure the positive and negative impacts of the transportation plan in these communities and collect feedback for future analyses.



APPENDIX A

LIST OF IN-PERSON OUTREACH EVENTS

Event Name	Location	Date of Event
Wynwood CAC SMART Moves Program Outreach	Wynwood Community Resource Center	2/7/2019
FDOT D6/TPO Safety Fair	Stephen P. Clark Center	2/7/2019
United Teachers of Dade Resource Fair	Miami Jackson Senior High	2/12/2019
Goulds CAC SMART Moves Program Outreach	Isaac A. Withers Center	2/13/2019
Perrine CAC SMART Moves Program Outreach	Perrine Community Center	2/19/2019
Health Fair	Miami Dade College Wolfson Campus	2/20/2019
Northside CAC SMART Moves Program Outreach	Northside Police District Auditorium	2/21/2019
Hammocks CAC SMART Moves Program Outreach	Hammocks Police Station	2/27/2019
Kendall CAC SMART Moves Program Outreach	Kendall Police Station	2/27/2019
Richmond Heights Alliance SMART Moves Program	2nd Baptist Church	2/28/2019
Opa-Locka CAC SMART Moves Program Outreach	Miami Gardens Community Center	3/14/2019
Career Day	Comstock Elementary School	3/20/2019
Miami-Dade County Opportunity Zones Conference	FIU University Center	4/8/2019
Earth Day	Barry University	4/10/2019
Public Transportation Day	West Kendall Transit Terminal Park & Ride	4/22/2019
2045 LRTP Pop-Up Shop	Opa-Locka/Hialeah Flea Market	4/27/2019
First Health Resource Fair	Main Regional Library	5/1/2019
2045 LRTP Pop-Up Shop	FIU South Campus	5/9/2019
Spring Wellness Fair	Stephen P. Clark Lobby	5/10/2019
2045 LRTP Pop-Up Shop	Miami Dade College Wolfson Campus	5/13/2019
NAF Annual Student Industry Conference	Doubletree Hilton Miami Airport	5/14/2019
Aggressive Driving Awareness Campaign	UM-Rosenstiel School of Marine Biology	5/16/2019
Older American Awareness Month Resource Fair	Stephen P. Clark Government Center Lobby	5/22/2019
Career Day	Earlington Heights Elementary School	5/29/2019
Richmond Heights Alliance Meeting	Second Baptist Church	6/25/2019
Richmond Heights Alliance Meeting	Second Baptist Church	7/25/2019
District 11 Health and Safety Expo	Miami-Dade County Fair Expo Center	7/27/2019
Welcome Back Event	Miami Dade College Wolfson Campus	8/26/2019
Welcome Week Involvement Expo	Barry University	9/12/2019
14th Annual Campus Safety Day	Miami Dade College Medical Campus	9/25/2019
14th Annual Campus Safety Day	Miami Dade College North Campus	9/25/2019
American Airlines Safety and Health Fair	Miami International Airport	9/27/2019
Student Health & Wellness Fair	Barry University	10/16/2019
Tentative Five-Year Work Program Public Hearing	FDOT D6 Auditorium	10/17/2019
Ride SMART Transportation Fair	Jackson Memorial Hospital (JMH) Main Campus	10/23/2019

Event Name	Location	Date of Event
Ride SMART Transportation Fair	JMH South Campus	10/23/2019
FDOT D6 Annual Safety Fair	University of Miami	10/30/2019
FDOT D6 Put it Down Event	Florida Memorial University	11/7/2019
FDOT D6 Put it Down Event	Miami Dade College Kendall Campus	11/19/2019
Call for SMART Ideas - Wynwood CAC Meeting	Bakehouse	1/9/2020
Miami Mobility Fair	VA Hospital	1/10/2020
Call for SMART Ideas - South District CAC Meeting	South District Police Department	1/13/2020
Call for SMART Ideas - Northwest CAC Meeting	Northwest Police Station	1/15/2020
Call for SMART Ideas - Brownsville CAC Meeting	Joseph Caleb Center	1/16/2020
Call for SMART Ideas - Allapattah CAC Meeting	Ebenezer United Methodist Church	1/16/2020
FDOT D6/TPO 2020 Transportation Safety Fair	Stephen P. Clark Center	2/24/2020
Health Fair	Miami Dade College Wolfson Campus	2/26/2020
Health and Wellness Fair	Jackson Health System North	2/26/2020
Vision Zero Safety Survey Outreach	Northside Metrorail Station	8/19/2020
Vision Zero Safety Survey Outreach	Government Center Metrorail Station	8/22/2020
Campus Safety Event	Miami Dade College Medical Campus	9/21/2021
Campus Safety Event	Miami Dade College Wolfson Campus	9/29/2021
Campus Safety Event	Miami Dade College North Campus	9/29/2021
Health & Well-Being Fair	Barry University Campus	10/14/2021
FDOT Destinations Between Bicycling Event	Stephen P. Clark Center	10/29/2021
District 11 Annual Health & Safety Expo	Fair and Expo Center	8/6/2022
Vision Zero Safety Survey Outreach	Brickell Metrorail Station	8/22/2022
Vision Zero Safety Survey Outreach	Government Center Metrorail Station	8/22/2022
Health & Well-Being Fair	Barry University Landon Atrium	9/19/2022
COMTO: Air Land Sea Symposium	Miami-Dade Seaport	10/13/2022
Ethical Governance Day	Miami Norland Sr. High	10/18/2022
Ride SMART Transportation Fair (FDOT Mobility Week)	Miami Dade College Medical Campus	10/21/2022

