

TPO RESOLUTION #42-17

RESOLUTION APPROVING SCOPE OF WORK AND BUDGET TO PROVIDE STATE AND FEDERAL LEGISLATIVE ADVOCACY SERVICES TO ADVANCE THE MIAMI-DADE TRANSPORTATION PLANNING ORGANIZATION'S PROGRAM PRIORITIES, PRIMARILY THE STRATEGIC MIAMI AREA RAPID TRANSIT (SMART) PLAN

WHEREAS, the Interlocal Agreement creating and establishing the Miami-Dade Metropolitan Planning Organization (MPO), for the Miami Urbanized Area, now known as the Transportation Planning Organization (TPO), requires that the TPO provide a structure to evaluate the adequacy of the transportation planning and programming process; and

WHEREAS, the Governing Board under TPO Resolution #06-16 established as highest priority the advancement of rapid transit corridor projects;

WHEREAS, correspondingly under TPO Resolution #26-16, the Governing Board unanimously endorsed the Strategic Miami Area Rapid Transit (SMART) Plan, that includes six (6) rapid transit corridors and a network of bus express rapid transit (BERT) corridors throughout Miami-Dade County; and

WHEREAS, under TPO Resolution #27-17, the Governing Board approved the inclusion of the annual listing of TPO program priorities in the Florida Department of Transportation Five-Year Work Program (FY 2019-2023); and

WHEREAS, in order to more effectively advance the TPO's program priorities, the Governing Board under TPO Resolution #33-17 established a financial participation fee to fund critical activities, such as legislative advocacy services at the federal and state levels,

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE TRANSPORTATION PLANNING ORGANIZATION (TPO) IN ITS ROLE AS THE MPO FOR THE MIAMI URBANIZED AREA, that the attached scope of work and budget to provide state and federal legislative advocacy services to advance the TPO program priorities, primarily the SMART Plan, is hereby approved.

The foregoing resolution was sponsored by Board Member Smith Joseph and moved by Board Member Dennis C. Moss. The motion was seconded by Board Member Jeff Porter, and upon being put to a vote, the vote was as follows:

Chairman Esteban L. Bovo, Jr. -Aye
Vice Chairman Francis Suarez-Absent

Board Member Bruno A. Barreiro	-Aye	Board Member Philip Levine	-Absent
Board Member Jose "Pepe" Diaz	-Absent	Board Member Daniella Levine Cava	-Aye
Board Member Audrey M. Edmonson	-Aye	Board Member Roberto Martell	-Absent
Board Member Oliver G. Gilbert, III	-Aye	Board Member Joe A. Martinez	-Absent
Board Member Perla Tabares Hantman	-Aye	Board Member Jean Monestime	-Absent
Board Member Carlos Hernandez	-Absent	Board Member Dennis C. Moss	-Aye
Board Member Sally A. Heyman	-Absent	Board Member Jeff Porter	-Aye
Board Member Barbara J. Jordan	-Aye	Board Member Rebeca Sosa	-Aye
Board Member Smith Joseph	-Absent	Board Member Javier D. Souto	-Aye
Board Member Vince Lago	-Absent	Board Member Xavier L. Suarez	-Aye

The Chairperson thereupon declared the resolution duly passed and approved this 26th day of September, 2017.

TRANSPORTATION PLANNING ORGANIZATION

By Zainab Salim
Zainab Salim, Clerk
Miami-Dade TPO



LEGISLATIVE ADVOCACY SERVICES (STATE AND FEDERAL) SCOPE OF SERVICES

BACKGROUND

The Miami-Dade Transportation Planning Organization (TPO), in its role as the Metropolitan Planning Organization for the Miami Urbanized Area, is a federally mandated transportation policy-making board located in Miami, Florida. The Miami-Dade TPO Governing Board is composed of 25 voting members; 13 Miami-Dade Board of County Commissioners; 8 elected officials, one from each of the eight municipalities with a population over 50,000; and 4 appointed by the Governor, representing: Miami-Dade Expressway Authority (MDX), Miami-Dade County School Board, a municipality within the county, and a non-elected official residing in unincorporated Miami-Dade County.

The Miami-Dade TPO is seeking qualified firms or individuals to provide State of Florida and Federal legislative advocacy services to represent the TPO's legislative policy interests and assist in the development of strategies for advancing actions at the state and federal level that are beneficial to the TPO and its programs, including carrying out the vision in the **Strategic Miami Area Rapid Transit (SMART) Plan**. The SMART Plan includes six (6) rapid transit corridors and a network of bus express rapid transit (BERT) corridors throughout Miami-Dade County, please visit www.miamidadetpo.org for more information.

Based on the TPO's evaluation of the proposals received in response to this RFP, the TPO may select one or more respondents to enter into negotiations for an agreement. The TPO reserves the right to enter into a contract with one or more companies, if deemed beneficial to the TPO. It is anticipated that the TPO will award a contract for a three year base term, with an option to extend the agreement for one additional year, at a rate of up to \$150,000.00 maximum per year.

