

The Miami-Dade County

TRANSPORTATION DISADVANTAGED SERVICE PLAN

JULY 1, 2016 through JUNE 30, 2021



FY 2017-2018 Annual Update

Prepared by

MIAMI-DADE COUNTY  **TP** 
Miami-Dade Transportation
Planning Organization

NON-DISCRIMINATION AND AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION

The Miami-Dade Department of Transportation and Public Works (DTPW) and the Miami-Dade Transportation Planning Organization (TPO) have set a policy that assures that no person shall on the basis of race, color, national origin, sex, age, disability, family, or religious status, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, and the Florida Civil Rights Act of 1992 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination or retaliation under any program or activity.

It is the policy of the DTPW and TPO to comply with all of the requirements of the Americans with Disabilities Act (ADA). To request this document in accessible format, please call (305) 375-4507.

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LOCAL COORDINATING BOARD MEMBERSHIP CERTIFICATION

The Miami-Dade TPO (Designated Official Planning Agency) hereby certifies to the following:

1. The membership of the Local Coordinating Board, established pursuant to Rule 41-2.012(3), F.A.C., does in fact represent the appropriate parties as identified in the following list; and
2. The membership represents, to the maximum extent feasible, a cross section of the local community.

REPRESENTATIVE	MEMBER	ALTERNATE	TERM
1. Chairperson	Vacant	Vacant	Until Elected Term Expires or Replaced by TPO Governing Board
2. FDOT District Six	Dionne Richardson	Raymond Freeman	Agency Discretion
3. Florida Department of Children and Families	Vacant	Vacant	Agency Discretion
4. Miami-Dade County School Board	Orlando Alonso	Vacant	Agency Discretion
5. Agency for Persons with Disabilities	Evelyn Alvarez	Hillary Jackson	Agency Discretion
6. Florida Department of Veteran Affairs	Carlos Gabino	Vacant	Agency Discretion
7. Florida Association for Community Action (FACA), Inc.	Dr. Kent Cheeseboro	Vacant	Agency Discretion
8. Elderly over 60 Years Old	Vacant	Vacant	Three Year Term upon Appointment
9. Disabled Advocate	José Ernesto Martinez	Vacant	9/29/2015 to 9/28/2018
10. Citizen Advocate	Denise Valkema	Earl Oaks	12/12/2016 to 12/11/2019
11. Citizen Advocate/ System User	Vacant	Vacant	Three Year Term upon Appointment
12. Children at Risk	Jessica Kuilan	Vacant	05/08/2017 to 05/07/2020
13. Alliance for Aging, Inc.	Vacant	Vacant	Agency Discretion
14. Private for Profit Transportation Industry	Jorge Azor	Diana Fletcher	9/29/2015 to 9/28/2018
15. Florida Agency for Health Care Administration	Maria Hernandez	Marielisa Amador	Agency Discretion
16. Easter Seals South Florida	Loreen Chant	Malerie Sloschay/ Christine Sainvil	Agency Discretion
17. Local Medical Community/Local Health Department	Vacant	Vacant	Agency Discretion

SIGNATURE: *Jeannine Gaslonde*

DATE: June 7, 2018

ROLL CALL VOTING SHEET

REPRESENTATIVE	MEMBER	VOTE
Chairperson	Vacant	--
Florida Department of Transportation District VI	Dionne Richardson	Absent
Florida Department of Children and Families	Vacant	--
Miami-Dade County Public School Board	Orlando Alonso	Absent
Agency For Persons With Disabilities	Evelyn Alvarez	Aye
Florida Department of Veteran Affairs	Carlos Gabino	Absent
Florida Association for Community Action, Inc. (FACA)	Dr. Kent Cheeseboro	Aye
Elderly over 60 Years Old	Vacant	--
Disabled Advocate	José Ernesto Martinez	Aye
Citizen Advocate	Denise Valkema	Absent
Citizen Advocate/Transportation System User	Vacant	--
Children at Risk	Jessica Kuilan	Aye
Alliance for Aging, Inc.	Vacant	--
Private for Profit Transportation Industry	Jorge Azor, Vice Chair	Aye
Florida Agency for Health Care Administration	Maria Hernandez	Absent
Easter Seals South Florida	Loreen Chant	Absent
Local Medical Community/Local Health Department	Vacant	--

The Miami-Dade County Transportation Disadvantaged Local Coordinating Board hereby certifies that an annual evaluation of the Miami-Dade County Community Transportation Coordinator was conducted consistent with the policies of the Commission for the Transportation Disadvantaged and all recommendations of that evaluation have been incorporated in this Transportation Disadvantaged Service Plan.

We further certify that the rates contained herein have been thoroughly reviewed, evaluated, and approved. This Transportation Disadvantaged Service Plan was reviewed in its entirety and approved by this Board at an official meeting held on June 07, 2018.

June, 7, 2018
Date



Coordinating Board Vice Chairperson

Approved by the State of Florida Commission for the Transportation Disadvantaged (CTD):

Date

Executive Director

GLOSSARY OF TERMS

Term	Acronym	Definition
Agency		An official, officer, commission, authority, council, committee, department, division, bureau, board, section, or any other unit or entity of the state or of a city, town, municipality, county, or other local governing body or a private nonprofit transportation service-providing agency.
Americans with Disabilities Act	ADA	A federal law, P.L. 101-336, signed by the President of the United States on July 26, 1990.
Actual Expenditure Report	AER	An annual report completed by each state member agency and each official planning agency, to inform the Commission in writing, before September 15 th of each year, of the specific amount of funds the agency expended for transportation disadvantaged services.
Annual Operating Report	AOR	An annual report prepared by the community transportation coordinator detailing its designated service area operating statistics for the most recent operating year.
Annual Performance Report	APR	An annual report issued by the Commission for the Transportation Disadvantaged that combines all the data submitted in the Annual Operating Reports and the CTD Annual Report.
Commission for the Transportation Disadvantaged	CTD	An independent agency created in 1989 to accomplish the coordination of transportation services provided to the transportation disadvantaged. Replaced the Coordinating Council on the Transportation Disadvantaged.
Community Transportation Coordinator	CTC	A transportation entity recommended by a metropolitan (transportation) planning organization, or by the appropriate designated official planning agency as provided for in ss. 427.011-427.017 in an area outside the purview of a metropolitan planning organization, to ensure that coordinated transportation services are provided to the transportation disadvantaged population in a designated service area.
Coordination		The arrangement for the provision of transportation services to the transportation disadvantaged in a manner that is cost-effective, efficient, and reduces fragmentation and duplication of services.
Coordination Contract/ Coordination & Fare Agreement	CC/CFA	A written contract between the Community Transportation Coordinator and an agency who receives transportation disadvantaged funds and performs some, if not all, of its own transportation services, as well as transportation services to others, when shown to be more effective and more efficient from a total system perspective. The contract reflects the specific terms and conditions that will apply to those agencies who perform their own transportation, as well as joint utilization and cost provisions for transportation services to and from the community transportation coordinator.
Designated Official Planning Agency	DOPA	The official body or agency designated by the Commission to fulfill the functions of transportation disadvantaged planning in areas not covered by a Metropolitan (Transportation) Planning Organization. The Transportation Planning Organization shall serve as the designated official planning agency in areas covered by such organizations.

Term	Acronym	Definition
Designated Service Area		A geographical area recommended by a designated official planning agency, subject to approval by the Commission, which defines the community where coordinated transportation services will be provided to the transportation disadvantaged.
Emergency		Any occurrence, or threat thereof, whether accidental, natural or caused by man, in war or in peace, which results or may result in substantial denial of transportation services to a designated service area for the transportation disadvantaged population.
Emergency Fund		Transportation disadvantaged trust fund monies set aside to address emergency situations and which can be utilized by direct contract, without competitive bidding, between the Commission and an entity to handle transportation services during a time of emergency.
Florida Coordinated Transportation System	FCTS	A transportation system responsible for coordination and service provisions for the transportation disadvantaged as outlined in Chapter 427, F.S.
Florida Department of Transportation	FDOT	An executive agency of the State of Florida. The CTD is housed under the Florida Department of Transportation.
Local Coordinating Board	LCB	An advisory entity in each designated service area composed of representatives appointed by the transportation planning organization or designated official planning agency, to provide assistance to the community transportation coordinator relative to the coordination of transportation services.
Local Government		An elected and/or appointed public body existing to coordinate, govern, plan, fund and administer public services within a designated, limited geographic area within the state.
Local Government Comprehensive Plan		A plan that meets the requirements of Sections 163.3177 and 163.3178, F.S.
Memorandum of Agreement	MOA	The state contract for transportation disadvantaged services purchased with federal, state or local government transportation disadvantaged funds. This agreement is between the Commission and the Community Transportation Coordinator and recognizes the Community Transportation Coordinator as being responsible for the arrangement of the provision of transportation disadvantaged services for a designated service area.
Transportation Planning Organization	TPO	The organization responsible for carrying out transportation planning and programming in accordance with the provisions of 23 U.S.C. s. 134, as provided in 23 U.S.C. s. 104(f)(3).
Non-sponsored Transportation Disadvantaged Services		Transportation disadvantaged services that are not sponsored or subsidized by any funding source other than the Transportation Disadvantaged Trust Fund.
Public Transit		The transporting of people by conveyances or systems of conveyances, traveling on land or water, local or regional in nature, and available for use by the public. Public transit systems may be governmentally or privately owned. Public transit specifically includes those forms of transportation commonly known as "Paratransit".

Term	Acronym	Definition
Purchasing Agency		A department or agency whose head is an ex officio, nonvoting adviser to the commission, or an agency that purchases transportation services for the transportation disadvantaged.
Regional Planning Council	RPC	The organization created under the provisions of Section 186.504, F.S.
Reserve Fund		Transportation disadvantaged trust fund monies set aside each budget year to insure adequate cash is available for incoming reimbursement requests when estimated revenues do not materialize.
State Fiscal Year	FY	The period from July 1 through June 30 of the following year.
System Safety Program Plan	SSPP	A documented required by FAC 14-90 by agencies providing public transit services to enable safe and secure transit.
Transportation Disadvantaged	TD	Those persons who because of physical or mental disability, income status, or age are unable to transport themselves or to purchase transportation and are, therefore, dependent upon others to obtain access to health care, employment, education, shopping, social activities, or other life-sustaining activities, or children who are handicapped or high-risk or at-risk as defined in s. 411.202.
Transportation Disadvantaged Funds		Any local government, state, or available federal funds that are for the transportation of the transportation disadvantaged. Such funds may include, but are not limited to, funds for planning, Medicaid transportation, administration, operation, procurement, and maintenance of vehicles or equipment and capital investments. Transportation disadvantaged funds do not include funds for the transportation of children to public schools.
Transportation Disadvantaged Service Plan	TDSP	An annually updated plan jointly developed by the designated official planning agency and the Community Transportation Coordinator which contains a development plan, service plan, and quality assurance components. The plan shall be approved and used by the local Coordinating Board to evaluate the Community Transportation Coordinator.
Transportation Improvement Program	TIP	A staged multiyear program of transportation improvements, including an annual element, which is developed by a metropolitan planning organization or designated official planning agency.
Transportation Operator		One or more public, private for profit or private nonprofit entities engaged by the community transportation coordinator to provide service to transportation disadvantaged persons pursuant to a coordinated transportation development plan.
Transportation Operator Contract		A written contract between the Community Transportation Coordinator and the Transportation Operators, as approved by the Commission that outlines the terms and conditions for any services to be performed.
Trust Fund		The Transportation Disadvantaged Trust Fund authorized in Section 427.0159, F.S., and administered by the Commission.
Urbanized Area	UZA	A city (or twin cities) that have a population of 50,000 or more (central city) and surrounding incorporated and unincorporated areas that meet certain criteria of population size of density.

I. DEVELOPMENT PLAN

A. INTRODUCTION OF SERVICE AREA

1. Background of Transportation Disadvantaged Program

The Florida Commission for the Transportation Disadvantaged (CTD) (www.dot.state.fl.us/ctd/index.htm) was established to fund and oversee the expansion of transportation services for the disabled, elderly, children-at-risk, and economically transportation disadvantaged population as authorized by Chapter 427, Florida Statutes and Rule 41-2 Florida Administrative Code. The legislation also established a Transportation Disadvantaged (TD) Trust Fund, which receives monies from vehicle registration fees and gasoline sales taxes, and may only be used for trips that are not sponsored or subsidized by any funding source other than the TD Trust Fund.

To maintain presence on a local level, the CTD has established TD Local Coordinating Boards (LCB) for each service area that: advise them directly on local transportation disadvantaged issues, oversee the responsibilities of their local Community Transportation Coordinator (CTC), review all existing and proposed transportation disadvantaged programs, and recommend the use of funds received from the TD Trust Fund. The Miami-Dade County LCB (www.miamidadetpo.org/local-coordinating-board.asp) oversees the activities of the service area's CTC.

To assist with their local planning efforts, the CTD appoints a Designated Official Planning Agency (DOPA) for each service area to: staff the local LCB, appoint LCB members, recommend the designation of the service area's CTC, and assist the CTC in the development of the Transportation Disadvantaged Service Plan (TDSP). The Miami-Dade Transportation Planning Organization (TPO) (www.miamidadetpo.org) is the DOPA for the Miami-Dade County service area.

Since 1990, the CTD has administered and distributed the TD Trust Funds to each established service area within the entire state through CTCs according to an established formula, requiring a ten percent local match. The CTD is responsible for establishing the distribution formula, which is based on several criteria: total service area population, total system vehicle miles, total system passenger trips, and total service area square miles.

Miami-Dade County has many sponsored programs that are currently in place to assist portions of the state recognized TD populations. As a result, the following TD populations are not sponsored by any other funding source, and are therefore eligible to be assisted by the CTD's TD Trust Fund:

1. Up to 150% above the Poverty Level
2. Under 65 years old
3. Cannot receive SSI benefits
4. The following Children At Risk population(s):
 - a. Teen Parents
 - b. High Risk Pregnant Women
 - c. Post hospital Assistance
 - d. Parent Support and training for At risk Children
 - e. Developmental Assistance
 - f. Suicide Prevention

To assist these specific TD populations, the TD Trust Fund dollars are utilized as follows:

- **TD EASY Ticket Program** – the distribution of EASY Tickets to eligible TD individuals through applicable 501(c)(3) organizations. Recipients receive pre-loaded EASY Tickets, which provide the equivalent of one of the following: one trip, daily, weekly, and/or a monthly pass, based on the need.
- **TD Transit Mobility Easy Card Program** – the distribution of annual EASY Cards to those individuals who are TD eligible.

2. Community Transportation Coordinator Designation Date/History

The Miami-Dade County Board of County Commissioners (BCC) has been designated as the CTC for the Miami-Dade County service area by the Miami-Dade TPO since 1990. The coordinated area for transportation services includes all of urbanized Miami-Dade County, a narrow transit corridor in south Broward County, and from Key Largo to Marathon (Mile Marker 50) in Monroe County.

In 1979 the Miami-Dade County coordinated transportation system for the TD was initiated with the receipt and implementation of an *Urban Mass Transportation Administration, Service, and Methods Demonstration Grant*. The final evaluation report recommended the eventual consolidation of transportation services for the elderly and disabled under a central coordinator. Another report determined that there were approximately 100 private non-profit agencies in the County providing transportation service to elderly and disabled individuals. However, the agencies were reluctant to coordinate their transportation services.

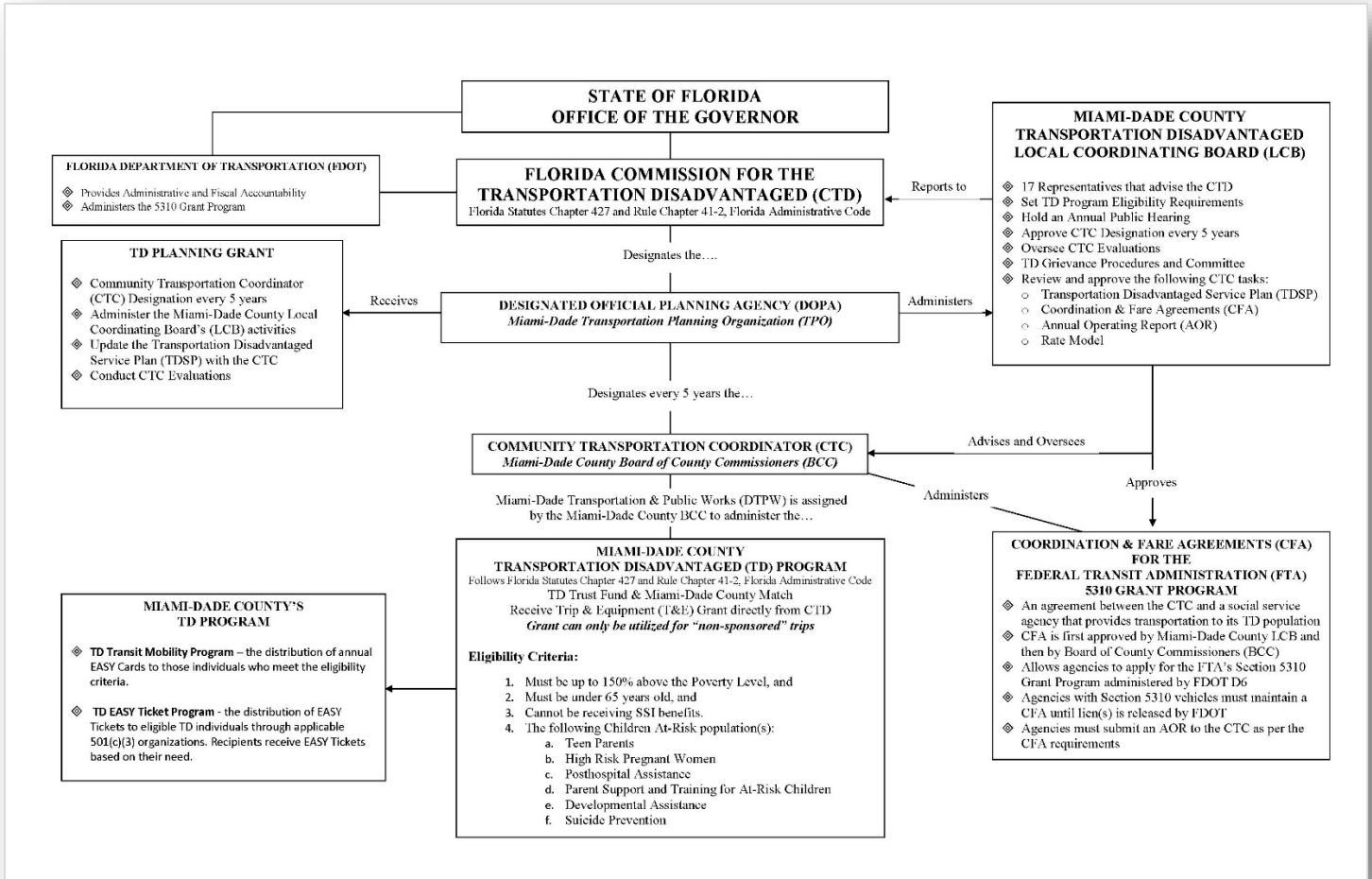
To improve coordination efforts among the various agencies, the Miami-Dade County BCC was officially designated as the CTC by the Miami-Dade TPO on September 11, 1990. Every five years since 1990 the Miami-Dade MPO has designated the BCC as the area's CTC. The Miami-Dade County BCC has then assigned Miami-Dade Transit (MDT), now known as the Miami-Dade Department of Transportation and Public Works (DTPW) (www.miamidade.gov/transit), to fulfill the responsibilities of the CTC. This designation requires that the Miami-Dade County BCC, as the CTC, enter into a Memorandum of Agreement (MOA) with the CTD to receive funding from the State's TD Trust Fund via the annual Transportation Disadvantaged Trip and Equipment (T&E) Grant.

The MOA requires the CTC to encourage social service agencies to work together to coordinate, utilize, and maximize the use of existing transportation resources to best serve the TD population. DTPW must enter into "coordination agreements" (aka Coordination & Fare Agreements) with all other operators who transport the disadvantaged population, including recipients of the Federal Transportation Administration's (FTA) Section 5310 Grant Program. This FTA grant funds the use of vehicles for non-profit social service agencies to transport their senior and disabled clients at no cost to the county.