APPENDIX B

TASTE OF TRANSPORTATION FLYERS

Miami-Dade TPO & Partners'

Taste of Transportation

Virtual Lunch Series: Transportation Planning Area (TPA) 1

Do you Live, Work, or Play in TPA 1?

Please join this virtual event to hear from the Miami-Dade TPO's partner agencies about transportation projects in TPA 1.

TUESDAY, SEPTEMBER 22, 2020
11:30 am - 12:30 pm EST

Register online at: bit.ly/TPOT01

Miami-Dade TPO & Partners'

Taste of Transportation

Virtual Lunch Series: Transportation Planning Area (TPA) 2

Do you Live, Work, or Play in TPA 2?

Please join this virtual event to hear from the Miami-Dade TPO's partner agencies about transportation projects in TPA 2.

WEDNESDAY, OCTOBER 28, 2020
11:30 am - 12:30 pm EST

Register online at: bit.ly/TPOT02

Miami-Dade TPO & Partners'

Taste of Transportation

Virtual Lunch Series: Transportation Planning Area (TPA) 3

Do you Live, Work, or Play in TPA 3?

Please join this virtual event to hear from the Miami-Dade TPO's partner agencies about transportation projects in TPA 3.

TUESDAY, DECEMBER 8, 2020
11:30 am - 12:30 pm EST

Register online at: bit.ly/TPOT03

Miami-Dade TPO & Partners'

Taste of Transportation

Virtual Lunch Series: Transportation Planning Area (TPA) 5

Do you Live, Work, or Play in TPA 5?

Please join this virtual event to hear from the Miami-Dade TPO's partner agencies about transportation projects in TPA 5.

TUESDAY, FEBRUARY 9, 2021
11:30 am - 12:30 pm EST

Register online at: bit.ly/TPOT05

Miami-Dade TPO & Partners'

Taste of Transportation

Virtual Lunch Series: Transportation Planning Area (TPA) 6

Do you Live, Work, or Play in TPA 6?

Please join this virtual event to hear from the Miami-Dade TPO's partner agencies about transportation projects in TPA 6.

TUESDAY, APRIL 13, 2021
11:30 am - 12:30 pm EST

Register online at: bit.ly/TPOT06

Miami-Dade TPO & Partners'

Taste of Transportation

Virtual Lunch Series: Transportation Planning Area (TPA) 7

Do you Live, Work, or Play in TPA 7?

Please join this virtual event to hear from the Miami-Dade TPO's partner agencies about transportation projects in TPA 7.

TUESDAY, MAY 11, 2021
11:30 am - 12:30 pm EST

Register online at: tinyurl.com/TPOT07

Miami-Dade TPO & Partners'

Taste of Transportation

Special Edition: Multimodal Journey

Do you Live, Work, or Play in TPA 10?

Please join this virtual event to hear from the Miami-Dade TPO's partner agencies about multimodal transportation projects during a special edition mobility video.

THURSDAY, NOVEMBER 4, 2021
6:00 p.m. - 7:00 p.m. EST

Register online at: tinyurl.com/TPOT10SE

Miami-Dade TPO & Partners'

Taste of Transportation

Transportation Improvement Program (TIP) Edition

Join the Miami-Dade TPO for a special virtual event to hear from the TPO's partner agencies about the Transportation Improvement Program (TIP) 2022-2032.

Part 1
THURSDAY, APRIL 8, 2022
11:30 am - 12:30 pm EST

Part 2
THURSDAY, APRIL 28, 2022
11:30 am - 12:30 pm EST

Miami-Dade TPO & Partners'

Taste of Transportation

Community Services & Programs

Join us for the Miami-Dade TPO and partner agencies to bring virtual events to help you learn about the many services and programs available to you.

TUESDAY, AUGUST 16, 2022
11:30 am - 12:30 pm EST

Miami-Dade TPO & Partners'

Taste of Transportation

ADA Special Edition

Join us for a Miami-Dade TPO and partner agencies to bring virtual events to help you learn about the many services and programs available to you.