SCOPE OF SERVICES

The selected consultant to enter into an agreement, the form of which is attached hereto as Exhibit "C" (the "Agreement"), with the TPO as a result of this procurement (the "Selected Consultant") will provide the TPO with the required staff, resources, and expertise to effectively perform and complete the below Scope of Services (the "Services"). The selected consultant shall provide a written monthly status report on pending legislation, budgetary issues, administrative policies, and other developments at the state and/or federal level that are of interest to the TPO, as well as provide legislative updates and presentations to the TPO Governing Board and/or staff as needed. In addition, the selected consultant shall provide an annual summary to be completed by June 1 of each year detailing developments on significant issues and actions taken to address TPO priorities and the issues that are likely to emerge in the coming year.

LEGISLATIVE ADVOCACY SERVICES (STATE AND FEDERAL) SCOPE OF SERVICES

STATE LEGISLATIVE ADVOCACY

- (1) Coordinate and pursue efforts to establish and maintain relationships with state agencies to secure support and funding of the SMART Plan and other TPO program priorities.
- (2) Provide advice to the TPO in developing annual legislative priorities.
- (3) Monitor legislation, the budget, committee hearings, and other items of interest to the Miami-Dade TPO during Florida's annual legislative session, and communicate appropriate legislative matters to the TPO staff.
- (4) Monitor Florida Department of Transportation (FDOT) policy changes and updates from FDOT Central Office, and relay relevant information to TPO staff.
- (5) Represent and advocate on behalf of the Miami-Dade TPO transportation priorities before the Florida House and Senate and the Governor's Office and staff.
- (6) Analyze the Governor's proposed transportation budget for the fiscal year and provide the TPO with a summary of impacts. This should be done before the legislature passes the final budget, in order for the TPO to have time to provide comments to members of the Miami-Dade Legislative Delegation (Dade Delegation) and other partners.
- (7) Assist Miami-Dade TPO staff in arranging at least one meeting per year between TPO Governing Board Members and members of the Dade Delegation.
- (8) The Consultant will work closely with the TPO Executive Director and staff who will be available to communicate the TPO's program priorities and provide background information and data to assist the Consultant in advancing the TPO's efforts in Tallahassee.
- (9) Maintain a level of awareness and knowledge of TPO's program priorities and activities to conduct all of the above.

LEGISLATIVE ADVOCACY SERVICES (STATE AND FEDERAL) SCOPE OF SERVICES

FEDERAL LEGISLATIVE ADVOCACY

- (1) Develop strategies and advocate opportunities to attract federal funds to support the SMART Plan and other TPO program priorities.
- (2) Monitor, report and advise on development of transportation-related legislation, congressional committee hearings, proposed rules and regulations, the budgeting process or policy directives at the federal level that are pertinent to the TPO, with an emphasis on activities that have a potential impact on the TPO and its programs, and regularly communicate these matters to appropriate TPO staff.
- (3) Serve as the TPO's liaison, represent the TPO and assist in developing and maintaining relationships with South Florida members of Congress and their staff, members of relevant committees, such as House Transportation and Infrastructure Committee, as well as with federal agencies, including, but not limited to, the U.S. Department of Transportation and its subdivisions (Federal Transit Administration and Federal Highway Administration).
- (4) Work with the TPO staff to advocate for the TPO's program priorities, including the SMART Plan, in the annual federal transportation appropriations act, in any federal surface transportation authorization legislation, and through any other appropriate congressional and administrative avenues. This should include working through the appropriations process to ensure full funds are authorized, assisting the TPO with discretionary grant applications, and advocating for policy changes that provide greater funding levels for programs that affect the Miami-Dade TPO.
- (5) Conduct activities necessary to carry out the TPO's goals with respect to the passage, defeat, or amendment of proposed legislation and the development of federal regulations.
- (6) Provide professional advice and recommend strategies to advance the TPO's federal legislative goals in support of the SMART Plan and TPO program priorities.
- (7) Arrange travel to Washington DC, as appropriate, for TPO Executive Policy Committee members, TPO Governing Board Chair, and Vice Chair, to meet with members of the South Florida Congressional Delegation, federal agencies, and other industry partners, as required. Travel may be needed during periods of high activity, such as discretionary grant applications and/or other new federal transportation funding to advance the SMART Plan and other TPO program priorities. This should include scheduling meetings with members of Congress and USDOT staff, and should reflect the consultant's network of relationships within Washington DC.

**LEGISLATIVE ADVOCACY SERVICES
(STATE AND FEDERAL)
SCOPE OF SERVICES**

- (8) Be available as needed to provide timely legislative updates to TPO staff and respond to regular staff inquiries related to the advancement of the TPO's federal legislative goals.
- (9) Maintain a level of awareness and knowledge of the SMART Plan and TPO program priorities and activities to conduct all of the above.