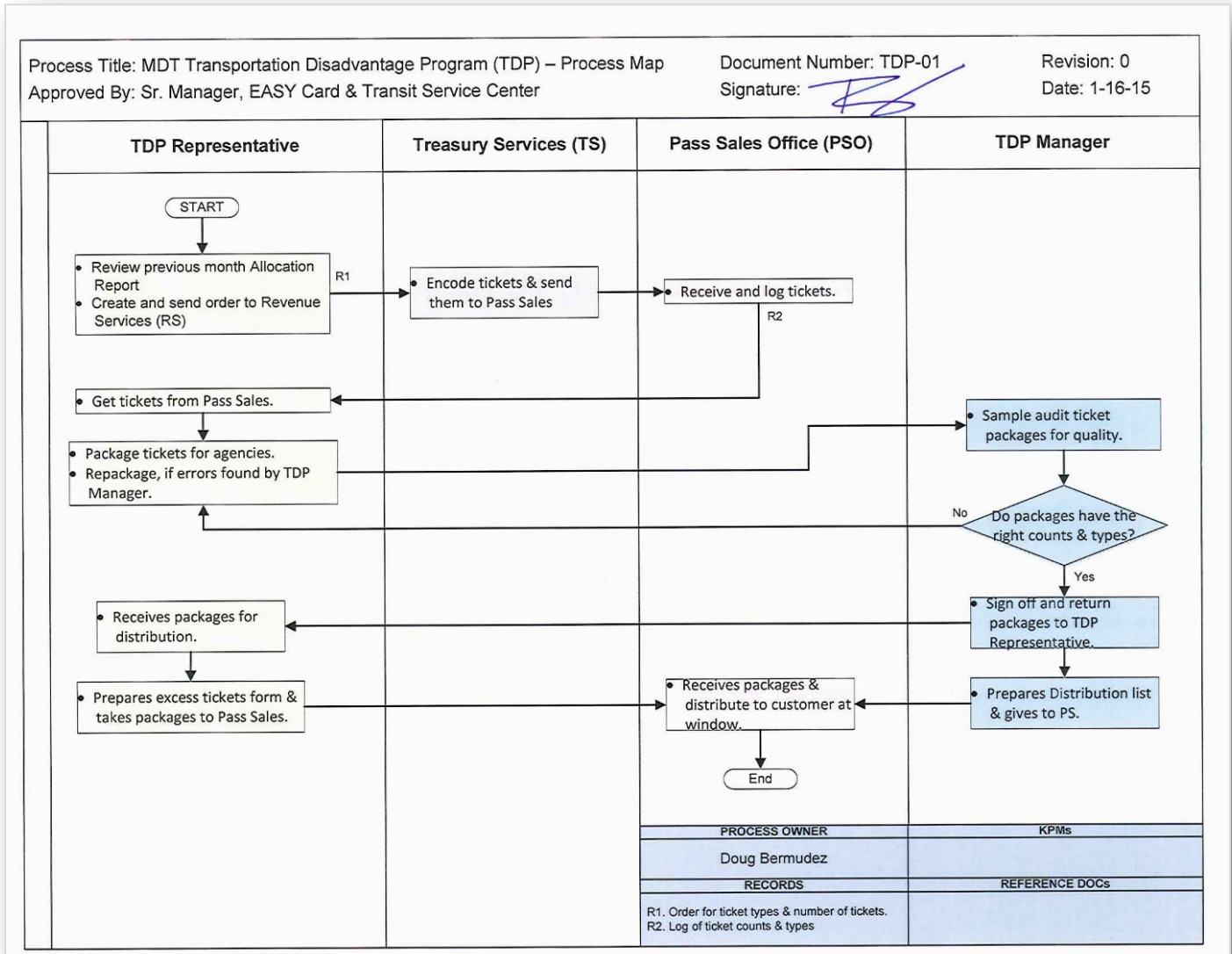
The recent designation process occurred when the Miami-Dade County BCC was again recommended by both the Miami-Dade County LCB and the Miami-Dade TPO Governing Board via Resolutions #1-15 and #5-16, respectively (*Appendix A*) to be the Miami-Dade County CTC. The CTD then formally designated the Miami-Dade County BCC as Miami-Dade County's CTC on April 8, 2016. On June 7, 2016, the Miami-Dade County BCC then adopted Resolution R-530-16 agreeing to the CTC responsibilities laid out in the MOA for a period beginning July 1, 2016 through June 30, 2021 (*Appendix B*).

3. Organization Chart

The following organizational flow chart identifies those entities involved in the provision of services to the Miami-Dade County non-sponsored TD community:



The following is the TD EASY Card Program flow chart:



4. Consistency Review of Other Plans

The TD planning process developed in Miami-Dade County is in accordance with County and State Statutes. It is an integral part of the overall transportation planning process, and is reviewed by all the appropriate committees and boards.

The development of the documents listed below, is based on a well-established process for the planning and programming of transportation improvements. The process includes adhering to the established transportation goals, on-going monitoring and evaluation of the existing service, and service needs in developing modifications and improvements, community meetings, and public hearings.

a. Local Government Comprehensive Plan

The Miami-Dade TPO and the Miami-Dade County Regulatory and Economic Resources Department (RER) assist in the preparation of the transportation element and develops the mass transit sub-element of the *Comprehensive Development Master Plan (CDMP)*. The Miami-Dade County CDMP contains twelve planning elements, and can be viewed at <http://www.miamidade.gov/planning/cdmp.asp>. The two major traffic circulation and mass transit sub-elements of the general transportation element set levels of service for the implementation of surface transportation improvements of the roadway network and mass transit system, respectively. The transportation element is administratively reviewed by the Florida Department of Community Affairs, and then adopted as the current traffic circulation and mass transit elements of the CDMP. A major review and update of the CDMP is completed every seven years. There is also a semiannual CDMP amendment process for periodic review of the development capacity of the urban area.

b. Commission for the Transportation Disadvantaged 5 and 20-Year Plan

The Florida Commission for the Transportation Disadvantaged's (CTD) 5 and 20 Year Plan, located at <http://digital.lib.usf.edu/SFS0032416/00001/pdf>, sets forth goals, objectives, and a plan of action as follows:

- Create a regional transit map.
- Develop a unified regional fare and transfer policy.
- Institute a simplified regional transit information system.
- Coordinate the fragmented transit service created when several municipalities instituted circulators within their city limits.
- Enforce the requirement that the department of children & family services discuss and coordinate transportation through the CTC.



c. Transit Development Plans (TDP)



Miami-Dade Department of Transportation and Public Works' (DTPW) TDP, referred to as "MDT10Ahead", presents the 10-year service plan addressing operational and capital improvements for Miami-Dade County's transit system. It includes an assessment of the need for improved or expanded transit services. The plan presents the funded and unfunded transit needs of the agency. State and federal requirements for transportation services for the disadvantaged, including the Americans with Disabilities Act (ADA) of 1990, are addressed in the plan. This document is developed in a continuous, comprehensive, and cooperative planning process (3-C), and is consistent with the Miami-Dade County CDMP, the five year Transportation Improvement Program (TIP), and the Long Range Transportation Plan (LRTP).

It is located at www.miamidade.gov/transit/mdt-10-ahead.asp

South Florida Regional Transit Authority's (SFRTA) TDP, referred to as "SFRTA: Moving Our Region Forward" (SFRTA Forward), documents the investments that SFRTA is committed to making over the next five years, as well as its vision for additional priorities and improvements through FY 2025. The SFRTA Forward process presents a great opportunity for the agency to: reinvigorate its identity and reassess its mission, address the mobility needs of a growing and dynamic region, and continue building partnerships to advance transportation projects in the South Florida region and beyond. Many transit projects and concepts are included throughout of the updated SFRTA Forward, including some near-term projects that are poised to have a significant positive impact.



It is located at <http://www.sfrta.fl.gov/transit-development-plan.aspx>

d. Strategic Regional Policy Plan

The *Strategic Regional Transit Plan* is developed by the South Florida Regional Transit Authority (SFRTA) that examines the trends and conditions affecting the south Florida Region, and can be viewed at <http://www.sfrta.fl.gov/studies-plans.aspx>. This examination includes the review of institutional roles and activities, and the identification of potential challenges as well as opportunities facing the region. The trends and conditions analysis provides a basis, along with input from the regional community, for constructing a regional vision. The areas of strategic concern encompass virtually all aspects of growth and development; they specifically address land use and public facilities, natural resources of significance, economic development, affordable housing, emergency preparedness, and regional transportation.

e. Long Range Transportation Plan

The *Long Range Transportation Plan (LRTP)* is updated every five years to meet legal requirements and to identify needed changes to the previously adopted plan. The Miami-Dade TPO's LRTP *Update to the Year 2040 (2040 LRTP)* was developed to guide transportation investments in Miami-Dade County through the next twenty years with the purpose of achieving the best possible mobility connections for Miami-Dade County's transportation system. The Miami-Dade LRTP includes highway, transit, freight, and non-motorized components, a truly multimodal plan that covers a broad range of issues including the environment, economic development, mobility, safety, security, and quality of life.

The 2040 LRTP commenced in December 2012 and involved a major update of the 2035 LRTP, which was adopted in October 2009. The 2040 LRTP's primary purpose was to assist citizens, businesses, and elected officials in cultivating their transportation vision for the County through the next 26 years. The 2040 LRTP, which was adopted by the Miami-Dade MPO Governing Board on October 23, 2014, now serves as an instrument to identify the needed improvements to the transportation network, and provides a long-term investment framework to address current and future challenges.

In light of Miami-Dade's bright and prosperous future as a global hub, the 2040 LRTP is focused on Providing Mobility Options, with "Eyes on the Future". The plan is also guided by a comprehensive vision to:

“Provide mobility options for Miami-Dade County residents and visitors and promote economic competitiveness by investing in the County’s transportation infrastructure while protecting the environment and maximizing the efficiency of the existing transportation system.”

The 2040 LRTP was guided by eight goals and 63 objectives, each of which represented a specific element of how the transportation system should evolve, or in some cases, be preserved, over the next 20 years. Each objective was carefully designed to enable measurement of both the plan’s adherence to the goals and objectives, in terms of the types of projects that are in the plan, and also the performance of the transportation system after plan adoption. The formulation of the LRTP goals and objectives was a process involving extensive stakeholder involvement by the 23 members that make up the MPO Governing Board, the 17 county and municipal agency directors that make up the Transportation Planning Council, the 25 planning agency staff comprising the LRTP Steering Committee, and the general public.

2040 LRTP Goals	Weight
Goal 1 - Improve System and Travel	25%
Goal 2 - Improve Safety	8%
Goal 3 - Improve Security	3%
Goal 4 - Support Economic Vitality	12%
Goal 5 - Preserve Environment & Quality of Life	14%
Goal 6 - Improve Connectivity	14%
Goal 7 - Employ Sound Investment Strategies	12%
Goal 8 - Preserve the Existing System	12%

The plan can be viewed at <http://www.miamidade2040lrtp.com>

f. Transportation Improvement Program

Federal regulation requires, as part of the metropolitan planning process, that the Miami-Dade TPO develop a *Transportation Improvement Program (TIP)*. The TIP includes a five year priority list of federally funded projects and all other transportation projects funded with state and/or local monies, and be viewed at www.interactip.com.

The TIP is a staged, multi-year program that prioritizes transportation improvement projects for federal, state, and local funding. The TIP is also the capital improvements element of the LRTP and has a role in putting the LRTP into action.

The TIP must be consistent with the *Long Range Transportation Plan (LRTP)*, and in order for transportation projects to receive federal funds they must be included in the TIP. This document is prepared in cooperation with state and public transit operators, and is approved by the TPO Governing Board and the Governor. This document becomes part of the *State Transportation Improvement Program (STIP)*. The TIP document is prepared every year to fulfill federal statutory requirements, which provide that, as a condition to receiving federal funding, each urbanized area will have a continuing planning process that result in plans and programs consistent with the comprehensively planned development of the urbanized area.

The priorities established by this document express the policy decision(s) of the TPO as to the order in which transportation improvements will be advanced during the program period. This document also fulfills federal requirements in that the included projects are derived from the area's LRTP for inclusion in the program.

The projects in the TIP are grouped into major categories, with order of priority established within each category insofar as possible or applicable. The groupings are established primarily by virtue of funding source and implementing responsibility. The major categories are as follows:

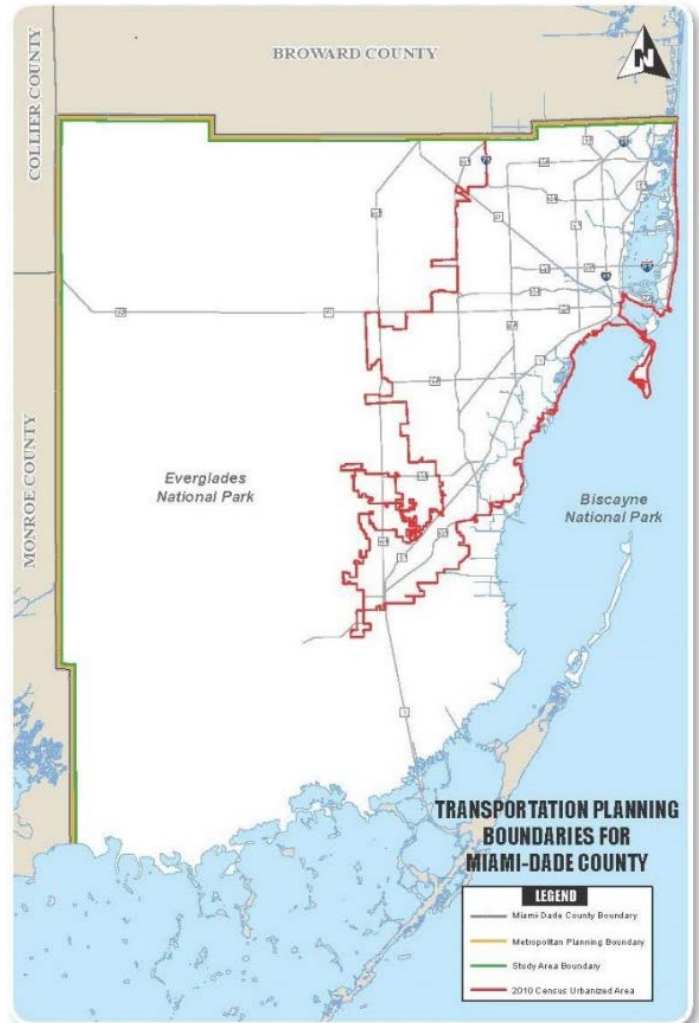
- Primary State Highways and Intermodal Projects
- Multi-Modal Transit Improvements
- Secondary Roads
- Road Impact Fee Improvements
- Local Option Gas Tax
- Improvements by the Private Sector
- Airport Improvements
- Seaport Improvements
- Florida's Turnpike Enterprise
- Non-Motorized Component
- South Florida Regional Transportation Authority
- Intelligent Transportation Systems
- Transportation Disadvantaged
- Congestion Management Program
- Miami-Dade Expressway Authority
- Unfunded Priority Needs
- Freight-related Transportation Improvements
- Multimodal People's Transportation Plan (PTP)

B. SERVICE AREA PROFILE/DEMOGRAPHICS

1. Land Use

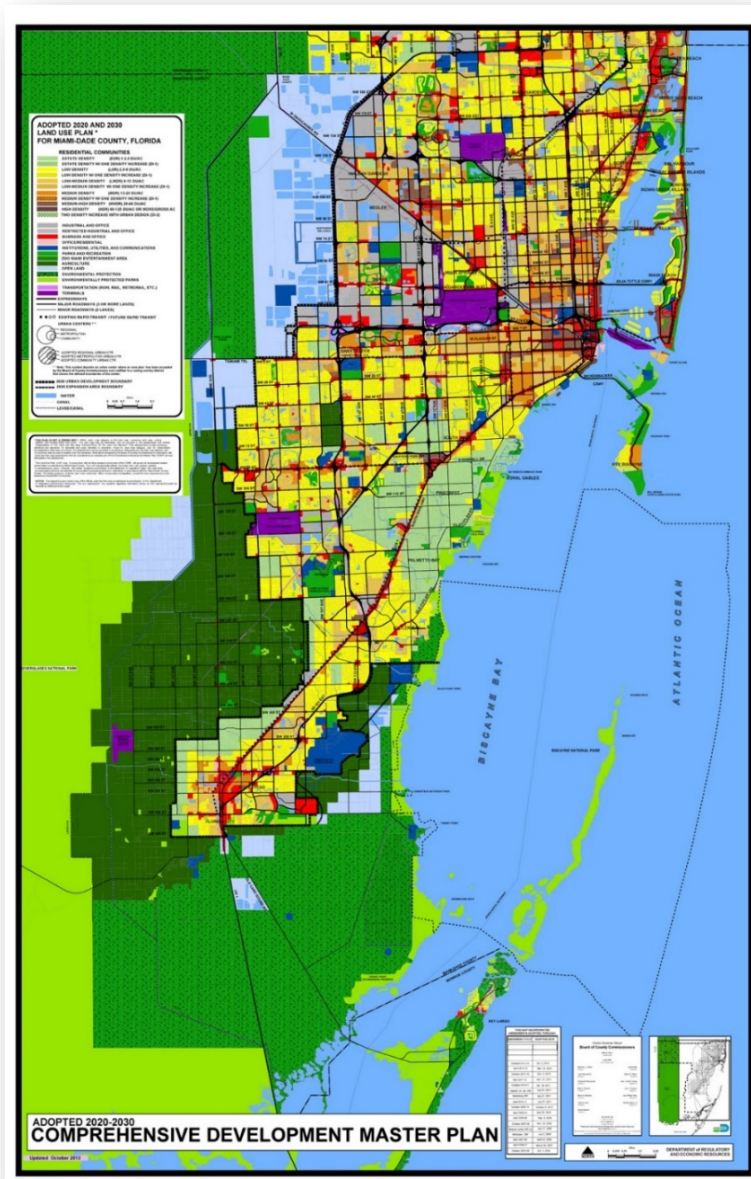
Miami-Dade County encompasses more than 2,000 square miles of land but only over 430 square miles are within the Urban Development Boundary (UDB), cradled between two national parks: Everglades National Park and Biscayne National Park. The Transportation Planning Boundaries for the Miami-Dade TPO, as depicted in this map, overlap with the Miami-Dade County Boundaries. Both the Metropolitan Planning Boundary and the Study Area Boundary coincide with the administrative boundaries for Miami-Dade County. Everglades National Park land is protected land for which the TPO has no jurisdiction. However, all planning on federal land is coordinated with the TPO and the appropriate agencies and jurisdictions. Existing land use is divided into nine areas for Miami-Dade County:

1. Residential
2. Commercial and Office
3. Industrial
4. Institutional
5. Parks and Recreation
6. Transportation and Communication Utilities
7. Agriculture and Open Land
8. Waterways
9. Environmentally Protected



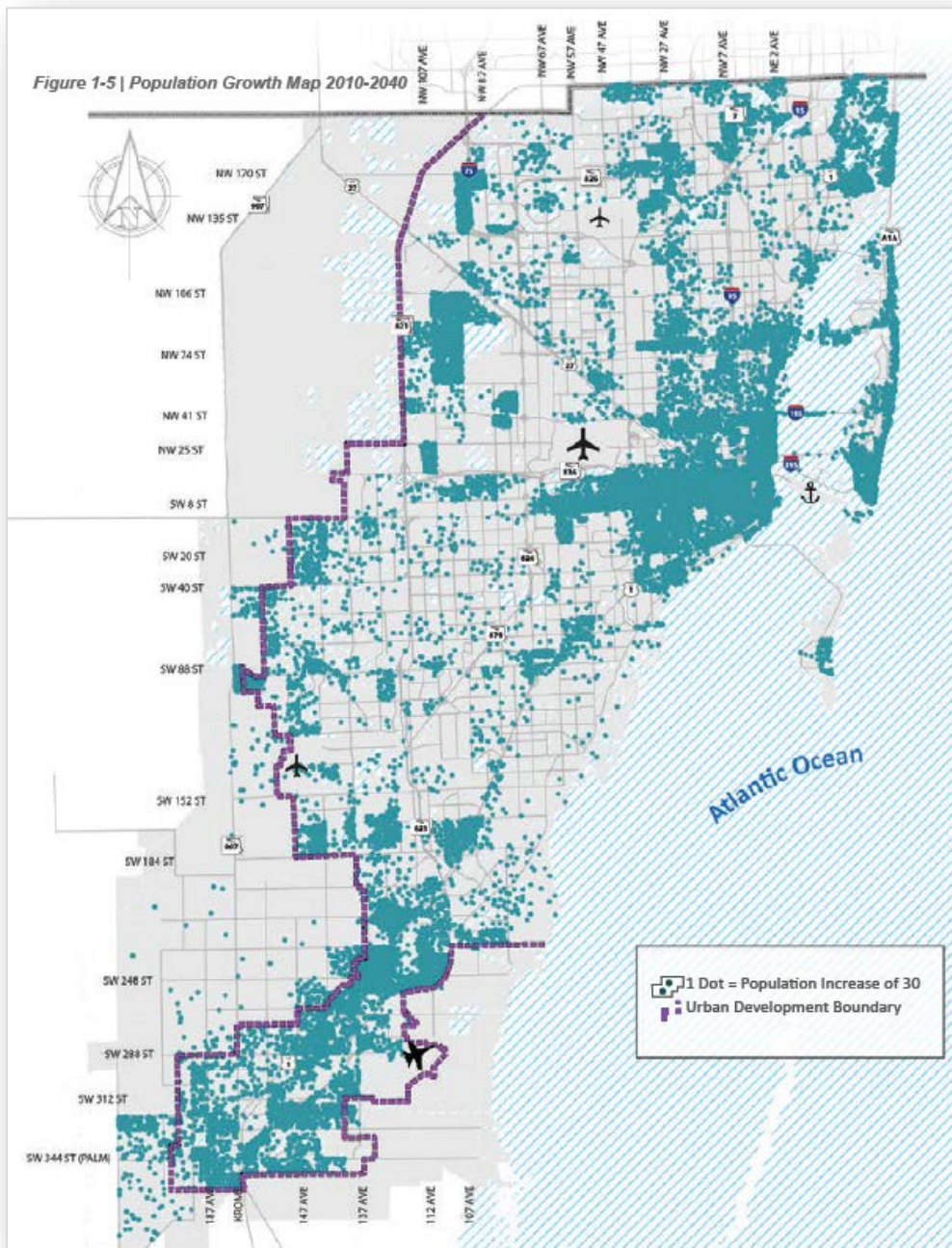
Miami-Dade County objectives and policies in the Land Use Element of the Comprehensive Development Master Plan (CDMP) emphasize concentration and intensification of the development around activity and urban centers located in the areas having high countywide multimodal accessibility and along the major transit corridors that link them.