TUESDAY, JANUARY 24, 2023
11:30 am - 12:30 pm EST

APPENDIX C
COMMUNITY ACTION COMMITTEES
Miami-Dade County Community Action & Human Services (CAHSD)
& Miami-Dade County Police Precincts

CAHSD CAC	MEETING ADDRESS
Accion CAC	Accion CAA 858 W. Flagler Street, Miami, FL 33128
Allapattah CAC	Ebenezer United Methodist Church 2001 NW 35 th Street, Miami, FL 33142
Brownsville CAC	Bethune Head Start Center 2900 NW 43 rd Terrace, Miami, FL 33142
Coconut Grove CAC	Frankie S. Rolle NSC 3750 South Dixie Highway, Miami, FL 33133
Culmer CAC	Culmer Center 1600 NW 3rd Avenue, Miami, FL 33136
Edison CAC	Edison CAA Enrichment Center 150 NW 79 th Street, Miami, FL 33150
Florida City CAC	Florida City Neighborhood Center 1600 NW 6 th Court, Miami, FL 33034
Goulds CAC	Isaac A. Withers 21300 SW 122 nd Avenue, Miami, FL 33170
Hialeah CAC	Park Place Apartments 250 East 2nd Avenue, 2 nd Floor, Miami, FL 33010
Liberty City CAC	Liberty City CAA Center 6100 NW 7 th Avenue, Miami, FL 33127
Naranja Plant/Leisure City CAC	Naranja Neighborhood Center 13955 SW 264 th Street, Miami, FL 33032
Opa-Locka CAC	Dr. Robert B. Ingram Elementary 600 Ahmad Street, Miami, FL 33054
Perrine CAC	Perrine CAA Service Center 17801 Homestead Avenue, Miami, FL 33157
South Beach CAC	Miami-Beach Service Center 833 6th Street, 2 nd Floor, Miami, FL 33139
South Miami CAC	HUD Senior Citizen Center 6701 SW 62 nd Avenue, Miami, FL 33143
Wynwood CAC	De Hostos Neighborhood Center 2902 NW 2 nd Avenue, Miami, FL 33127

POLICE STATION CAC	MEETING ADDRESS
Northwest	5975 Miami Lakes Drive Miami Lakes, FL 33014
Doral	9101 NW 25 Street Doral, FL 33172
Cutler Ridge	10800 SW 211 Street Cutler Bay, FL 33189
Intercostal	15665 Biscayne Blvd. Miami, FL 33160
Kendall	7707 SW 117th Avenue Miami, FL 33183
Northside	2950 NW 83rd Street Miami, FL 33147
Hammocks	10000 SW 142nd Avenue Miami, FL 33186

APPENDIX D

2045 LRTP PUBLIC INVOLVEMENT ACTIVITIES

Activity	Outcome
Civic Dinners	<ul style="list-style-type: none"> • 17 Civic Dinners held during the month of November 2018 • 109 Participants
2045 LRTP Website	Released to General Public on April 15, 2019
Weekly e-Newsletter Standing Item	Began April 15, 2019
Social Media	Posted on the TPO’s social media accounts: Twitter, Facebook, Instagram, and LinkedIn.
Telephone Town Hall Meetings (TTHM) in English, Spanish & Creole	<ul style="list-style-type: none"> • 2 meetings held on April 16 & 17, 2019 • 6,299 Participants
Interactive Pop-Up Shops	<ul style="list-style-type: none"> • April 25, 2019 - Southland Mall • April 27, 2019 - Opa-Locka/Hialeah Flea Market • May 9, 2019 - FIU MMC South Campus • May 13, 2019 - Miami Dade Wolfson Campus
Virtual Survey in English, Spanish & Creole	<ul style="list-style-type: none"> • Posted April 16, 2019 on 2045 LRTP website • Pinned on Twitter & Facebook
Mail-in Surveys with Business Reply Mail (BRM)	<ul style="list-style-type: none"> • Community Action Agencies (CAA) • Miami-Dade County Library System – 50 Branches
General Outreach Events with On-Site Surveys in English, Spanish & Creole	<ul style="list-style-type: none"> • April 22, 2019 - Public Transportation Day at the West Kendall Transit Terminal (Transit Users) • May 1, 2019 - First Health and Resource Fair - Mayor's Initiative on Aging (Older Adults) • May 10, 2019 - Spring Wellness Fair (Working Adults) • May 14, 2019 - NAF Annual Student Industry Conference (High School Students) • May 16, 2019 - Age-Friendly Summit 2019 (Older Adults) • May 22, 2019 - Older American Awareness Month Resource Fair (Older Adults)
Stakeholders’ Meetings	Held for both the local transportation agencies and municipalities to gather valuable feedback regarding the upcoming transportation needs and projects for Miami-Dade County.



**Miami-Dade Transportation
Planning Organization**

**150 West Flagler Street, Suite 1900
Miami, FL 33130
305-375-4507
miamidadetpo.org**

The Miami-Dade TPO has set a policy that assures that no person shall on the basis of race, color, national origin, sex, age, disability, family, or religious status, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and the Florida Civil Rights Act of 1992, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity. It is the policy of the Miami-Dade TPO to comply with all requirements of the Americans with Disabilities Act (ADA). To request this document in accessible format, please call 305-375-1881. If you are interested in participating in the transportation planning process, please contact the Miami-Dade TPO at 305-375-4507.

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