




MEMORANDUM

DATE | March 30, 2023

TO | Oliver G. Gilbert III, Vice Chairman and Members
TPO Governing Board

FROM | Esteban Bovo, Jr., Chairman 

SUBJECT | TPO Committee Appointments and Agenda Placement Protocols

In accordance with Part II Governing Board Committees-Article I of the By-laws of the Transportation Planning Organization (TPO), I am making the following appointments:

Executive Policy Committee (5-7 Board Members)

Mayor Esteban Bovo – Chairperson
Commissioner Oliver Gilbert – Vice Chairperson
Mayor Steven Losner
Commissioner Juan Carlos Bermudez
Commissioner Raquel Regalado

Transportation and Mobility Committee (7-9 Board Members)

Commissioner Rene Garcia – Chairperson
Mayor Rodney Harris– Vice Chairperson
Commissioner Rob Gonzalez
Mayor Alix Desulme
Mayor Christi Fraga
Commissioner Keon Hardemon
Commissioner Marleine Bastien

Fiscal Priorities Committee (7-9 Board Members)

Commissioner Danielle Cohen-Higgins– Chairperson
Shelly Smith Fano– Vice Chairperson
Commissioner Kevin Cabrera
Commissioner Kionne McGhee
Mayor Roberto Martell
Commissioner Micky Steinberg
Commissioner Eileen Higgins

Additionally, consistent with Part II Governing Board Committees -Article II, Section (5) of the By-Laws, I have established procedural rules for the efficient and effective operation of the TPO committee system. Therefore, applicable immediately I, in coordination with the TPO Executive Director, shall assign agenda items to the appropriate committee with the below process.

- (1) **Committee Deliberations.** A TPO committee may take one of the following actions with respect to each matter referred to the committee for action:
 - a. Recommend favorably.
 - b. Recommend favorably with committee amendment(s).
 - c. Recommend unfavorably.
 - d. Forward without recommendation.
 - e. Receive a report.
- (2) **Committee Consideration Required.** No item shall be placed on a TPO Governing Board meeting agenda, unless each committee to which the item has been referred has forwarded the item to the TPO Governing Board, pursuant to the above.
- (3) **Exceptions to Committee Requirements.**
 - a. An item that has not been considered by a committee may be placed on the agenda of the TPO Governing Board meeting if the chairperson of the committee to which the item has been referred requests a waiver in writing and the TPO Chairman concurs.
 - b. An item that is time sensitive and/or required during the pendency of a state of emergency declared by the Miami-Dade County Mayor or declared by the Governor or President affecting the County, may be placed by the TPO Chair directly on the agenda of the TPO Governing Board without committee review regardless of whether the matter has been previously assigned to, referred to, or considered by a committee.

c. Aileen Bouclé, TPO Executive Director
Zainab Salim, TPO Program Administrator- Governing Board
Bruce Libhaber, Assistant County Attorney, Miami-Dade County