The CDMP establishes that land uses in these areas shall be planned and developed in the manner that is compatible with and supports the use of transit systems and alternative transportation modes that accommodate a concentration and variety of uses and activities, which will attract large numbers of both residents and visitors. Specific land uses promoted in these areas include: special attractions, educational centers, regional retail centers, and hospitals.



2. Population/Composition

Miami-Dade County is, the most populous county in Florida, with almost 2.7 million residents in 2017, and is expected to grow by over 30% by 2040 to over 3.3 million. The residents of Miami-Dade County, along with visitors, equates to a substantial demand on the transportation system. Projected growth can be expected to worsen already congested conditions on the County's roadways without proportional improvements to the transportation system.



People QuickFacts (US Census)	Miami-Dade County	Florida
<i>Population</i>		
Population estimates, July 1, 2015, (V2015)	2,693,117	20,271,272
Population estimates base, April 1, 2010, (V2015)	2,498,017	18,804,623
Population, percent change - April 1, 2010 (estimates base) to July 1, 2015, (V2015)	7.80	7.80
<i>Age and Sex</i>		
Persons under 5 years, percent, July 1, 2015, (V2015)	5.90	5.40
Persons under 18 years, percent, July 1, 2015, (V2015)	20.50	20.30
Persons 65 years and over, percent, July 1, 2015, (V2015)	15.60	19.40
<i>Race and Hispanic Origin</i>		
White alone, percent, July 1, 2015, (V2015) (a)	78.10	77.70
Black or African American alone, percent, July 1, 2015, (V2015) (a)	18.70	16.80
American Indian and Alaska Native alone, percent, July 1, 2015, (V2015) (a)	0.30	0.50
Asian alone, percent, July 1, 2015, (V2015) (a)	1.70	2.80
Native Hawaiian and Other Pacific Islander, percent, July 1, 2015 (V2015) (a)	Z	0.10
Two or More Races, percent, July 1, 2015, (V2015)	1.20	2.00
Hispanic or Latino, percent, July 1, 2015, (V2015) (b)	66.80	24.50
White alone, not Hispanic or Latino, percent, July 1, 2015, (V2015)	14.40	55.30
<i>Population Characteristics</i>		
Veterans, 2010-2014	58,521	1,538,636
Foreign born persons, percent, 2010-2014	51.50	19.60
<i>Housing</i>		
Housing units, July 1, 2015, (V2015)	1,010,556	9,209,857
Owner-occupied housing unit rate, 2010-2014	55.00	66.10
Median value of owner-occupied housing units, 2010-2014	194,100	156,200
Median selected monthly owner costs -with a mortgage, 2010-2014	1,741	1,480
Median selected monthly owner costs -without a mortgage, 2010-2014	561	469
Median gross rent, 2010-2014	1,098	998
<i>Families and Living Arrangements</i>		
Households, 2010-2014	833,541	7,217,508
Persons per household, 2010-2014	3.06	2.62
Living in same house 1 year ago, percent of persons age 1 year+, 2010-2014	87.20	83.70
Language other than English spoken at home, percent of persons age 5 years+, 2010-2014	72.20	27.80

<i>Education</i>		
High school graduate or higher, percent of persons age 25 years+, 2010-2014	79.50	86.50
Bachelor's degree or higher, percent of persons age 25 years+, 2010-2014	26.40	26.80
<i>Health</i>		
With a disability, under age 65 years, percent, 2010-2014	6.10	8.50
Persons without health insurance, under age 65 years, percent	25.50	20.10
<i>Economy</i>		
In civilian labor force, total, percent of population age 16 years+, 2010-2014	62.20	59.20
In civilian labor force, female, percent of population age 16 years+, 2010-2014	56.70	55.00
Total accommodation and food services sales, 2012 (\$1,000) (c)	7,696,552	49,817,925
Total health care and social assistance receipts/revenue, 2012 (\$1,000) (c)	17,547,353	124,061,425
<i>Transportation</i>		
Mean travel time to work (minutes), workers age 16 years+, 2010-2014	29.40	26.10
<i>Income and Poverty</i>		
Median household income (in 2014 dollars), 2010-2014	43,099	47,212
Per capita income in past 12 months (in 2014 dollars), 2010-2014	23,433	26,499
Persons in poverty, percent	20.40	16.50

(a) Includes persons reporting only one race

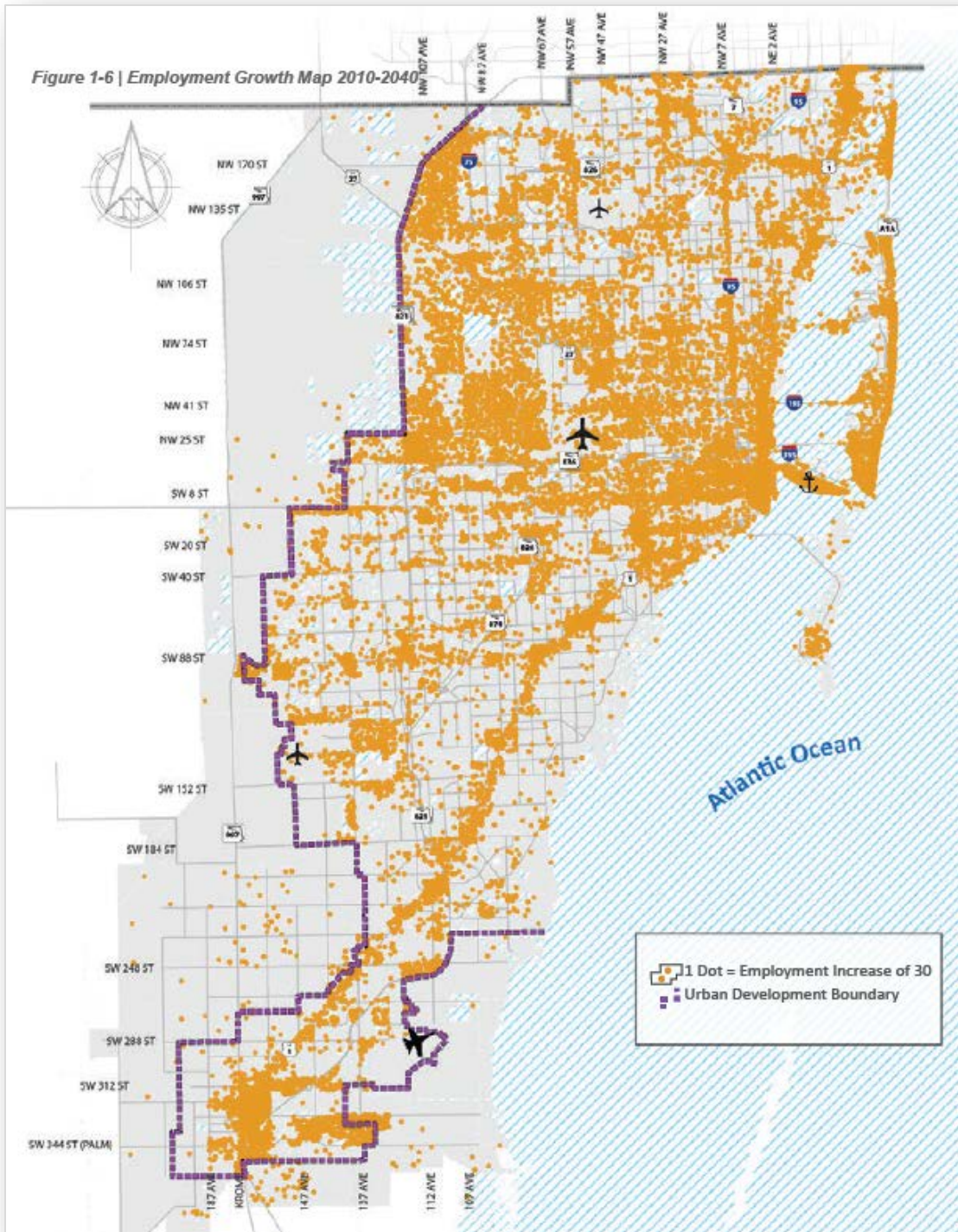
(b) Hispanics may be of any race, so also are included in applicable race categories

(c) Economic Census - Puerto Rico data are not comparable to U.S. Economic Census data

Z: Value greater than zero but less than half unit of measure shown

3. Employment

Total employment in Miami-Dade County in 2010 was just over 1.4 million, and is expected to grow to more than 2 million by 2040.



In addition to tourism, Miami-Dade County has a diverse employment industry that includes: industries of agriculture, fisheries, forestry, mining, construction, manufacturing, transportation, communications, public utilities, trade, finance, insurance, real estate, personal entertainment, recreational services, information, professional services, educational, health, social services, public administration, and other services.

Business QuickFacts (US Census)	Miami-Dade County	Florida
Total employer establishments, 2014	80,197	519,875
Total employment, 2014	919,859	7,441,584
Total employment, percent change, 2013-2014	3.8	4.3
Total nonemployer establishments, 2014	435,368	1,948,357
All firms, 2012	468,185	2,100,187
Men-owned firms, 2012	239,190	1,084,885
Women-owned firms, 2012	187,379	807,817
Minority-owned firms, 2012	3711,58	926,112
Nonminority-owned firms, 2012	83,563	1,121,749
Veteran-owned firms, 2012	25,461	185,756
Nonveteran-owned firms, 2012	432,417	1,846,686

4. Major Trip Generators/ Attractors

The following are Miami-Dade County’s “Major Trip Generators and Attractors”:

- Aventura Hospital
- Aventura Mall
- Bal Harbour Shops
- Baptist Hospital
- Barry University
- Dadeland Mall & Westland Mall
- Doctor’s Hospital
- Florida International University
- Jackson Memorial Hospital
- ZooMiami
- Miami-Dade College
- Miami International Airport
- Miami International Mall
- Miami Seaquarium
- Port Miami
- South Beach
- St. Thomas University
- University of Miami

DTPW’s “Major Trip Generators” as listed in the *FY 2018-2027 Transit Development Plan (TDP)* can be seen in *Appendix C*.

5. Inventory of Sponsored Transportation Services

As per Chapter 427, State Statute, the general TD population includes those who because of physical or mental disability, income status, or age are unable to transport themselves, or children who are disabled or high-risk or at risk as defined in s.411.202. Miami-Dade Transportation and Public Works (DTPW) currently provides, through the County’s General Fund and/or the People’s Transportation Plan (PTP) funding, the following sponsored programs:

- **Special Transportation Service (STS)** – is a shared-ride public transportation service of Miami-Dade County in compliance with the complementary paratransit service provisions of the Americans with Disabilities Act (ADA) of 1990. The system is operational at the same times as conventional transit, 24 hours a day, 7 days a week with a base trip fare of \$3.50 a trip. STS is offered to people whose physical or mental disabilities prevent their independent use of accessible public transportation.



- **Patriot Passport** - All honorably discharged veterans who are permanent residents of Miami-Dade and whose annual income is \$27,994 or less are eligible to ride transit free with the Patriot Passport EASY Card. The Patriot Passport expires annually on the last day of the month printed on card.

- **Golden Passport** - If you are a senior citizen 65 years and older or under 65 years receiving Social Security Benefits and are a permanent Miami-Dade resident, you are eligible to ride transit free with a Golden Passport EASY Card.



- **ADA Free Fare** - Allows STS certified individuals the choice of paying the \$3.50 fare in order to use Paratransit or use the conventional transit system free of charge. The program was implemented in December 1995 in an attempt to cope with the escalating costs of providing STS trips, making use of buses in our accessible system..
- **Half Fare** - Individuals that have a Medicare card and/or approved Medicare Code, or school children under the age of 18 and enrolled in school (with a DTPW student permit or K-12 EASY Card) are permitted to ride for half fare, on the conventional transit system, with no restrictions on hours or days of the week. Individuals that are 65 years and over that live outside of Miami-Dade County are eligible for half fare.
- **Commuter Reduced Fare Program** - Miami-Dade County residents, whose annual income is between \$17,820 and \$23,760, qualify for a specially-coded EASY Card that will allow them to ride Metrobus and Metrorail at half fare. Users obtain Commuter Reduced Fare EASY Card with either a 1-month pass for \$56.25, a 7-day pass for \$14.60, a 1-day pass for \$2.80, or cash value to ride at half fare whenever they board a bus or train.
- **Pre-schoolers** - Pre-schoolers taller than 42 inches can obtain a pre-school identification. Parents or guardians of pre-schoolers must provide child's birth certificate and proof of guardianship, and a picture identification of the parent or guardian. Those children less than 42 inches tall ride for FREE when accompanied by an adult.



C. SERVICE ANALYSIS

1. Forecasts of Transportation Disadvantaged Population

The following Miami-Dade County TD population forecasting information was derived from CUTR’s “Forecasting Paratransit Services Demand” document prepared for the CTD:

General TD Population Forecast	2016	2017	2018	2019	2020	2021	2022	2023
Estimate non-elderly/disabled/low income	48,582	49,145	49,715	50,291	50,875	51,465	52,061	52,665
Estimate non-elderly/disabled/not low income	88,852	89,882	90,924	91,979	93,045	94,124	95,216	96,320
Estimate elderly/disabled/low income	34,799	35,203	35,611	36,024	36,442	36,864	37,292	37,724
Estimate elderly/disabled/not low income	99,525	100,679	101,846	103,027	104,222	105,431	106,653	107,890
Estimate elderly/non-disabled/low income	54,280	54,910	55,547	56,191	56,842	57,502	58,168	58,843
Estimate elderly/non-disabled/not low income	208,012	210,424	212,864	215,333	217,830	220,356	222,911	225,496
Estimate low income/not elderly/not disabled	422,434	427,332	432,288	437,301	442,372	447,502	452,691	457,941
TOTAL GENERAL TD POPULATION	956,483	967,575	978,795	990,146	1,001,628	1,013,243	1,024,993	1,036,879
TOTAL POPULATION	2,662,149	2,693,020	2,724,250	2,755,841	2,787,799	2,820,127	2,852,831	2,885,913

2. Needs Assessment

Reviewing the projections in the above table, the following two key observations are evident in accessing the needed assistance from the State’s TD Trust Fund dollars for Miami-Dade County:

1. The current total population is around 2.7 million, with a TD population of around 950,000.
2. The total population is expected to increase to almost 2.9 million people by 2023, with an estimated TD population of over 1 million.

According to the 2010 Census, within Miami-Dade County the median household income is \$43,605 and 17.2% of the population lives at or below poverty status (this includes families with and without children and individuals). In addition, the cost of gas , vehicle maintenance, parking, and highway tolls impact the working poor resulting in many who will not or cannot utilize their vehicles to travel to work sites, job opportunities, training, day care, and other daily activities.

3. Barriers to Coordinator

One of the greatest barriers to TD coordination, is finding out how to reach out to the TD population. The TD population, especially those who live at or below the poverty level and are in most need of assistance.

D. GOALS, OBJECTIVES, AND STRATEGIES

The Miami-Dade County LCB, Miami-Dade TPO, and the CTC are all dedicated to achieving the following:

MIAMI-DADE COUNTY LOCAL COORDINATING BOARD		
<i>Task</i>	<i>Reference</i>	<i>Due Date</i>
Adopt Meeting Minutes	41-2.012(5)(a)	Annually/Quarterly
Elect the Vice Chairperson	41-2.012(2)	Annually/1st Quarter
Review Membership Roster	41-2.012(5)(a)	Annually/1st Quarter
Review and Adopt By-Laws	41-2.012(5)(a)	Annually/1st Quarter
Grievance Committee Appointments	41-2.012(5)(c)	Annually/1st Quarter
Approve AOR Data	41-2.007	Annually/1st Quarter
Approve Meeting Schedule	41-2.012(2)	Annually/2nd Quarter
Approve Coordination & Fare Agreements (CFA)	41-2.011	Annually/2nd Quarter
Approve CTC Evaluation	41-2.012 (5)(b)	3rd Quarter of Years 1-4
Approve T&E Grant Rate Model	41-2.012	Annually/3rd Quarter
Approve CTC Designation by Miami-Dade MPO	41-2.010	Every Fifth Years/3rd Quarter
Approve TD Service Plan (TDSP)	41-2.011	Annually/4th Quarter
Hold Annual Public Hearing	41-2.012	Annually/4th Quarter

MIAMI-DADE TPO		
<i>Task</i>	<i>Reference</i>	<i>Due Date</i>
Perform CTC Selection	41-2.010	Every five (5) years
Perform CTC Evaluation	41-2.012 (5)(b)	Years 1-4
Prepare LCB Meeting Agendas and Minutes	Planning Contract	Quarterly

Advertise LCB Meetings in the Florida Administrative Report	Planning Contract	Quarterly
Review AOR Data and submit to LCB for Approval	Planning Contract	September 15th
TD Service Plan (TDSP) Updates	41-2.011(3)	Annually/4th Quarter
	41-2.011(9)	
	41-2.009(4)	
Planning Grant Application	41-2.014(2)(b)	April 1st
Submit Progress Report & Reimbursement Invoice	Planning Contract	Quarterly

MIAMI-DADE COUNTY COMMUNITY TRANSPORTATION COORDINATOR		
Task	Reference	Due Date
CTC Memorandum of Agreement (MOA)	41-2.010	Every 5 years
Administer the Miami-Dade County TD Program	41-2	For a 5-year period
Trip & Equipment Grant Application	41-2.014(2)(a)	Annually
Submit Annual Operation Report (AOR) to LCB	41-2.007(7)	Annually/1st Quarter
	41-2.007(8)	
	41-2.0011(4)	
	41-2.0162(3)	
Submit Coordination & Fare Agreements (CFA) to LCB	41-2.011	Annually/2nd Quarter
Submit T&E Grant Rate Model to LCB	41-2.011	Annually/3rd Quarter
Submit TD Service Plan (TDSP) to LCB	41-2.011	Annually/4th Quarter

E. IMPLEMENTATION SCHEDULE

Implementation of these goals, objectives, and strategies for the Miami-Dade County TD Programs are shown in the above tables.

II. SERVICE PLAN

A. OPERATIONS

1. TD Population Eligibility & Certification Requirements

The Miami-Dade County CTC utilizes the TD Trust Fund's dollars to meet state requirements of providing service to only those TD populations that are not sponsored or subsidized by any other funding source. To accomplish this, the eligible TD population within Miami-Dade County that is not sponsored is as follows:

1. Up to 150% above the Poverty Level
2. Under 65 years old
3. Cannot receive SSI benefits
4. The following Children At Risk population(s):
 - a. Teen Parents
 - b. High Risk Pregnant Women
 - c. Post hospital Assistance
 - d. Parent Support and training for At risk Children
 - e. Developmental Assistance
 - f. Suicide Prevention

To assist these populations, there are two distinct TD Programs established as follows (*Appendix D*):

- **TD EASY Ticket Program** - the distribution of EASY Tickets to eligible TD individuals through 501(c)(3) agencies whose clients meet the above eligibility criteria. These agencies must adhere to the following procedures to be part of this program:
 - Every three years an agency must comply with the following certification process:
 - Complete a "TD Easy Ticket Program Application" form.
 - Host a pre-qualification site visit by CTC staff.
 - If the agency is pre-qualified by the CTC, the application is submitted to the Miami-Dade County LCB for final review and approval.
 - A representative from the agency is required to be present at the LCB meeting during the agency's application review session to answer any questions from the Board.
 - Once approved by the CTC and LCB, the following requirements must be adhered to:
 - Agencies' clients must provide a valid state-issued Florida Driver's license or Florida ID showing a Miami-Dade County physical address.
 - Agencies' clients must provide proof of income in the form of either a recent social security statement (SEQY), two recent paychecks (within 60 days), retirement/pension document, or a recent Income Tax Return statement.
 - Agencies must provide the appropriate state required reporting information on a monthly basis.

- Crisis Management Exception (Victims of Domestic Violence): In the event that a client is represented by a TD approved agency for crisis management and cannot furnish the above mentioned documents due to the immediate need of the client, the client must meet the following eligibility requirements:
 - Attestation form from the agency representing the client
 - Demographics of the client, including; name, date of birth, address, social security, number, etc.
 - Referral source if applicable; law enforcement, Department of Children and Families, etc.
 - Documented reason for the use of the TD pass; transport to shelter, hospital, court house, etc.
 - Cannot use more than 2 passes without providing further documentation of progress toward obtaining the primary eligibility requirements.

The TD Program understands and respects the integrity and confidentiality of every client. Please be assured that client confidentiality will be maintained. A list of participating 501(c)(3) agencies can be found in *Appendix E*.

- **TD Transit Mobility Easy Card Program** – the distribution of annual EASY Cards to those individuals who meet the above eligibility criteria and adhere to the following certification requirements:
 - Clients must complete a "TD Easy Card Program Application" form.
 - Clients must provide a valid state-issued Florida Driver's license or Florida ID showing a Miami-Dade County physical address.
 - Clients must provide proof of income in the form of two recent paychecks (within 60 days), retirement/pension document, a recent Income Tax Return statement, or W2 form.
 - Certification of eligibility is only valid for one year, and clients must recertify on an annual basis.
 - Once certified clients may pick up their TD EASY Card at the Golden Passport Office located at the Government Center Metrorail Station, 111 NW First Street, Miami, 33128.
 - Hours of operation at the Golden Passport Office are Monday to Friday, 8 a.m. to 4:30 p.m., excluding holidays.
 - A fee will be assessed for lost and/or stolen cards (\$5 for 1st incident, \$20 for 2nd incident, and \$50 for 3rd incident), and anything subsequent to that will result in suspension for one year from the date of infraction.

An explanation of the exact type of passes and their respective service rates can be found under "Service Rates Summary" on Page 35.

2. Types, Hours, and Days of Service

DTPW provides fixed route service, at the maximum, approximately 24-hours a day, 365 days a year utilizing full size (40 foot), articulated (60 foot), and mini-buses. The fixed guideway systems, consisting of Metrorail and Metromover, operate from 5:00 AM to 12:00 midnight, 365 days a year. The Metrobus system is 100% accessible on all routes throughout the County. They provide service to all major medical, shopping, and educational facilities, as well as industrial, commercial, and tourist areas.

3. Accessing Services

DTPW operates an accessible Metrorail and Metromover system. To access the DTPW fixed-route, riders are encouraged to call, or use TTY/TDD or Florida Relay System (711), to contact the DTPW transit information hotline, or Miami-Dade County’s 3-1-1 call center, to obtain route information. 311 transit information is available six days a week from 7:00 AM to 8:00 PM Monday through Friday, and 8:00 AM to 5:00 PM on Saturday.

Individual route guides and brochures containing transit information for the elderly and disabled are available and mailed free of charge. All printed brochures and route guides are available at various libraries, shopping mall information centers, and transit outlets throughout Miami-Dade County. Route guides are available in Braille, if requested.

4. Transportation Operators and Coordination Contractors

The following is a list of forty-four (44) Coordination Contractors who have a current, active Coordination and Fare Agreement (CFA) (*Appendix F*):

	Agency	Contact	Address
1	Allapattah Community Action, Inc.	Patricia Miro-Turnes (305) 633-0486	2257 NW N. River Drive Miami, FL 33125
2	Association for Retarded Citizens, South Florida, Inc. (Adult and Children Programs)	Maureen Winter (305) 883-8720	5555 Biscayne Blvd. Miami, FL 33127
3	Banyan (Miami Behavioral Health)	Juan Angel 305-281-3551	11031 NE 6th Avenue Miami, FL 33161
4	Better Way of Miami, Inc.	Michael Festinger (305) 759-6642	800 NW 28th Street Miami, FL 33127
5	Borinquen Health Care Center, Inc.	Paul Velez (305) 788-5055	3601 Federal Highway Miami, FL 33137
6	Community Action Agency Foundation	Natasha Wade (786) 469-4666	701 NW 1st Court Miami, FL 33136
7	Camillus House, Inc.	Marti Yeager (305) 374-1065 Ext. 326	1603 NW 7th Avenue Miami, FL 33136
8	Chapman Partnership	Victoria Hopta (305) 329-3000	1550 N. Miami Avenue Miami, FL 33136
9	Citrus Health Network, Inc.	Remigio Pando (305) 558-0151	4175 West 20 Avenue Hialeah, FL 33012
10	CMB Visions	Chandra Burgess (786) 242-4209	10383 SW 186 th Street Miami, FL 33157
11	Coalition of Florida Farmworker Organizations, Inc.	Yolanda Castro (305) 970-2350	778 West Palm Drive Florida City, FL 33034
12	Community Habilitation Center, Inc.	Natalia Laver (305) 279-7999 ext. 208	11450 SW 79th Street Miami, FL 33173
13	Concept Health Systems, Inc. (aka Concept House)	Nicholas Koenig (305) 751-6501 Ext. 301	162 NE 49th Street Miami, FL 33137
14	DEEDCO Gardens, Inc.	Cynthia Trisdol (305) 242-8866 Ext. 23	105 SE 12th Avenue Homestead, FL 33030
15	Empowering 4 Tomorrow, Inc.	Rosaire Olivier (305) 945-4502	540 NW 165 th St. Suite 305A North Miami Beach, FL 33169
16	Easter Seals South Florida, Inc.	Christine Sainvil (305) 547-4773	1475 NW 14 Avenue Miami, FL 33125

17	Family Resource Center of South Florida, Inc.	Dorit Matthews (305) 960-5536	155 S. Miami Ave. Suite 400 Miami, FL 33130
18	Fellowship House (aka Psychosocial Rehabilitation Center, Inc.)	Stephanie Feldman (305) 667-1036	5711 S. Dixie Hwy. S. Miami, FL 33146
19	Florida PACE Centers, Inc.	Ruben Gil (305) 795-8467	5200 NE 2nd Avenue Miami, FL 33137
20	Fresh Start of Miami-Dade, Inc.	Annie Lewis (305) 525-1913	18075 NW 27 Avenue Miami Gardens, FL 33056
21	Goodwill Industries of South Florida, Inc.	Maria Palenzuela (305) 325-9114	2121 NW 21 Street Miami, FL 33142
22	City of Hialeah Gardens	Adelina Morales (305) 558-4114	10001 NW 87 th Avenue Hialeah Gardens, FL 33016
23	Hialeah Housing Authority	Ileana Sanabria (305) 887-4343 ext. 1082	75 East 6 th Street Hialeah, FL 33010
24	Hialeah-Miami Springs Rotary Charitable Foundation, Inc./City of Miami Springs	Karen Rosson (305) 805-5160	343 Payne Drive Miami Springs, FL 33166
25	Jesse Trice Community Health Center, Inc.	Dwight Christie (305) 637-6400 ext. 15105	5607 NW 27 Avenue Miami, FL 33142
26	Jewish Community Services of South Florida, Inc.	Ela Goldfarb (305) 899-8390	735 NE 125 th Street Suite 325 N. Miami, FL 33161
27	Historic Mount Zion Missionary Baptist Church	Robbie Hall (305) 379-4147	301 NW 9 th Street, Miami, FL 33136
28	Little Havana Activities and Nutrition Center of Dade County, Inc.	Ramon Perez-Dorrbecker Betty Ruano (305) 858-0887 ext. 1282/1274	700 SW 8 Street Miami, FL 33130
29	Log Cabin Enterprises (Sunrise)	Kirk Zaremba (305) 273-3055	9040 Sunset Drive Suite F Miami, FL 33173
30	MACTown, Inc.	Sharella Everett (305) 758-4485 ext. 2213	151 NE 62 Street Miami, FL 33138
31	Miami Beach Community Health Center	Theron Angry (305) 538-8835	11645 Biscayne Blvd. Ste. 207 Miami, FL 33181
32	Miami Bridge Youth and Family Services, Inc.	David Sharfman (305) 636-3506	2810 NW S. River Dr. Miami, FL 33125
33	Miami Cerebral Palsy Residential Services, Inc. (aka One Hope United)	Jeff Cornett (305) 599-0899 Ext. 230	2200 NW 107 Avenue Miami, FL 33172
34	Miami Jewish Health Systems, Inc.	Ruben Gil (305) 751-7223	5200 NE 2nd Avenue Miami, FL 33137
35	Miami Learning Experience	Dr. Susan Hildenbrand (305) 275-5900	5651 SW 82 Avenue Miami FL 33143
36	Miami Lighthouse for the Blind (aka Florida Association of Workers for the Blind, Inc.)	Heidy Farinas (305) 856-2288	601 SW 8 Avenue Miami, FL 33130
37	Michael-Ann Russell Jewish Community Center	Gary Bomzer (305) 932-4200 ext. 134	18900 NE 25 Avenue North Miami Beach, FL 33180
38	North Miami Foundation for Senior Citizens' Services, Inc.	Debbie Kleinberg (305) 893-1450	620 NE 127 Street N. Miami, FL 33161
39	Plaza Health Network (aka Hebrew Homes Health Network)	Alex Orozco (786) 287-7959	1800 NE 168 Street NMB, FL 33162
40	Sunrise Community, Inc.	Kathy Bagwell (305) 245-6150 ext. 207	22300 SW 162 Avenue Miami, FL 33170
41	The Village South, Inc.	Adreas Savransky (305) 573-3784	3180 Biscayne Blvd. Miami, FL 33137
42	United Cerebral Palsy Association of Miami, Inc. (Hope Center)	Karen Knoblock (305) 728-1551 ext. 1380	1411 NW 14 Avenue Miami, FL 33125

43	University of Miami, Mailman Center for Child Development (Debbie School) (aka Debbie Institute)	Yolanda Alvarez-Reyes (305) 547-6961	1120 NW 14 th Street Suite 1252 Miami, FL 33136
44	University of Miami, Perinatal Care	Dr. Elana Mansoor (305) 243-4078	1601 NW 12 Avenue Miami, FL 33136

5. Vehicle Inventory

Miami-Dade County TD Program participants utilize the fixed route service with the following vehicle inventory available to them:

- Metrobus = 818 buses
- Metrorail = 136 trains
- Metromover = 29 trains

6. System Safety Program Plan Certification

The System Safety Program Plan (SSPP) is required, approved, and monitored by the Florida Department of Transportation (FDOT). The DTPW Director must certify to the State of Florida FDOT, annually, that the SSPP is being implemented as required by state laws, F.S.S. 341.061: FDOT Rules 14-15.017 and 14-90."

DTPW was organized and chartered to provide safe, reliable, and effective transportation service to the citizens of Miami-Dade County. The DTPW Office of Safety and Security is empowered and authorized to develop, implement, and administer a comprehensive, integrated, and coordinate system safety program. This includes a specific plan to identify, prevent, control, and resolve unsafe conditions during design, construction, testing, operations, maintenance, and disposal of DTPW transportation systems. Safety is a primary concern that affects all levels of DTPW activities, including planning, design, construction, testing, and operations and maintenance of all DTPW transportation systems. Therefore, all DTPW personnel and contractors are charged with the responsibility of insuring the safety of DTPW passengers, employees, and property. Goals and objectives of the SSPP are as follows:

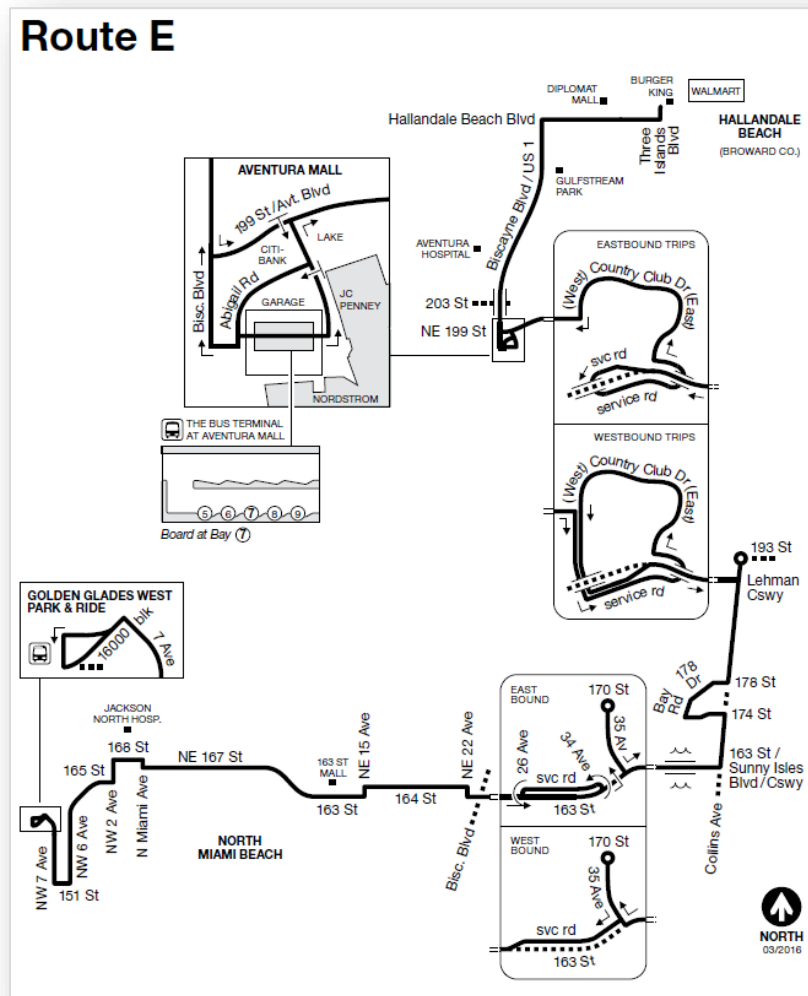
- Identify and eliminate or control hazards to employees, patrons and public.
- Ensure that the DTPW working environment meets or exceeds all government and industry occupational health and safety standards and practices.
- Investigate all major accidents/incidents and identify and document accident causes, to track the implementation of corrective actions to prevent recurrence.
- Ensure effective response by DTPW and emergency response agencies to all DTPW related emergencies.
- Integrate safety and hazard control measures into all DTPW department and division activities.
- Ensure safety of DTPW passengers, personnel and all who come in contact with the transit system, and DTPW equipment and facilities will be overriding and paramount in system design and operating considerations and environment.
- Provide specific and continual attention to the safety aspects of all system elements.
- Ensure health and safety provisions for maintenance and operational personnel and employed contractors meet those required by local, state and federal regulatory authorities.

- Ensure, for all transit construction activities, that the highest safety standards and practices for public works projects are met, and that the public shall not be exposed to safety hazards from DTPW construction or demolition activities by public or private entities.
- Ensure, for all non-transit construction activities, which may impact the safety of transit passengers, DTPW employees or property; that safety standards are employed by the public and private entities involved in construction or demolition. Utilize methods and equipment to reduce or eliminate hazards impacting the transit systems, as appropriate, during the permit or plan review process.

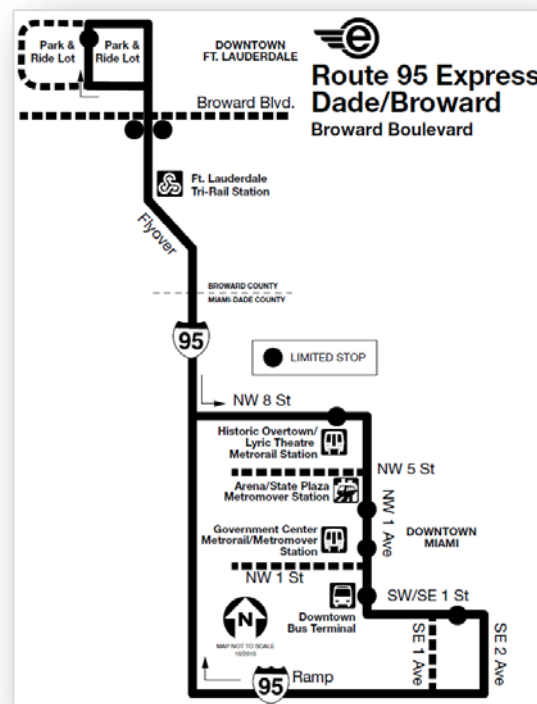
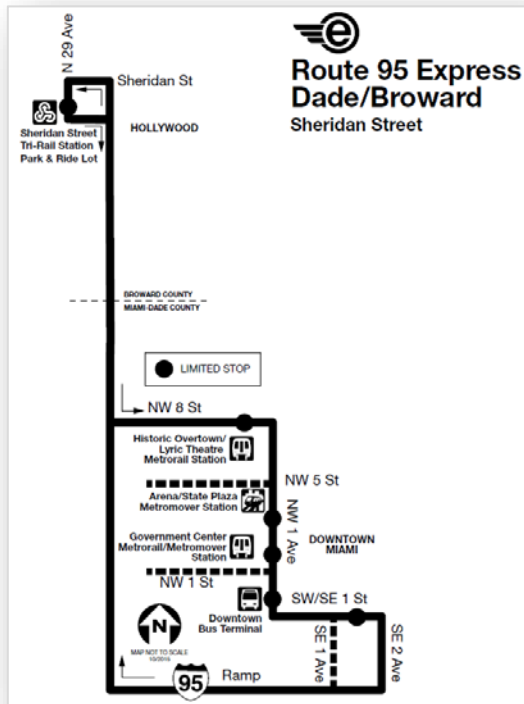
7. Intercounty Services

DTPW operates wheelchair accessible conventional transit into nearby areas of the neighboring counties as follows:

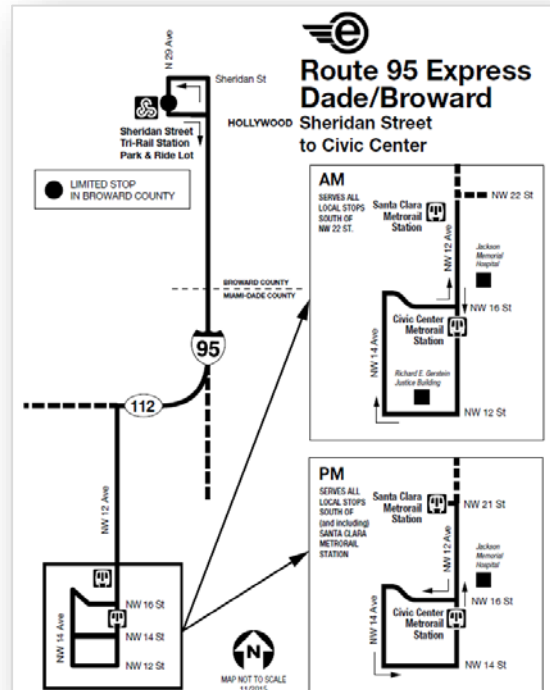
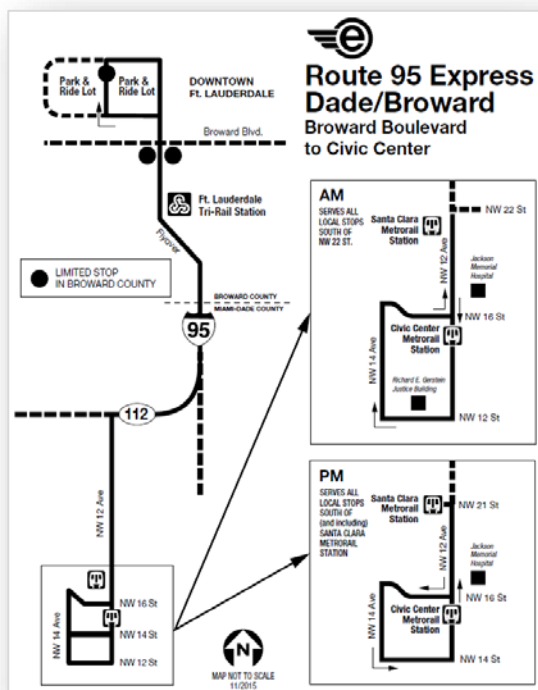
- **Route 105 (E)** provides service between Golden Glades Miami and the Diplomat Mall in Hallandale Beach, Broward County.



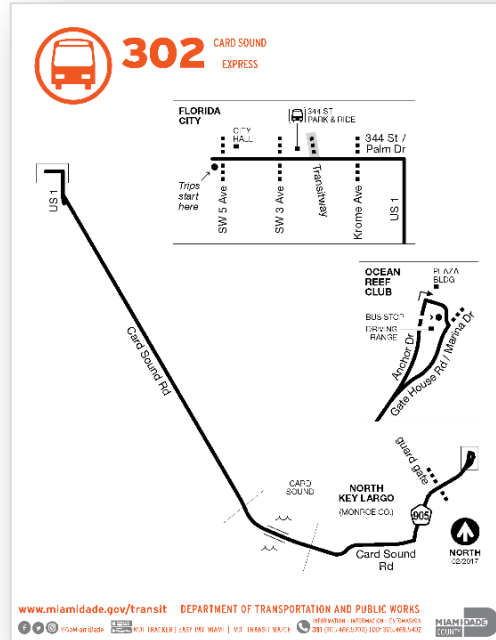
- **Route 95 Dade Broward Express** travels from **Downtown Miami** to stops north at **Sheridan Street** in **Hollywood** and at **Broward Boulevard** in **Fort Lauderdale**.



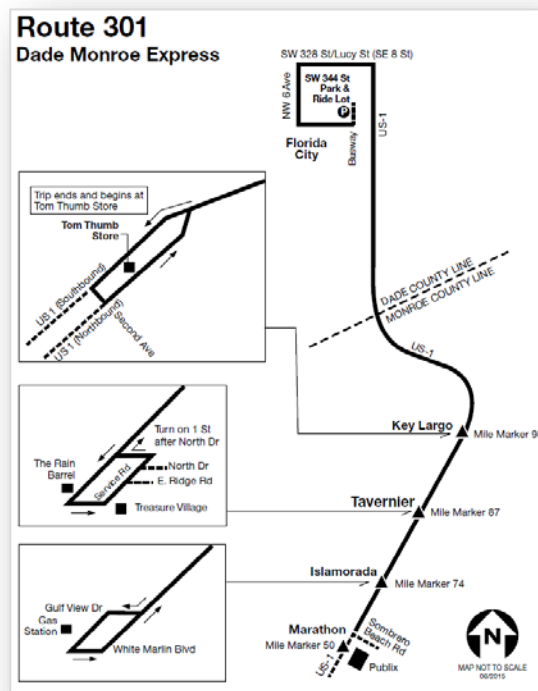
- **Route 95 Dade Broward Express** travels from **Civic Center** to stops north at **Sheridan Street** in **Hollywood** and at **Broward Boulevard** in **Fort Lauderdale**.



- **Route 302 (Card Sound Express)** serves southern Miami-Dade and northern Monroe Counties. It is an express route from Florida City via Card Sound Road to the Ocean Reef Resort in Key Largo. The service is 2 trips each peak period from 5:30 to 8:30 in the AM, and 2 trips, from 2:35 to 5:30 in the PM, 7-days a week.



- **Route 301 (Dade-Monroe Express)** serves southern Miami-Dade County from the S.W. 344th Street Busway Park and Ride Lot and serving the Super Wal-Mart in Florida City to US-1 Mile Marker 50 in Marathon via the Overseas Highway (US-1). Service is between 5:15 AM to 1:10 AM, 7 days a week.



The CTC has not experienced issues in providing service into Monroe County. Prior to the implementation of the two above WAGES routes (301 and 302) cost-efficient conventional transit service was non-existent in the Upper Keys. The CTC continues to discuss subsidizing the cost of extending this route with local employers of Monroe County and the Monroe County Board of County Commissioners.

8. Emergency Preparedness and Response

The CTC provides the major source of transportation during disasters and emergencies. CTC staff works closely with the Emergency Management section of the Miami-Dade County Fire Rescue Department and the Miami-Dade County School Board in the coordination of evacuation and relocation of Miami-Dade County residents. The application for individuals with "Special Needs" is kept updated and made available in English, Spanish, and Creole.

9. Public Involvement/Education Efforts/Marketing

The CTC works closely with Career Source South Florida, South Florida Commuter Services, and FDOT District Six in marketing the conventional transit system. Special information centers, maps, and materials have been designed to facilitate the transit needs of South Florida Workforce One Stop Center customers.

The fact that the DTPW is the CTC has been beneficial for transportation disadvantaged persons, case workers, teachers, instructors, and counselors to obtain transit information and assistance. The entire coordinated system is under the administration of the Director of DTPW. There are a variety of documents, brochures, and maps available to the disadvantaged population with information regarding STS, routes, the "Golden Passport", fares, and general transit information.

In addition, CTC staff participates on numerous panels, committees, boards, fairs, and programs serving the disadvantaged (see list below). Through this participation, both staff and clients from numerous agencies, schools, senior programs, and sheltered workshops have been made aware of the various transportation programs for TD non-sponsored trips. The CTC is currently providing transportation assistance for approximately 150 agencies in Miami-Dade County. The CTC coordinates with the following programs that provide services, referrals, are advocates for, or represent the transportation disadvantaged:

- Career
- Source South Florida
- Catholic Charities of the Archdiocese
- Community Action and Human Services Dept.
- Lighthouse for the Blind
- Emergency Management, Special Needs
- Miami-Dade County Public Schools, Exceptional Student Programs
- Department of Veteran Affairs
- Department of Children and Families
- FDOT Section 5310 Grant Review
- Easter Seals of South Florida
- The Salvation Army
- Jewish Community Services of South Florida
- Camillus Health Concern
- Miami-Dade County Homeless Trust
- STS Riders Advisory Group
- Eleventh Judicial Court System
- Switchboard of Miami
- Jackson Memorial Hospital
- Epilepsy Foundation of South Florida

All information regarding resources to transport the disadvantaged is made available to the staff of agencies participating at these meetings.

10. WAGES

In the event that DTPW experiences a surplus in TD Mobility passes, DTPW staff will conduct outreach to participating TD program agencies that help individuals associated with WAGES program and/or that work unconventional hours.

11. Future Projects

The Travel Training Freedom Navigator App & Travel Training Project, “The Freedom Navigator”, will be a mobile app that provides people with visual, hearing, physical, and cognitive disabilities the freedom to navigate public transit. The app will use readily commercially available technologies such as GPS, Smart Phones, Real-Time Transit Tracking App, among others. There are various apps that do individual components of this, but none do it all. The goal is to combine it all into one “free” downloadable app that will have visual and voice recognition and can be used by all transit users, but will benefit the disabled community the most. To deploy the Freedom Navigator app, staff will perform on-site travel training at adult day centers, senior centers, as well as at medical clinics. Additionally, these trainers will go to specific locations that serve patrons with disabilities such as The Miami Lighthouse for the Blind, Visually Impaired, and the Miami Deaf Center.

12. Service Standards

The following are DTPW’s service standards for the TD Program on the fixed route system:

- **EASY Cards Renewals** - Renewals are performed either in person, by mail, e-mail or fax. To renew in person clients must bring the required documents to the Golden Passport Office or a 3-1-1 Service Center. To renew by mail, e-mail or fax, copies of the required documents must be forwarded to DTPW with the correct address, which must be current and correct in the computer system.
Mail: Miami-Dade Transit Special Pass Programs
P.O. Box 01-9005
Miami, FL 33101
Fax: Special Pass Programs (305) 375-1192
Email: SpecialPass@miamidade.gov
- **Pictures on EASY Cards** - A new application requires that a picture of the patron be taken at the DTPW Transit Service Center or a 3-1-1 Service Center for placement on the newly issued Transit Mobility EASY Card.
- **EASY Card Suspensions** - A fee will be assessed for lost and/or stolen cards (\$5 for 1st incident, \$20 for 2nd incident, and \$50 for 3rd incident), and anything subsequent to that will result in suspension for one year from the date of infraction.

Where applicable to the fixed route service, the CTD’s required service standards are followed by the CTC:

- Local toll free phone number
- Vehicle Cleanliness
- Passenger/Trip Database

- Adequate seating
- Driver Identification
- Passenger Assistance
- Smoking, Eating and Drinking
- Two-way Communications
- Air Conditioning/Heating
- Billing Requirements
- CPR/1st Aid
- Driver Criminal Background Screening

13. Local Complaint and Grievance Procedure/Process

Participants in the TD program can contact DTPW at (786) 469-5028 for more information or to register a complaint.

14. Community Transportation Coordinator Monitoring Procedures

The CTC is monitored by the Miami-Dade County LCB. The LCB reviews the service standards set by the CTC, and the information provided in the Annual Operating Report (AOR) to determine whether or not the CTC has achieved its objectives and is providing cost-efficient, reliable transportation to the transportation disadvantaged community.

15. Coordination Contract Evaluation Criteria

Vehicles owned by agencies with Coordination & Fare Agreements (CFA) and operating Section 5310 vehicles are monitored on an annual basis by independent consultants under contract to the Florida Department of Transportation (FDOT). The items checked are as follows:

- Vehicle maintenance and trip logs
- Current certificate of insurance
- “Department of Transportation” painted on exterior of vehicle
- Vehicle title listing DOT as 1st lien hold
- An internal vehicle number
- Safety mechanism including lights, tires, and fire extinguisher
- Condition of interior and exterior of the vehicle
- Current photo of vehicle displayed

The driver’s license and vehicle inspections are the same for Section 5310 vehicle operators as they are for the coordinated contract operators. This process is coordinated through the Miami-Dade County Regulatory and Economic Resources (RER) Department.

The CTC requires that agency staff receiving vehicles from the Section 5310 Grant Program provide and maintain a CFA, and submit an Annual Operating Report (AOR). Their CFA must contain a copy of the agency's drug testing policy, first aid policy, and a list of vehicles utilized for transportation of their disadvantaged clients. In addition, the CTC monitors all complaints received regarding agency service and operator behavior.

B. COST/REVENUE ALLOCATION AND RATE STRUCTURE JUSTIFICATION

1. Service Rates Summary

The CTC administers the Automatic Fare Collection System (AFCS), which consists of the (blue) EASYTicket and the (green) EASYCard. The EASY Ticket has a life span of 60 days, while the EASYCard has a life span of 20 years, and both can hold the value of DTPW’s Fare Media. The following are the CTC’s TD Program service rates, which are set by the Miami-Dade County Board of County Commissioners (BCC):

- TD EASY Ticket Program:
 - Bus Pass – Monthly \$112.60
 - Bus Pass Discounted – Monthly \$56.35
 - Bus Pass – Weekly \$29.435
 - Bus Pass – Daily \$5.75
 - Bus Pass - One Trip \$2.35



- TD Transit Mobility Easy Card Program
 - Bus Pass Easy Card – Monthly \$112.50
- All fares for the fixed route service can be found in *Appendix G*.



2. Rate Model Worksheets

The Rate Model worksheets are compiled annually by the CTC, and are presented to the Miami-Dade County LCB for review and approval.

III. QUALITY ASSURANCE CTC EVALUATION PROCESS

The CTC is evaluated annually by the Miami-Dade County LCB. The LCB reviews the service standards set by the CTC, and the information provided in the Annual Operating Report (AOR) to determine whether or not the CTC has achieved its objectives and is providing cost-efficient, reliable transportation to the transportation disadvantaged community. The next CTC evaluation process will occur during FY 2016-17.

APPENDIX A

MIAMI-DADE COUNTY LCB & MIAMI-DADE MPO GOVERNING BOARD DESIGNATION RESOLUTIONS

LCB RESOLUTION #1-15

RESOLUTION RECOMMENDING THAT THE MIAMI-DADE METROPOLITAN PLANNING ORGANIZATION (MPO) GOVERNING BOARD DESIGNATE MIAMI-DADE TRANSIT (MDT), ON BEHALF OF THE MIAMI-DADE COUNTY BOARD OF COUNTY COMMISSIONERS (BCC), AS THE COMMUNITY TRANSPORTATION COORDINATOR (CTC) FROM JULY 1, 2016 TO JUNE 30, 2021

WHEREAS, as per Chapter 427, State Statutes, the Florida Commission for the Transportation Disadvantaged (CTD) has established the Miami-Dade County Transportation Disadvantaged Local Coordinating Board (LCB) to develop local service needs and to provide information, advice, and direction to the Community Transportation Coordinator (CTC) on the coordination of services to be provided to the transportation disadvantaged (TD) population; and

WHEREAS, the Miami-Dade MPO Governing Board is the Designated Official Planning Agency (DOPA) by the CTD, and is responsible for the designation of a CTC every five years; and

WHEREAS, a request from Miami-Dade Transit (MDT), on behalf of the Miami-Dade County Board of County Commissioners (BCC), to be designated as the Miami-Dade County CTC from July 1, 2016 until July 30, 2021 was presented for review by the LCB; and

WHEREAS, the LCB found the request and accompanying report of responsibilities and accomplishments over the past five years to be acceptable to be designated for another five years as Miami-Dade County's CTC.

NOW, THEREFORE, BE IT RESOLVED BY THE MIAMI-DADE COUNTY LOCAL COORDINATING BOARD OF THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED:

SECTION 1: Recommends the Miami-Dade MPO Governing Board designate MDT, on behalf of the Miami-Dade County BCC, as the CTC from July 1, 2016 to June 30, 2021.

The foregoing resolution was offered by Ana Martinez, who moved its adoption. The motion was seconded by Denise Valkema, and upon being put to a vote, the vote was as follows:

Orlando Alonso	- Absent	Dr. Fredrick Haynes	- Aye
Evelyn Alvarez	- Aye	Maria Hernandez	- Aye
Loreen Chant	- Absent	Marsha Jenakovich	- Absent
Dr. Kent Cheeseboro	- Absent	José Ernesto Martinez	- Aye
Raymond Freeman	- Aye	Denise Valkema	- Absent
Carlos Gabino	- Aye		

Jorge Azor, Vice Chair -Aye

The Vice Chair thereupon declared the resolution duly passed and approved this 8th day of December 2015.

MIAMI-DADE COUNTY TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD

By _____


Elizabeth Rockwell, LCB Secretariat

MPO RESOLUTION #05-16

RESOLUTION DESIGNATING THE MIAMI-DADE TRANSIT (MDT) AS MIAMI-DADE COUNTY'S COMMUNITY TRANSPORTATION COORDINATOR (CTC) FOR THE NEXT FIVE YEARS

WHEREAS, the Florida Commission for the Transportation Disadvantaged (CTD) has established the Miami-Dade County Local Coordinating Board (LCB) to develop local service needs and to provide information, advice and direction to the community transportation coordinator on the coordination of services to be provided to the transportation disadvantaged; and

WHEREAS, the Miami-Dade MPO Governing Board is the Designated Official Planning Agency (DOPA) by the CTD; and

WHEREAS, Chapter 427, Florida Statutes states that every five years each Designated official Planning Agency (Miami-Dade MPO), upon consultation with the Local Coordinating Board (LCB), shall recommend to the Florida Commission for the Transportation Disadvantaged (CTD) a CTC; and

WHEREAS, the LCB passed Resolution #1-15 recommending the Miami-Dade MPO designate MDT, on behalf of the Miami-Dade County Board of County Commissioners (BCC), as the CTC from July 1, 2016 to June 30, 2021,

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE METROPOLITAN PLANNING ORGANIZATION FOR THE MIAMI URBANIZED AREA, this Board hereby designates the Miami-Dade Transit (MDT) as Miami-Dade County's Community Transportation Coordinator (CTC) for the next five years.

The adoption of the foregoing resolution was moved by Board Member Esteban Bovo, Jr. The motion was seconded by Board Member Rebeca Sosa, and upon being put to a vote, the vote was as follows:

Chairman Jean Monestime-Aye
Vice Chairman Francis Suarez-Aye

Table with 4 columns: Name, Vote, Name, Vote. Lists board members and their votes on the resolution.

The Chairperson thereupon declared the resolution duly passed and approved this 21st day of January, 2016.

METROPOLITAN PLANNING ORGANIZATION

By Zainab Salim, Clerk
Miami-Dade MPO



APPENDIX B

MIAMI-DADE COUNTY FY 2016-21 MEMORANDUM OF AGREEMENT (MOA)

Contract # TD1687

Effective: 7/01/2016 to 6/30/2021

STATE OF FLORIDA
COMMISSION FOR THE TRANSPORTATION DISADVANTAGED
MEMORANDUM OF AGREEMENT

This Memorandum of Agreement is between the COMMISSION FOR THE TRANSPORTATION DISADVANTAGED, hereby referred to as the "Commission," and Miami-Dade County Board of County Commissioners, Miami-Dade Department of Transportation and Public Works(DTPW), Miami, Florida, 33128, the COMMUNITY TRANSPORTATION COORDINATOR, designated pursuant to Chapter 427, F.S., to serve the transportation disadvantaged for the community that includes the entire area of Miami-Dade county(ies), and hereafter referred to as the "Coordinator."

This Agreement is made in consideration of the mutual benefits to both parties; said consideration acknowledged hereto by the parties as good and valuable consideration.

The Parties Agree:

- I. The Coordinator Shall:
 - A. Become and remain totally apprised of all of the Transportation Disadvantaged resources available or planned in their designated service area. This knowledge will be used to plan, coordinate, and implement the most cost effective transportation disadvantaged transit system possible under the economic and other conditions that exist in the designated service area.
 - B. Plan and work with Community Transportation Coordinators in adjacent and other areas of the state to coordinate the provision of community trips that might be handled at a lower overall cost to the community by another Coordinator. This includes honoring any Commission-approved statewide certification program that allows for intercounty transportation opportunities.
 - C. Arrange for all services in accordance with Chapter 427, Florida Statutes, and Rule 41-2, FAC, and as further required by the Commission and the local Coordinating Board approved Transportation Disadvantaged Service Plan.
 - D. Return any acquired profits or surplus funds originating through the course of business as the Coordinator that are beyond the amounts(s) specifically identified and approved in the accompanying Transportation Disadvantaged Service Plan. Such profits or funds shall be returned to the Coordinator's transportation system or to any subsequent Coordinator, as a total transportation system subsidy, to be applied to the immediate following operational year. The Coordinator will include similar language in all coordination contracts to assure that transportation disadvantaged related revenues are put back into transportation disadvantaged services.

E. Accomplish this Project by:

1. Developing a Transportation Disadvantaged Service Plan for approval by the local Coordinating Board and the Commission. Coordinators who are newly designated to a particular service area shall submit a local Coordinating Board approved Transportation Disadvantaged Service Plan, within 120 calendar days following the execution of the Coordinator's initial memorandum of agreement with the Commission, for approval by the Commission. All subsequent Transportation Disadvantaged Service Plans shall be submitted and approved with the corresponding memorandum of agreement. The approved Transportation Disadvantaged Service Plan will be implemented and monitored to provide for community-wide transportation services for purchase by non-sponsored transportation disadvantaged persons, contracting social service agencies, and other entities that use local, state, or federal government funds for the purchase of transportation for the transportation disadvantaged.
2. Maximizing the use of available public school transportation resources and public fixed route or fixed schedule transit services and assuring that private or public transit, paratransit operators, and school boards have been afforded a fair opportunity to participate to the maximum extent feasible in the planning process and in the development of the provisions of the Transportation Disadvantaged Service Plan for the transportation disadvantaged.
3. Providing or arranging 24-hour, 7-day per week transportation disadvantaged service as required in the designated service area by any Federal, State or Local Government agency sponsoring such services. The provision of said services shall be furnished in accordance with the prior notification requirements identified in the local Coordinating Board and Commission approved Transportation Disadvantaged Service Plan.
4. Complying with all local, state, and federal laws and regulations that apply to the provision of transportation disadvantaged services.
5. Submitting to the Commission an Annual Operating Report detailing demographic, operational, and financial data regarding coordination activities in the designated service area. The report shall be prepared on forms provided by the Commission and according to the instructions of said forms.

F. Comply with Audit and Record Keeping Requirements by:

1. Utilizing the Commission recognized Chart of Accounts defined in the *Transportation Accounting Consortium Model Uniform Accounting System for Rural and Specialized Transportation Providers* (uniform accounting system) for all transportation disadvantaged accounting and reporting purposes. Community Transportation Coordinators with existing and equivalent accounting systems are not required to adopt the Chart of Accounts in lieu of their existing Chart of Accounts but shall prepare all reports, invoices, and fiscal documents relating to the transportation disadvantaged functions and activities using the chart of accounts and accounting definitions as outlined in the above referenced manual.

2. Assuming the responsibility of invoicing for any transportation services arranged, unless otherwise stipulated by a purchase of service contract or coordination contract.
 3. Maintaining and filing with the Commission, local Coordinating Board, and all purchasing agencies/entities such progress, fiscal, inventory, and other reports as those entities may require during the period of this Agreement.
 4. Providing copies of finance and compliance audits to the Commission and local Coordinating Board as requested by the Commission or local Coordinating Board.
- G. Retain all financial records, supporting documents, statistical records, and any other documents pertinent to this Agreement for a period of five (5) years after termination of this Agreement. If an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings. The Coordinator shall assure that these records shall be subject to inspection, review, or audit at all reasonable times by persons duly authorized by the Commission or this Agreement. They shall have full access to and the right to examine any of the said records and documents during the retention period.
- H. Comply with Safety Requirements by:
1. Complying with Section 341.061, F.S., and Rule 14-90, FAC, concerning System Safety; or complying with Chapter 234.051, F.S., regarding school bus safety requirements for those services provided through a school board; and
 2. Assuring compliance with local, state, and federal laws, and Commission policies relating to drug testing. Conduct drug and alcohol testing for safety sensitive job positions within the coordinated system regarding pre-employment, randomization, post-accident, and reasonable suspicion as required by the Federal Highway Administration and the Federal Transit Administration.
- I. Comply with Commission insurance requirements by maintaining at least minimum liability insurance coverage in the amount of \$200,000 for any one person and \$300,000 per occurrence at all times during the existence of this Agreement for all transportation services purchased or provided for the transportation disadvantaged through the Community Transportation Coordinator. Upon the execution of this Agreement, the Coordinator shall add the Commission as an additional **named insured** to all insurance policies covering vehicles transporting the transportation disadvantaged. In the event of any cancellation or changes in the limits of liability in the insurance policy, the insurance agent or broker shall notify the Commission. The Coordinator shall insure that contracting transportation operators and coordination contractors also maintain the same minimum liability insurance, or an equal governmental insurance program. Insurance coverage in excess of \$1 million per occurrence must be approved by the Commission and the local Coordinating Board before inclusion in the Transportation Disadvantaged Service Plan or in the justification of rates and fare structures. Such coverage may be provided by a self-insurance program established and operating under the laws of the State of Florida and written verification of insurance protection in accordance with Section 768.28, Florida Statutes, shall be provided to the Commission upon request.

- J. Safeguard information by not using or disclosing any information concerning a user of services under this Agreement for any purpose not in conformity with the local, state and federal regulations (45 CFR, Part 205.50), except upon order of a court, written consent of the recipient, or his/her responsible parent or guardian when authorized by law.
- K. Protect Civil Rights by:
1. Complying with state and federal laws including but not limited to laws regarding discrimination on the basis of sex, race, religion, age, disability, sexual orientation, or national origin. The Coordinator gives this assurance in consideration of and for the purpose of obtaining federal grants, loans, contracts (except contracts of insurance or guaranty), property, discounts, or other federal financial assistance to programs or activities receiving or benefiting from federal financial assistance and agreeing to complete a Civil Rights Compliance Questionnaire if so requested by the Commission.
 2. Agreeing that compliance with this assurance constitutes a condition of continued receipt of or benefit from federal financial assistance, and that it is binding upon the Coordinator, its successors, subcontractors, transferee, and assignees for the period during which such assistance is provided. Assure that all operators, subcontractors, subgrantee, or others with whom the Coordinator arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees in violation of the above statutes, regulations, guidelines, and standards. In the event of failure to comply, the Coordinator agrees that the Commission may, at its discretion, seek a court order requiring compliance with the terms of this assurance or seek other appropriate judicial or administrative relief, to include assistance being terminated and further assistance being denied.
- L. To the extent allowed by Section 768.28, Florida Statutes, and only to the monetary and other limitations contained therein, indemnify and hold harmless the Commission and all of the Commission's members, officers, agents, and employees; purchasing agency/entity officers, agents, and employees; and the local, state, and federal governments from any claim, loss, damage, cost, charge or expense arising out of any act, action, neglect or omission by the Coordinator during the performance of this Agreement, whether direct or indirect, and whether to any person or property to which the Commission or said parties may be subject, except that neither the Coordinator nor any of its sub-contractors will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of the Commission or any of its members, officers, agents or employees; purchasing agency/entity, officers, agents, and employees; and local, state, or federal governments. Nothing herein is intended to serve as a waiver of sovereign immunity by any agency/entity or Coordinator to which sovereign immunity may be applicable. Nothing herein shall be construed as consent by a state agency/entity or political subdivision of the State of Florida or the federal government to be sued by third parties in any matter arising out of any Agreement or contract. Notwithstanding the foregoing, pursuant to Section 768.28, Florida Statutes, no agency or subdivision of the state shall be required to indemnify, insure, or assume any liability for the Commission's negligence.

- M. Comply with standards and performance requirements of the Commission, the local Coordinating Board approved Transportation Disadvantaged Service Plan, and any purchase of service contracting agencies/entities. Failure to meet the requirements or obligations set forth in this MOA, and performance requirements established and monitored by the local Coordinating Board in the approved Transportation Disadvantaged Service Plan, shall be due cause for non-payment of reimbursement invoices until such deficiencies have been addressed or corrected to the satisfaction of the Commission.
- N. Comply with subcontracting requirements by executing or negotiating contracts for transportation services with Transportation Operators and Coordination Contractors, and assuring that the conditions of such contracts are maintained. The requirements of Part 1, Paragraph E.5. through M are to be included in all contracts, subcontracts, coordination contracts, and assignments made by the Coordinator for services under this Agreement. Said contracts, subcontracts, coordination contracts, and assignments will be reviewed and approved annually by the Coordinator and local Coordinating Board for conformance with the requirements of this Agreement.
- O. Comply with the following requirements concerning drivers and vehicles:
1. Drivers for paratransit services, including coordination contractors, shall be required to announce and identify themselves by name and company in a manner that is conducive to communications with the specific passenger, upon pickup of each rider, group of riders, or representative, guardian, or associate of the rider, except in situations where the driver regularly transports the rider on a recurring basis. Each driver must have photo identification that is in view of the passenger. Name patches, inscriptions or badges that affix to driver clothing are acceptable. For transit services, the driver photo identification shall be in a conspicuous location in the vehicle.
 2. The paratransit driver shall provide the passenger with boarding assistance, if necessary or requested, to the seating portion of the vehicle. The boarding assistance shall include opening the vehicle door, fastening the seat belt or utilization of wheelchair securement devices, storage of mobility assistive devices, and closing the vehicle door. In certain paratransit service categories, the driver may also be required to open and close doors to buildings, except in situations in which assistance in opening/closing building doors would not be safe for passengers remaining on the vehicle. Assisted access must be in a dignified manner. Drivers may not assist wheelchair up or down more than one step, unless it can be performed safely as determined by the passenger, guardian, and driver.
 3. All vehicles shall be equipped with two-way communications in good working order and be audible to the driver at all times to the base.
 4. All vehicles providing service within the coordinated system, shall have working air conditioners and heaters in each vehicle. Vehicles that do not have a working air conditioner or heater will be scheduled for repair or replacement as soon as possible.

P. Comply with other requirements as follows:

- 1. Transport an escort of a passenger and dependent children as locally negotiated and identified in the local Transportation Disadvantaged Service Plan.**
- 2. Determine locally in the Transportation Disadvantaged Service Plan, the use, responsibility, and cost of child restraint devices.**
- 3. Transport with the passenger at no additional charge, passenger property that can be carried by the passenger and/or driver in one trip and can be safely stowed on the vehicle. Additional requirements may be negotiated for carrying and loading rider property beyond this amount. Passenger property does not include wheelchairs, child seats, stretchers, secured oxygen, personal assistive devices, or intravenous devices.**
- 4. Provide shelter, security, and safety of passengers at vehicle transfer points.**
- 5. Post a local or other toll-free number for complaints or grievances inside each vehicle. The local complaint process shall be outlined as a section in the local Transportation Disadvantaged Service Plan including advising the dissatisfied person about the Commission's Ombudsman Program as a step within the process as approved by the local Coordinating Board.**
- 6. Provide out-of-service-area trips, when determined locally and approved by the local Coordinating Board, except in instances where local ordinances prohibit such trips.**
- 7. Keep interior of all vehicles free from dirt, grime, oil, trash, torn upholstery, damaged or broken seats, protruding metal or other objects or materials which could soil items placed in the vehicle or provide discomfort for the passenger.**
- 8. Determine locally by the local Coordinating Board and provide in the local Transportation Disadvantaged Service Plan the billing requirements of the Community Transportation Coordinator. All bills shall be paid to subcontractors within 7 calendar days after receipt of said payment by the Coordinator, in accordance with Section 287.0585, Florida Statutes.**
- 9. Maintain or have access to a passenger/trip database on each rider being transported within the system.**
- 10. Provide each rider and escort, child, or personal care attendant adequate seating for paratransit services. No more passengers than the registered passenger seating capacity shall be scheduled or transported in a vehicle at any time. For transit services provided by transit vehicles, adequate seating or standing space will be provided to each rider and escort, child, or personal care attendant, and no more passengers than the registered passenger seating or standing capacity shall be scheduled or transported in a vehicle at any time.**
- 11. First Aid shall be determined locally and provided in the local Transportation Disadvantaged Service Plan.**

12. Cardiopulmonary Resuscitation shall be determined locally and provided in the local Transportation Disadvantaged Service Plan.

II. The Commission Shall:

- A. Recognize the Coordinator as the entity described in Section 427.011(5), Florida Statutes, and Rule 41-2.002(4), F.A.C.
- B. Attempt to insure that all entities with transportation disadvantaged funds will purchase transportation disadvantaged services through the Coordinator's system.

III. The Coordinator and the Commission Further Agree:

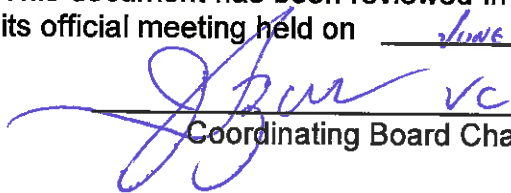
- A. Nothing in this Agreement shall require the Commission to observe or enforce compliance with any provision thereof, perform any other act or do any other thing in contravention of any applicable state law. If any of the provisions of this Agreement is found by a court of law to violate any applicable state law, the purchasing agency/entity will at once notify the Commission in writing in order that appropriate changes and modifications may be made by the Commission and the Coordinator to the end that the Coordinator may proceed as soon as possible with the provision of transportation services.
- B. If any part or provision of this Agreement is held invalid, the remainder of this Agreement shall be binding on the parties hereto.
- C. Termination Conditions:
 - 1. Termination at Will - This Agreement may be terminated by either party upon no less than thirty (30) days notice, without cause. Said notice shall be delivered by certified mail, return receipt required, or in person with proof of delivery.
 - 2. Termination for Breach - Unless the Coordinator's breach is waived by the Commission in writing, the Commission may, by written notice to the Coordinator, terminate this Agreement upon no less than twenty-four (24) hours notice. Said notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery. Waiver by the Commission of breach of any provision of this Agreement shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this Agreement, and shall not act as a waiver or estoppel to enforcement of any provision of this Agreement. The provisions herein do not limit the Commission's right to remedies at law or to damages.
- D. This agreement will expire unless an extension is granted to the Coordinator in writing by the Commission, in accordance with Chapter 287, Florida Statutes.
- E. Renegotiations or Modifications of this Agreement shall only be valid when they have been reduced to writing, duly approved by the Commission, and signed by both parties hereto.

F. Notice and Contact:

The name and address of the contract manager for the Commission for this Agreement is: **Executive Director, 605 Suwannee Street, MS-49, Tallahassee, FL 32399-0450.** The representative/position of the Coordinator responsible for administration of the program under this Agreement is: **Robert Villar, 701 NW 1st Court, Suite 1700, Miami, Florida, 33136.**

In the event that either party designates different representatives after execution of this Agreement, notice of the name and address of the new representative will be rendered in writing to the other party and said notification attached to originals of this Agreement.

This document has been reviewed in its entirety and approved by the local Coordinating Board at its official meeting held on June 7, 2016.



Coordinating Board Chairperson

WITNESS WHEREOF, the parties hereto have caused these presents to be executed.

COMMUNITY TRANSPORTATION
COORDINATOR:

STATE OF FLORIDA, COMMISSION FOR
THE TRANSPORTATION DISADVANTAGED:

Miami-Dade Department of Transportation
and Public Works

Agency Name
Alice N. Bravo, P.E.

Printed Name of Authorized Individual

Signature: 

Title: Director

Steven Holmes

Printed Name of Authorized Individual

Signature: 

Title: Executive Director

Approved as to form
and Legal Sufficiency


Assistant County Attorney

May 25, 2016
Date

APPENDIX C

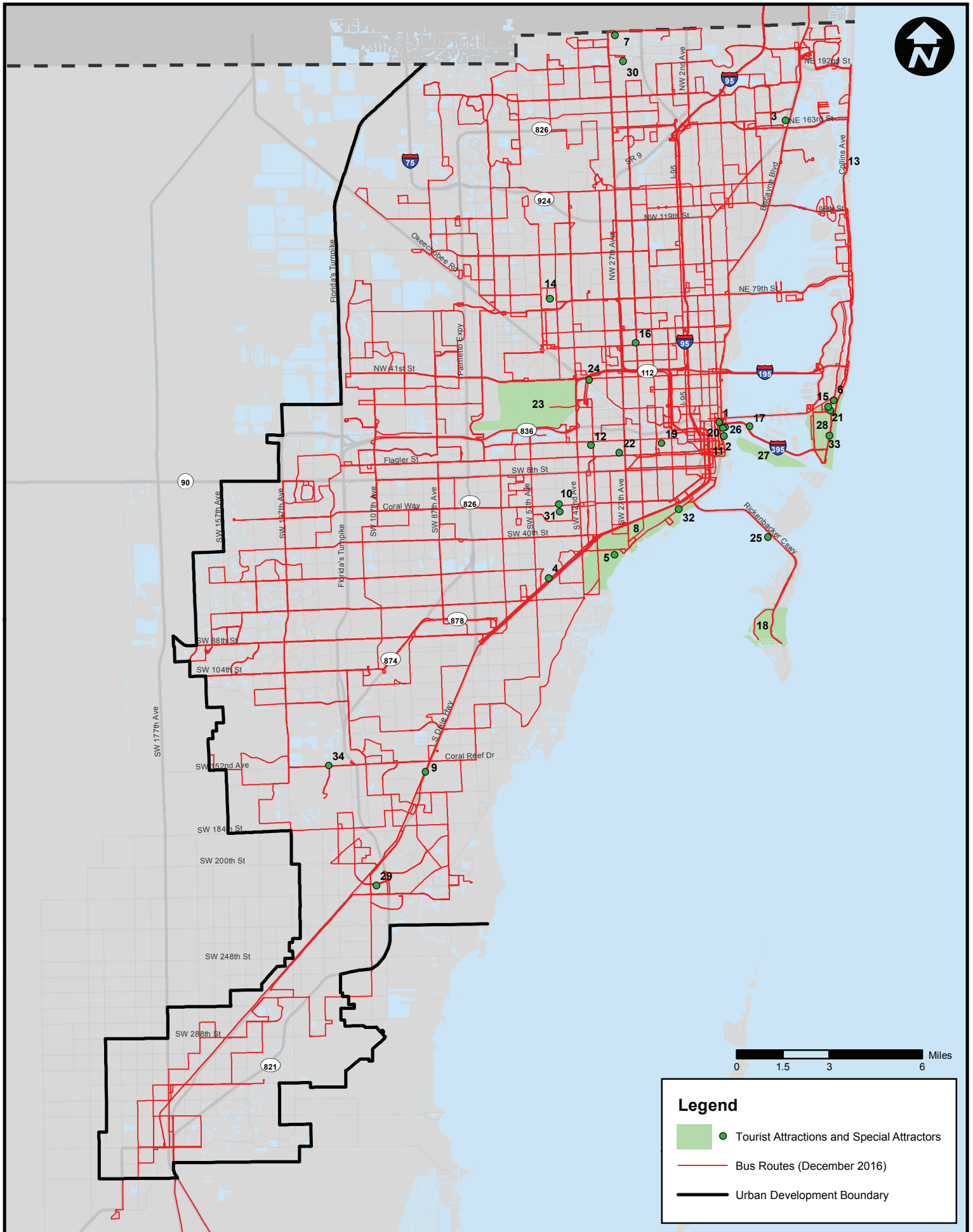
DTPW MAJOR TRIP GENERATORS

TABLE 4-8
DTPW MAJOR TRIP GENERATORS (December 2016)

MAJOR GENERATORS		ROUTES					COMMENTS
ID	Special Attractors	3	9	10	16	32	
1	Adrienne Arsht Center	93	103 (C)	113 (M)	119 (S)	120	Service on adjacent roadways
		6	101 (A)	Mover			Service on local roadways
2	American Airlines Arena	3	93	103 (C)	119 (S)		Service on adjacent roadways
		9	120	Mover			Service on local roadways
3	The Cloisters of the Ancient Spanish Monastery	3	75	93	105	108 (H)	Service on local roadways
4	Watsco Center (Formerly Bank United Center)	48	56	500	Rail		Service on adjacent roadways and within walking distance of University station
5	Barnacle Historic State Park	48	249				Service on local roadways
		123					Service on adjacent roadways
6	Bass Museum of Art	103 (C)	112 (L)	113 (M)	115	117	Service on local roadways
		119 (S)	120	143			Service on local roadways
7	Calder Race Course/Casino	99					Service on adjacent roadways
8	Coconut Grove	6	22	48	249	Rail	Service on local roadways
9	Coral Castle	31	34	38	287		Service on local roadway and the Busway
10	Coral Gables Merrick House	24					Service on adjacent roadway
11	Downtown Miami	2	3	6	7	9	Service on local roadways and within walking distance of Government Center and Historic Overtown/Lyric Theatre stations and various Metromover stations
		11	21	51	77	93	
		95	103 (C)	119 (S)	120	195	
		196	207	208	211	246	
		277	500	Mover	Rail		
12	Flagler Kennel Club-Magic City Casino	6	7	37	238		Service on adjacent roadways
13	Haulover Beach	108 (H)	119 (S)	120			Service on adjacent roadway
14	Hialeah Race Track	29	37	54	112	135	Service on local roadways
		Rail					
15	Filmore Miami Beach at the Jackie Gleason Theater	103 (C)	112 (L)	113 (M)	115	117	Service on local roadways
		119 (S)	120	123	150		
16	Joseph Caleb Community Center	22	57	246	254		Service on adjacent roadways
17	Jungle Island/Miami Children's Museum	103 (C)	113 (M)	119 (S)	120		Service on adjacent roadways
18	Key Biscayne	120 (B)					Service on adjacent roadways

TABLE 4-8
DTPW MAJOR TRIP GENERATORS (December 2016)

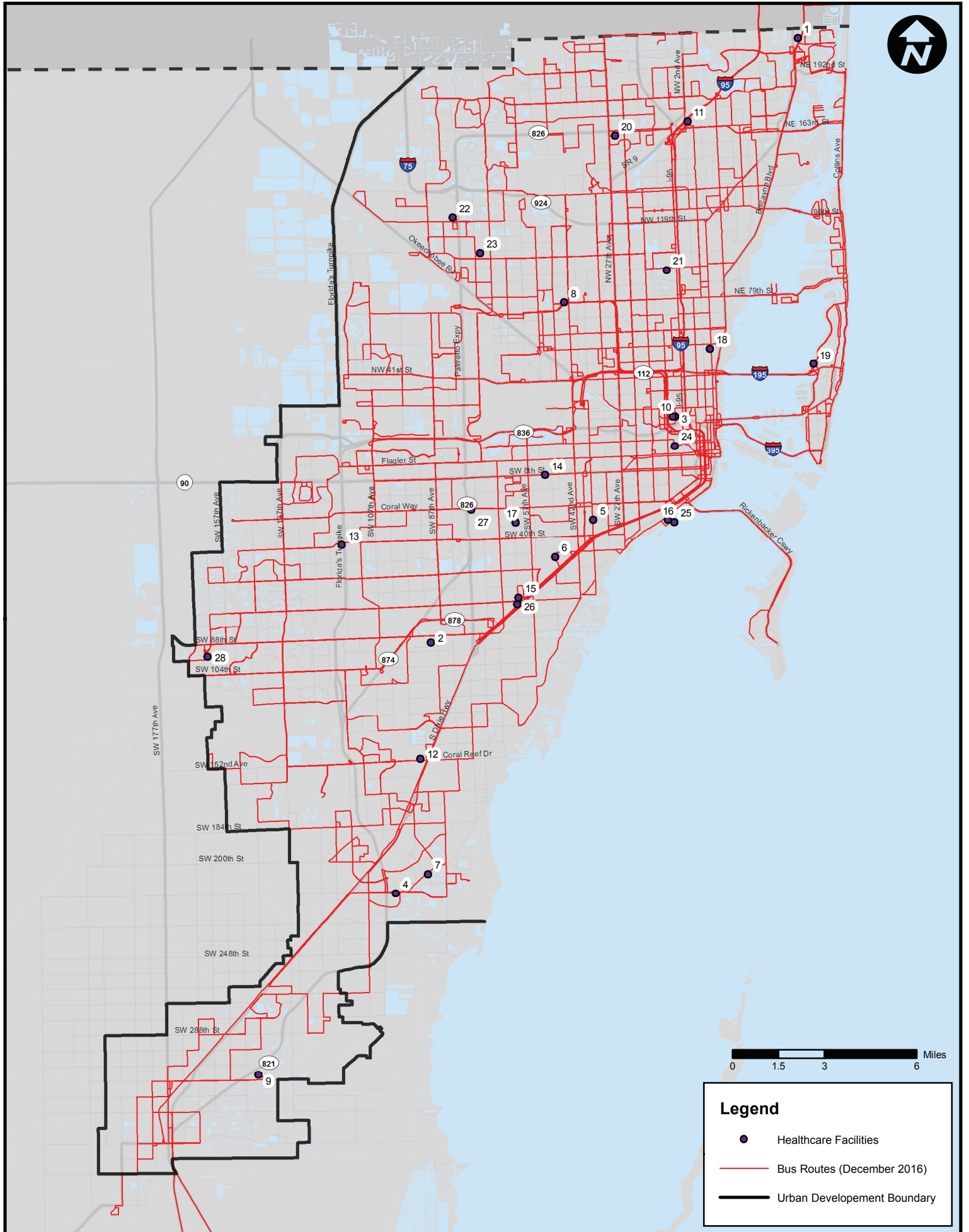
MAJOR GENERATORS		ROUTES				COMMENTS	
19	Marlins Park	7	17			Service on adjacent roadways	
		6	11	12	51	208	Service on local roadways
20	Perez Art Museum Miami	3	93	103 (C)	119 (S)	908	Service on local roadways
		Mover					
21	Miami Beach Convention Center	115	117	123	143		Service on adjacent roadways
		103 (C)	112 (L)	113 (M)	119 (S)	120	Service on local roadways
		150					
22	Miami-Dade County Auditorium	11	27	51			Service on adjacent roadway
23	Miami International Airport	7	37	42	57	110	Routes restructured to serve MIC; from MIC use MIA Mover to access Airport
		150	238	297	338	Rail	
24	Miami Jai-Alai	36	110 (J)				Service on adjacent roadway
25	Miami Seaquarium	115 (B)					Service on adjacent roadway
26	Museum of Science						Service on adjacent roadway
	Closed 2016 pending move to new location downtown.						Service on local roadway
27	PortMiami						No MDT service to PortMiami
28	South Beach	103 (C)	113 (M)	120	123	150	Service on local roadways
		1	31	34	35	38	
29	South Miami-Dade Cultural Arts Center	52	70	137	200		Service on adjacent roadways
30	Hard Rock Stadium (Formerly Sunlife Stadium)	27	99	297			Service on local roadways
31	Venetian Pool	24					Service on local roadway
32	Vizzaya	12	14	24	48	Rail	Service on adjacent roadway
33	The Wolfsonian - FIU Museum	103 (C)	120	123	150		Service on adjacent roadway
34	Zoo Miami	252					On-site service to entrance



Tourist Attractions and Special Attractors. Source: DTPW, December 2016

TABLE 4-8
DTPW MAJOR TRIP GENERATORS (December 2016)

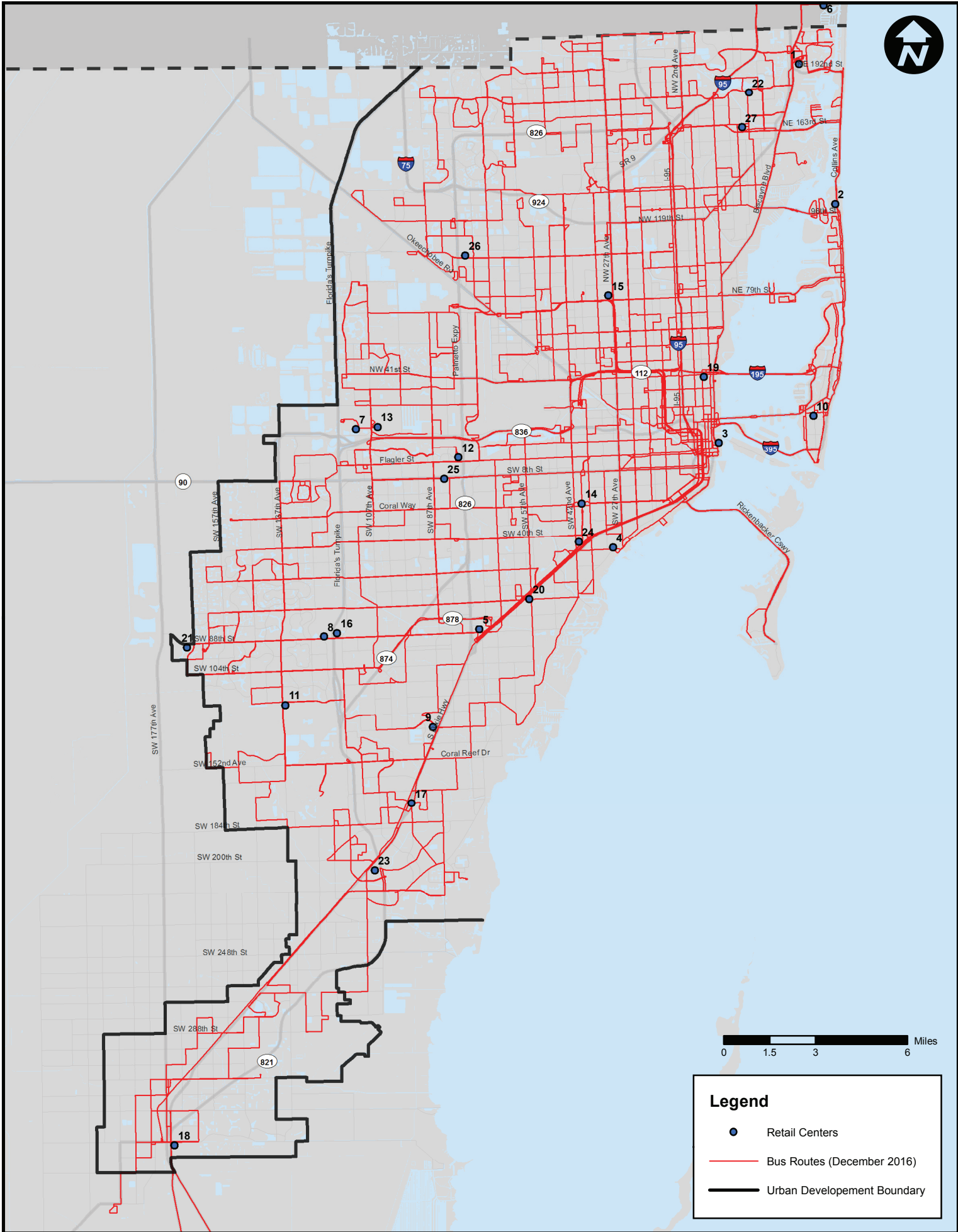
MAJOR GENERATORS		ROUTES				COMMENTS	
ID	Health Care Facilities	105 (E)					
1	Aventura Hospital	88	104			Service on adjacent roadway	
2	Baptist Hospital					Service on adjacent roadways	
3	Bascom Palmer Eye Institute/Ann Bates Leach Eye Hospital	113 (M)	21	246	Rail	Service on adjacent roadways and within walking distance from Civic Center station	
		12	32	77	95	277	Service on local roadways
4	Community Health Center of South Dade (Doris Ison Health Center)	295	296			On-site service and service on adjacent roadways	
5	Coral Gables Hospital	35	52	70	287	Service on adjacent roadways	
6	Doctors' Hospital	37				Service on adjacent roadways	
7	HealthSouth Rehabilitation Hospital of Miami	56				Service on adjacent roadway	
8	Hialeah Hospital	70	200			Service on adjacent roadway	
9	Homestead Hospital (Baptist)	112 (L)	42	Rail		Service on adjacent roadways	
10	Jackson Memorial / U.M. / V.A. Hospital	35				Service on adjacent roadway	
		12	21	32	95	113 (M)	Service on adjacent roadways and within walking distance from Civic Center station
11	Jackson North Medical Center	246	295	296	Rail		
12	Jackson South Community Hospital	105 (E)	22	246		Service on adjacent roadways	
		52	252				Service on adjacent roadways
13	Kendall Regional Medical Center	31	34	38	57	287	Service on local roadways
		40					Service on adjacent roadway
14	Kindred Hospital South Florida - Coral Gables	8				Service on adjacent roadway	
15	Larkin Community Hospital	37	72			Service on adjacent roadway	
		57	500	Rail		Service on local roadways	
16	Mercy Hospital	12	48			On-site service with shelters	
17	Miami Children's Hospital	56				On-site service with shelters	
18	Miami Jewish Home & Hospital for the Aged	9	10	202		Service on adjacent roadway	
		54					Service on local roadway
19	Mount Sinai Medical Center	103	113	115	117	On-site service	
		62	110 (J)	143	150		Service on adjacent roadway
20	North Dade Health Center	107 (G)				On-Site Service	
		27	297				Service on local roadways
21	North Shore Medical Center	33				Service on adjacent roadways	
22	Palmetto General Hospital	29				On-site service with shelters	
23	Palm Springs General Hospital	33	54			On-site service with shelters	
		29					Service on adjacent roadways
24	Selected Specialty Hospital	7				Service on adjacent roadway	
25	Sister Emmanuel Hospital	6	11	12	51	208	Service on local roadway
		12	48				On-site service with shelters
26	South Miami Hospital	37	57	72	500	Rail	Service on adjacent roadways and within walking distance from South Miami station
27	Westchester General Hospital	24					Service on adjacent roadway
28	West Kendall Baptist Hospital	72	88	104	204	272	
		288					Service on adjacent roadway



Healthcare Facilities. Source: DTPW, December 2016

TABLE 4-8
DTPW MAJOR TRIP GENERATORS (December 2016)

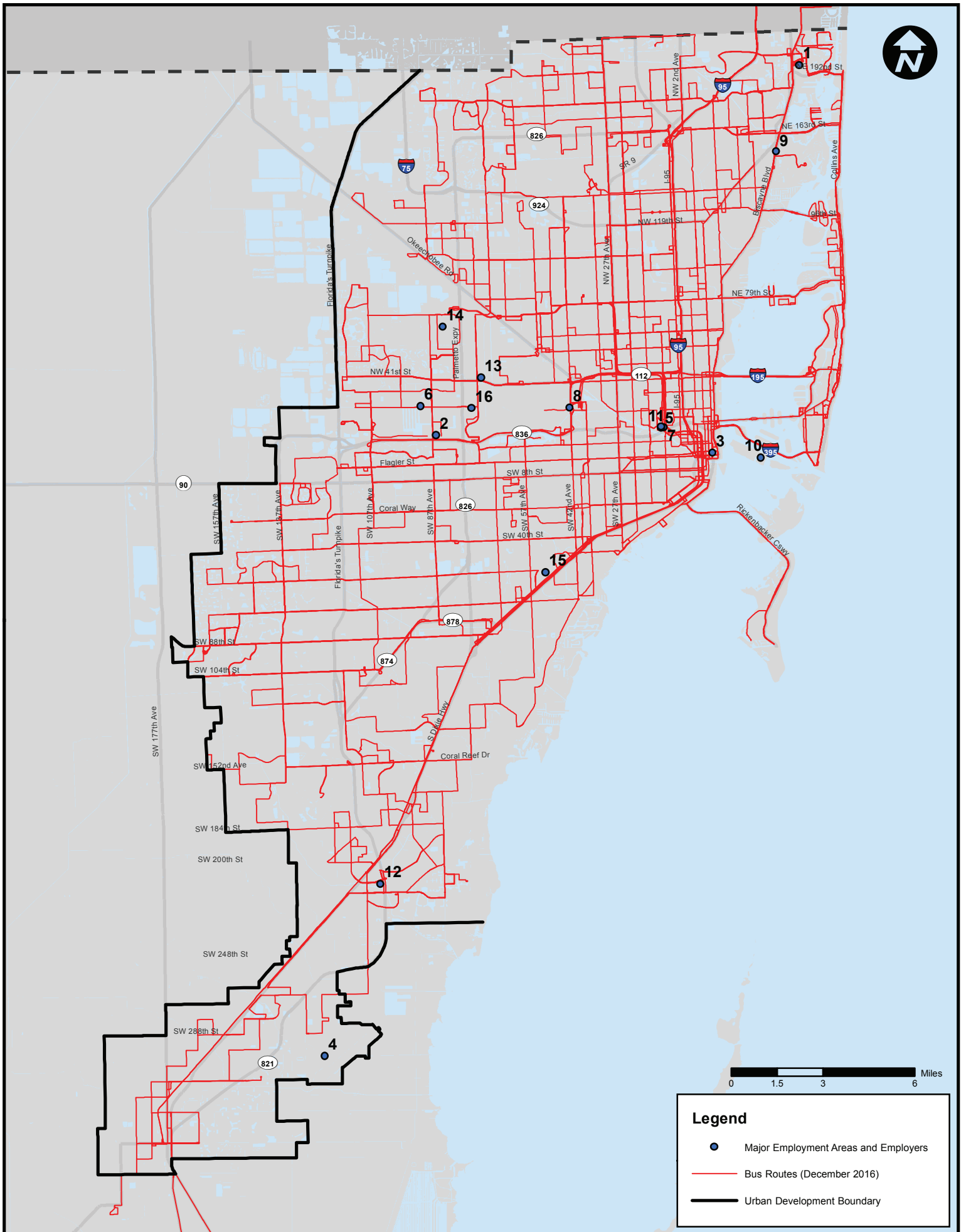
MAJOR GENERATORS		ROUTES						COMMENTS
ID	Retail Centers	3	9	93	95	99		
1	Aventura Mall	105 (E)	119 (S)	120	183		On-site service	
2	Bal Harbour Shops	108 (H)	119 (S)	120			Service on adjacent roadways	
3	Bayside Market Place	3	93	103 (C)	119 (S)	Mover	Service on adjacent roadways	
4	Coco Walk/ Mayfair in the Grove	9	120				Service on local roadways	
5	Dadeland Mall	48	249				Service on adjacent roadways	
6	Diplomat Mall	73	87	88	104		Service on adjacent roadways.	
7	Dolphin Mall	204	272	500	Rail		Service on adjacent roadways.	
8	Kendall Village	105 (E)					Service on adjacent roadway	
9	(The) Falls	7	36	71	137	238	On-site terminal with shelters	
10	Lincoln Road Mall	338					Service on adjacent roadway	
11	London Square	88	288				Service on adjacent roadway	
12	Mall of the Americas	31	34	38	52	136	Service on adjacent roadway and at Busway Station at SW 136 Street	
13	Miami International Mall	252	287				Service on adjacent roadway	
14	Miracle Mile	103 (C)	112 (L)	113 (M)	115	117	Service on adjacent roadways	
15	Northside Shopping Plaza	119 (S)	120	123	143	150	Service on adjacent roadways	
16	Palms at Town and Country	136	137				Service on adjacent roadways	
17	Perrine Plaza	7	11	51	87		On-site service with shelters	
18	Florida Keys Outlet Center	7	36	71	137	238	Service on adjacent roadways	
19	Shops at Midtown Miami	338					Service on adjacent roadways	
20	Shops at Sunset Place	24	37	42	56		Service on adjacent roadways	
21	Shops at Paradise Lake	12	21	27	79	112 (L)	On-site and adjacent roadway service	
22	Skylake Mall	297	Rail				Service on adjacent roadways	
23	Southland Mall	88	288				Service on adjacent roadways	
24	Village at Merrick Park	1	52				Service on adjacent roadways	
25	Westchester Shopping Center	31	34	38			Service on adjacent roadways	
26	Westland Mall	35	38	70	301	302	Service on local Busway (park & ride lot at SW 168 St.)	
27	163rd Street Mall	344					Service on adjacent roadways	
		9	10	36	110 (J)	143	Service on adjacent roadways	
		202	36				Service on adjacent roadways	
		37	57	72	500	Rail	On-site and adjacent roadway service	
		104	204				Service on adjacent roadways	
		9	10	95	108 (H)	183	Service on adjacent roadways	
		1	31	34	35	38	Service on adjacent roadways	
		52	70	137	200		Service on adjacent roadways	
		37	40	42	48	56	Service on adjacent roadways and within walking distance of Douglas Road station	
		136	249	500	Rail		Service on adjacent roadways	
		8	87				Service on adjacent roadways	
		29	33	54			Service on adjacent roadways	
		2	3	9	10	16	Service on adjacent roadways and off-site terminal	
		19	22	75	105 (E)	108 (H)		
		246						



Retail Centers. Source: DTPW, December 2016

TABLE 4-8
DTPW MAJOR TRIP GENERATORS (December 2016)

MAJOR GENERATORS		ROUTES					COMMENTS
Major Employment Areas and Employers							
1	Aventura Mall	3 105 (E)	9 119 (S)	93 120	95 183	99	On-site service
2	Doral - Warehouse Area	87	95	238			Service on adjacent roadways
3	Downtown Miami	2	3	6	7	9	Service on local roadways and within walking distance of Government Center and Historic Overtown/Lyric Theatre stations and various Metromover stations
		11	21	51	77	93	
		95	103 (C)	119 (S)	120	195	
4	Homestead Air Reserve Base	196	207	208	211	246	No service to Homestead Air Reserve Base
		277	Mover	Rail			
5	Miami-Dade Pre-Trial Detention Center	12	95	113 (M)	211	246	Service on local roadways and located within walking distance of Civic Center station
6	Miami-Dade Police Department	295	296	Rail			Service on adjacent roadway
7	Miami Dade State Attorney's Office	95	238				Service on local roadways and located within walking distance of Civic Center station
8	Miami International Airport	12	95	113 (M)	211	246	Routes restructured to serve MIC; from MIC use MIA Mover to access Airport
		295	296	Rail			
9	North Dade Justice Center	7	37	42	57	110 (J)	Service on adjacent roadways
10	Port of Miami	150	238	297	338	Rail	None
11	Richard E. Gerstein Justice Building	3	75	93	135		Service on local roadways and located within walking distance of Civic Center station
		12	95	113 (M)	211	246	
12	South Miami-Dade Government Center	295	296	Rail			Service on adjacent roadway
		1	31	34	35	52	
13	Turner-Guilford Knight Correctional Center	70	137	200			Service on adjacent roadways
14	Unincorporated Miami-Dade County Area bounded by NW 74 St. to the North, NW 58 St. to the South between SR-826 and NW 87 Ave.	36	73	95	132		Service on adjacent roadway
15	University of Miami	87					Service on adjacent roadways and within walking distance of University station
16	U.S. Post Office- General Mail Facility	48	56	500	Rail		Service on adjacent roadways
		73	238				



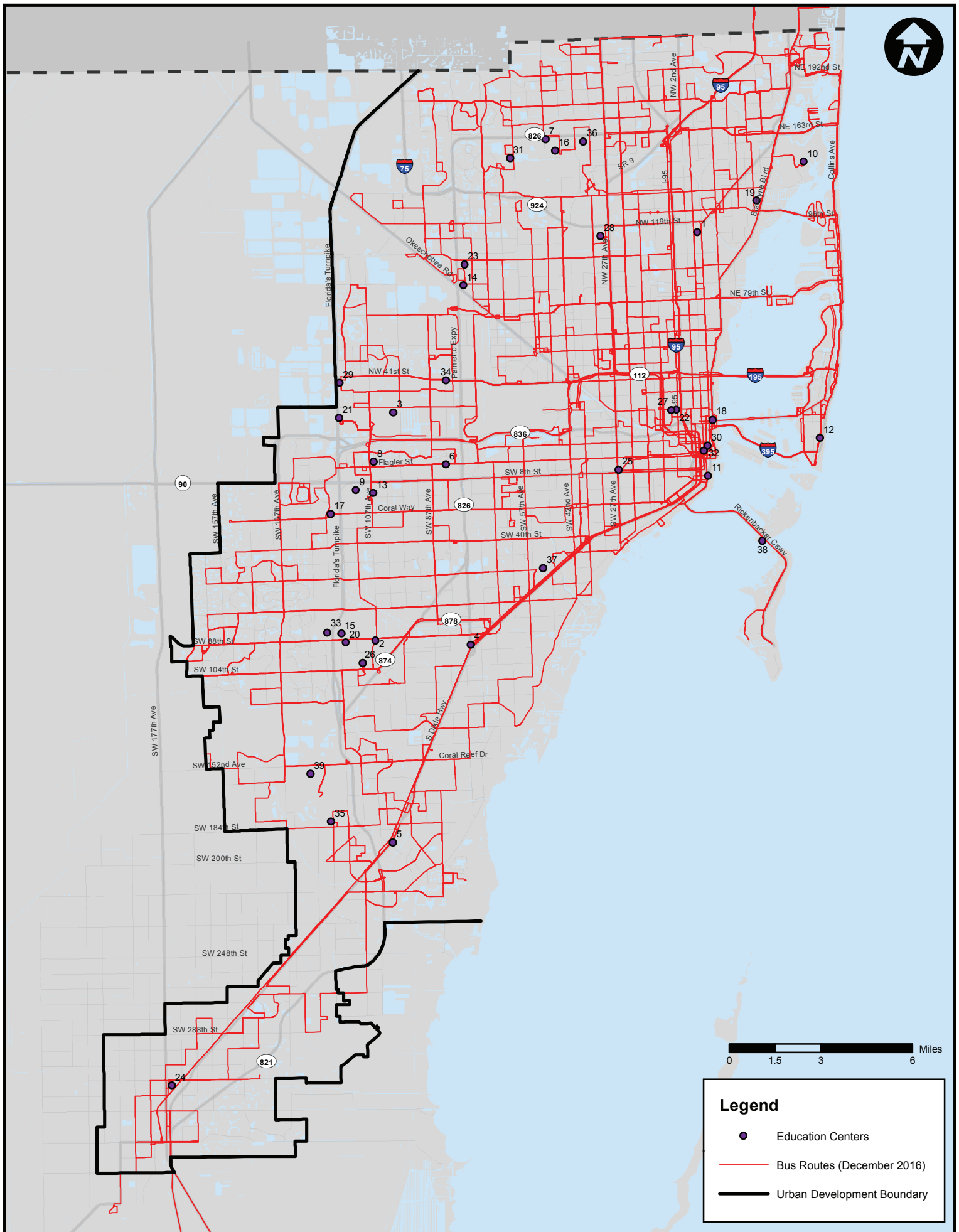
Major Employment Areas and Employers. Source: DTPW, December 2016

TABLE 4-8
DTPW MAJOR TRIP GENERATORS (December 2016)

MAJOR GENERATORS		ROUTES				COMMENTS
ID	Educational Centers					
1	Barry University - Main Campus	2	9	10		Service on adjacent roadways
		71				Service on adjacent roadway
2	Barry University - Kendall Campus	88	288			Service on local roadway
3	Carlos Albizu University	95	238			Service on local roadway
4	City College	31	34	38	52	73
		88	136	252	287	500
		Rail				
5	College of Business and Technology - Cutler Bay	31	34	35	38	200
6	College of Business and Technology - Flagler	11	51	87		
		7				
7	College of Business and Technology - Miami Gardens	32				
8	FIU - Center for Engineering & Applied Sciences	11	51	137	212	
9	FIU - Modesto A. Maidique Campus	8	11	24	71	82
10	FIU - Biscayne Bay	75	135			
11	FIU - The Metropolitan Center	48	102 (B)			
		6	Mover			
12	FIU - The Wolfsonian	103 (C)	120	123	150	
13	Florida Career College - Miami	8	11	24	71	82
14	Florida Career College - Hialeah	29				
15	Florida Career College - Kendall	88	288			
16	Florida Memorial University	32				
17	Florida National College - South Campus	24	40	51		
		3	10	16	32	93
18	International Fine Arts College (Miami International University of Art & Design)	101 (A)	103 (C)	113 (M)	119 (S)	120
		Mover				
19	Johnson & Wales University	6	9			
20	Jones College	3	16	93		
		88	288			

TABLE 4-8
DTPW MAJOR TRIP GENERATORS (December 2016)

	MAJOR GENERATORS	ROUTES				COMMENTS	
21	Keiser University	7 338	36 71	137 238	238	Service on local roadways	
22	Lindsey Hopkins Technical Education Center	32 21	77 113	277 246		Service on adjacent roadways Service on local roadways	
23	MDC - Hialeah	29	33	54		Service on adjacent roadway	
24	MDC - Homestead	34 70	35 38	344		Service on adjacent roadways Service on local roadways	
25	MDC - Interamerican	8	27	207	208	Service on adjacent roadways	
26	MDC - Kendall	35	71	104	204	On-site service with shelters	
27	MDC - Medical Center	21 77	32 246	113 (M) 277		Service on adjacent roadways Service on local roads	
28	MDC - North	19	27	32	297	On-site terminal with shelters	
29	MDC - West	36				Service on adjacent roadway	
30	MDC - Wolfson Campus	3 103 (C)	6 119 (S)	7 120	9 Mover	93 Service on adjacent roadways	
31	Miami Lakes Education Center	2 195	11 196	51 207	77 208	95 246	Service on local roadways
32	New World School of the Arts	29	75			Service on adjacent roadway	
33	Nova Southeastern University - Kendall Campus	3 93	6 103 (C)	9 119 (S)	11 120	77 Service on adjacent roadways	
34	Polytechnic University of Puerto Rico	2	21	51	95	195	
35	Robert Morgan Educational Center	196 500	207 Mover	208 Rail	246	277	Service on local roadways
36	St. Thomas University	88	288				Service on local roadway
37	University of Miami	36 52	95 132				Service on adjacent roadway Service on adjacent roadways
38	University of Miami - Marine Campus	137					Service on local roadway
39	University of Miami - South Campus	32					Service on adjacent roadway
		48	56	500	Rail		Service on adjacent roadways and within walking distance of University station
		102 (B)					Service on adjacent roadway
		252					Service on adjacent roadway



Educational Centers. Source: DTPW, December 2016

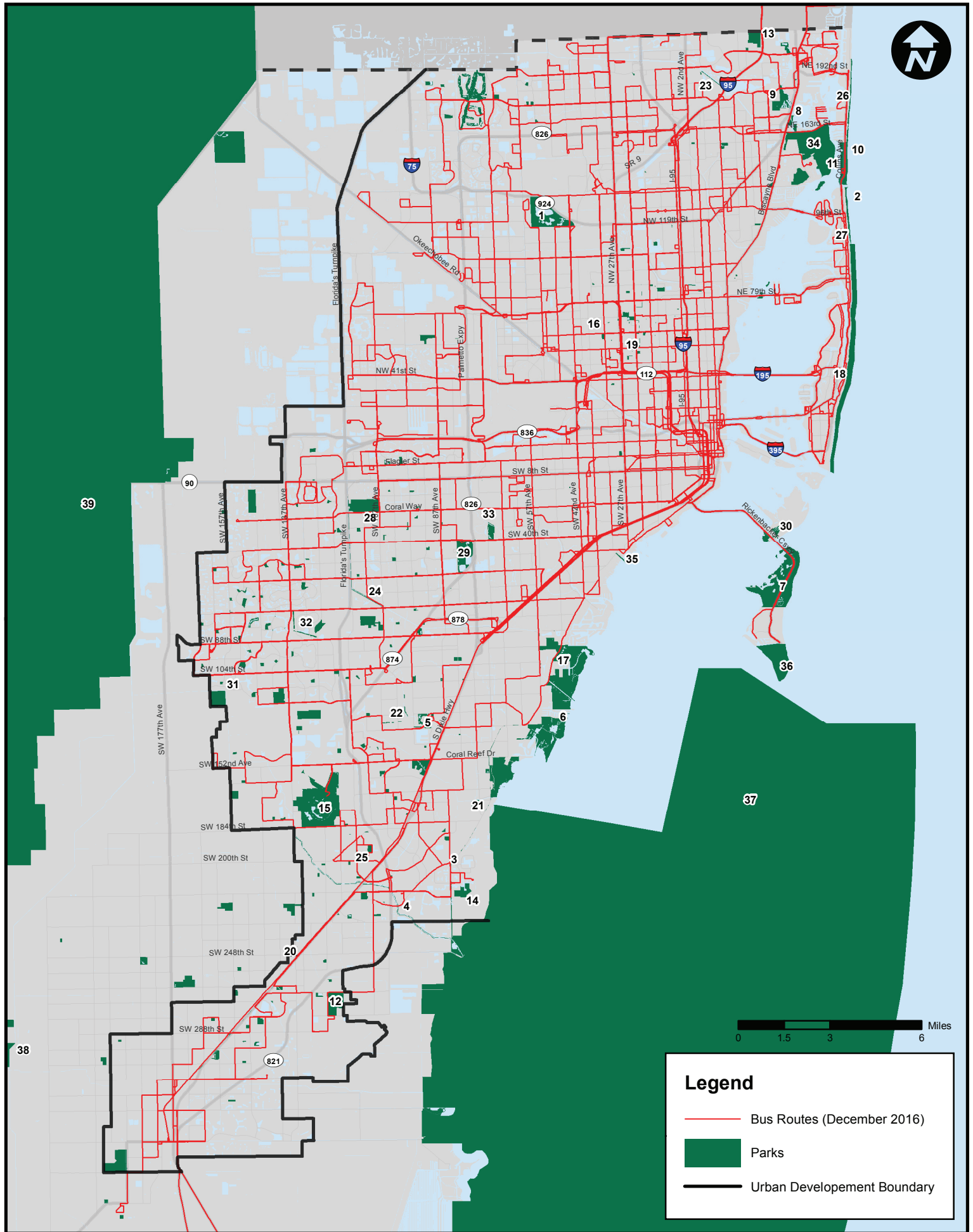
TABLE 4-8
DTPW MAJOR TRIP GENERATORS (December 2016)

MAJOR GENERATORS		ROUTES			COMMENTS	
ID	County Parks					
1	Amelia Earhart Park	37	135		Service on adjacent roadway	
		42			Service on local roadway	
2	Bal Harbour Beach	H	S	120	Service on adjacent roadway	
		G			Service on local roadway	
3	Biscayne Trail (East Side of Canal)	70	200	287	Service on intersecting roadway	
4	Black Creek Trail (Along C1 Canal)	1	31	34	38	Service on intersecting roadway
		52	70	137	200	287
5	Briar Bay Linear Park	136			Service on adjacent roadway	
6	Chapman Field Park	136			Service on local roadway	
7	Crandon Park	102 (B)			Service on local roadway	
8	East Greynolds Park	93	105 (E)	108 (H)	Service on adjacent roadway	
9	Greynolds Park	3	9	93	95	183
10	Haulover Beach	108 (H)	119 (S)	120	Service on adjacent roadways	
11	Haulover Park	108 (H)	119 (S)	120	Service on adjacent roadways	
12	Homestead Air Reserve Park	70			Service on adjacent roadway	
13	Ives Estates Park	99			Service on local roadway	
14	Lakes by the Bay Park	70	200	287	Service on local roadways	
15	Larry & Penny Thompson Park	137			Service on adjacent roadway	
		52			Service on local roadway	
16	Martin Luther King Jr. Memorial Park	32	62		Service on adjacent roadway	
17	Matheson Hammock Park	136			Service on local roadway	
		112 (L)	119 (S)	120	Service on adjacent roadway	
18	Miami Beach (from South Beach to NW 86 ST)	62	79	103 (C)	108 (H)	110 (J)
		113 (M)	115	117	123	150
		12	21	22	54	62
19	Model Cities Trail	79	112	246	254	Service on intersecting roadways
		34	35	38	70	Service on adjacent roadway
20	North South Trail (South Dade Trail)	31	52	137	200	344
		37	70	136	200	287
21	Old Cutler Bike Path	136			Service on intersecting roadway	
22	Pinewoods Park				Service on local roadway	
23	Snake Creek Trail	77	99		Service on intersecting roadways	
24	Snapper Creek Trail	24	40	56	71	72
		272				Service on intersecting roadways
25	Southridge Park	1				Service on adjacent roadway
		52				Service on local roadway
26	Sunny Isles Beach	105 (E)	108 (H)	119 (S)	120	Service on adjacent roadway
27	Surfside Beach	107 (G)	108 (H)	115	117	119 (S)
		120				Service on adjacent roadway
28	Tamiami Park	8	11	24	71	82
29	Tropical Park	40	56	82		Service on adjacent roadway
30	Virginia Key	B120 (B)				Service on adjacent roadway
31	West Kendall District Park					None
32	Winston Linear Park	72	272			Service on adjacent roadway
		88	137	288		Service on local roadway
33	A. D. Barnes Park	40				Service on adjacent roadway

TABLE 4-8
DTPW MAJOR TRIP GENERATORS (December 2016)

ID	MAJOR GENERATORS	ROUTES	COMMENTS
	National and State Parks		
34	Oleta River State Park	105	Service on adjacent roadway
35	The Barnacle Historic State Park	48	Service on local roadway
36	Bill Baggs Cape Florida State Park	102	Service on intersecting roadway
37	Biscayne National Park	None*	
38	Everglades National Park	None*	
39	Everglades Water Conservation Area	None*	

* Park is located outside of the Urban Development Boundary where transit services cannot be provided.



National, State, and County Parks. Source: DTPW, December 2016

APPENDIX D

TD TRANSIT MOBILITY EASY CARD PROGRAM DOCUMENTS



DTPW Transportation Disadvantaged (TD) Agencies

Crisis Management Client

Attestation

In the event that a client is represented by a TD approved agency for crisis management and cannot furnish the above mentioned documents due to the immediate need of the client, the client must meet the following eligibility requirements:

- Attestation form from the agency representing the client
- Demographics of the client, including; name, date of birth, address, social security, number, etc.
- Referral source if applicable; law enforcement, Department of Children and Families, etc.
- Documented reason for the use of the TD pass; transport to shelter, hospital, court house, etc.
- Cannot use more than 2 passes without providing further documentation of progress in the TD approved agency toward obtaining the primary eligibility requirements.

The TD Program understands and respects the integrity and confidentiality of every client. Please be assured that client confidentiality will be maintained.

I acknowledge that I have received and read the informational material provided to me on Crisis Management Client Eligibility Guidelines. I understand that by signing below, under penalty of perjury, I, _____, am attesting to the fact that I am representing the client listed below as they have received services through _____ (Name of Agency _____).

Signature: _____

Name of Representative: _____

Title: _____

Date of Service: _____

Location of Service: _____ File #: _____



DTPW Transportation Disadvantaged (TD) Agencies

Crisis Management Client

Eligibility Certification Form

Name of Client	Date of Birth	Reported Address	Social Security Number	Referral Source (If Applicable)	Reason for Use	# and Date of Pass

- If requesting more than 2 passes the client and agency must make efforts to provide further documentation of progress toward obtaining the primary eligibility requirements (i.e. appointment to the DMV, social security office, Medicaid Application, etc).

Transportation Disadvantaged Program (TDP) Client Eligibility Certification Form

DTPW Transportation Disadvantaged (TD) Agencies Client Eligibility Certification Form

In order to remain eligible for the Miami-Dade Transportation Disadvantaged Program (TDP), TD Agencies are required to **keep a TD Agency Client Certification Form inside the file of every TD Client in their office (manually or electronically) for five years**, ensure that all TD Clients submit **proof that their household income does not exceed 150% of the Federal Poverty Guidelines**, File a **copy of TD Client's Social Security Card, Photo ID, and proof of Miami-Dade Residency**. The TDP Agencies Clients are required to complete, sign, and date this form at the bottom of the last page as well as the TD Agency Contact. TD Agencies will be subjected to random or scheduled audits by the TD Program and clients' files must be accessible for review by TDP Staff and in compliance with TDP Policies and Procedures.

Complete the table below for each immediate family member of your household (Yourself, spouse, parents, children, foster or step children, brothers, sister, etc. living at the same address).

Name	Date of Birth	Relationship to You	Monthly Income

Attach to this form proof of SS Card, total income, including any Pension and other income for you and all members of your household listed above. **Please provide copies, as documents submitted will not be returned.**

Acceptable forms of proof of income include:

- W2 tax return from the previous year
- Unemployment Compensation Income Verification
- TANF (DCF Cash Benefit) Month of recent pay stub statements
- Retirement/Pension Statement (includes VA)
- IRS W2 Wage & Tax Statement and Non Filing Verification Form
- Free Lunch Approval Form
- Self-Declaration Letter on TD Agency Letterhead certifying TD Client has no income
- TPQY from the Social Security Office

If no one in your household has any income, a TPQY Document from the Social Security Office, an IRS W2 Wage and Income Statement Form and a Non Filing Form, or a TD Agency Self Declaration Letter on the agency Letterhead certifying their client has no income. **Applications without proof of income/or no income will not be approved for the TD Program until this information is received.** Please refer to the addendum eligibility guidelines for Crisis Management clients only.

Miami-Dade County EASY Card Financial Services
Attention: TD Program's Office
701 NW 1st Court, 12th Floor
Miami, FL 33136
Phone: (786) 469-5069 Fax: (786) 469-5418
Email: mdtdtp@mamidade.gov

Transportation Disadvantaged Program (TDP) Client Eligibility Certification Form

This form and proof of income are required to receive services through the Miami-Dade Transportation Disadvantaged Program.

Recipient Name: _____ Date: _____

Address: _____

City, State, Zip: _____

Telephone: _____ Date of Birth: _____

Recipient Social Security (SS) Number: _____

Check **Qualified Reason(s)** below:

- Homeless**
- Job Training/Referrals**
- Youth & Families at Risk**
- Rehabilitation**
- Medical/Developmental Assistance**
- In Crisis**

Total Monthly Household Income: _____ Number of People in Household: _____

By signing below, **I affirm under penalty of perjury that I live in Miami-Dade County and do not have funds or a ride available to get me to TD-funded trips.** All of the information on the Income Verification Form attached is true and complete for all family members in my household. I do not receive Social Security Benefits, a Golden Passport, ADA, Transit Mobility Card or Patriot Passport Card and I agree to notify the TD Program as soon as any of these conditions change. I understand that these documents are required for me to continue receiving services through the Miami-Dade County (MDC) Transportation Disadvantaged Program.

Recipient Name: _____

Parent or Guardian Name also if recipient is a minor: _____

Recipient Signature: _____

Parent or Guardian Signature if recipient is a minor: _____

Recipient Date of Birth: _____

Agency Contact Name: _____

Agency Contact Signature: _____

Title: _____ Date: _____

Miami-Dade County EASY Card Financial Services
Attention: TD Program's Office
701 NW 1st Court, 12th Floor
Miami, FL 33136
Phone: (786) 469-5069 Fax: (786) 469-5418
Email: mdtdtp@mamidade.gov



TD PROGRAM POLICES AND PROCEDURES

TD EASY Tickets are available for pick-up on or after the 26th of the previous month Monday through Friday from 8 a.m. to 4:30 p.m., except on County holidays. The last day that Agencies/Programs can pick-up TD EASY Tickets is the 10th of the month unless approved by the Transportation Disadvantaged Program's (TDP) Staff.

Location for pick-up is: The Overtown Transit Village, 701 NW 1st Court, First Floor, Pass Sales Office, Suite 121 (Use the Special Transportation Service (STS) Door Entrance)

- TDP Agencies Contacts are responsible for reviewing monthly reports and ensuring that they are complete before returning them to the TD Program.
- TD Monthly Disbursement Reports are **due by the 5th of the same month** they were allocated.
- A completed copy of the TD Monthly Disbursement Report and Trip Summary by Fare Media must be submitted by the 5th of the following month or by the next business day if the due date falls on a weekend or holiday (Exp. April's Monthly Report must be returned no later than May 5th).
- The Trip Summary by Fare Media (TSFM) Excel Spreadsheet Report replaces the Trip Summary Data Certification Report. In this report, Information must be typed and documented under the correct fare media tab. TD Clients names must be documented in this order, last name, first name (the comma must be added). Do not scan, fax or hand deliver the TSFM Excel Original Report because an electronic signature is required. A scripted font has been added to automatically change your typed name to an electrical signature.
 - After completing this report, save it and email it to the TD Program's Email Address, mdttdp@miamidade.gov.
- The TD agency name/program and month and year that the TD Passes were allocated should be typed at the top of every page.
- The names of TD Clients and number of passes allocated to them must match on both reports, the TD Monthly Disbursement and The Trip Summary by Fare Media Reports



- All TD Agencies Clients must complete and sign a TD Client Certification Form before receiving passes. An authorized TD Agency Representative must sign the form as well. All clients receiving TD Passes must complete a TD Client Certification Form and it must be signed by both an authorized agency representative and the client. Do not submit the TD Agency Client Certification Form with your TD Monthly Disbursement Report. This document should be updated every fiscal year and kept in the TD Client's file for 5 years.

_____ INITIAL

- TD Agencies Client Files are required to include the following:
 - A signed TD Client Certification Form
 - A copy of the client's social security number
 - TD Client Photo ID
 - Proof of income at or below 150 % of the Federal Poverty Guidelines
 - Proof of Miami-Dade County Residency
- In the event that a client is represented by a TD approved agency for crisis management and cannot furnish the above mentioned documents due to the immediate need of the client, the client must meet the following eligibility requirements:
 - Attestation form from the agency representing the client
 - Demographics of the client, including; name, date of birth, address, social security, number, etc.
 - Referral source if applicable; law enforcement, Department of Children and Families, etc.
 - Documented reason for the use of the TD pass; transport to shelter, hospital, court house, etc.
 - Cannot use more than 2 passes without providing further documentation of progress toward obtaining the primary eligibility requirements.

The TD Program understands and respects the integrity and confidentiality of every client. Please be assured that client confidentiality will be maintained.

- TD Agencies Contacts are required to review, complete, and electronically sign the Excel Trip Summary by Fare Media Monthly Report, save it, and email it to the TD Email Address, mdttdp@miamidade.gov . The TD Monthly Disbursement Report can be attached and emailed along with the Excel Trip Summary by Fare Media Report or faxed to 786-469-5418 or submitted to the Pass Sales Office (only if you are not returning passes) by the 5th of the following month or the next business day if the due date is on a weekend or holiday.
- TD Monthly Reports can be submitted monthly in the following ways: Faxed to 786-469-5418, emailed to mdttdp@miamidade.gov, or submitted to the Pass Sales Office. **Unused**



passes must be returned to the TD Program's Office between 8:30 am to 12:30 pm. or 3:00 pm - 4:30 pm Monday – Friday, excluding holidays. Attach a copy of the back of the Unused Tickets to your Monthly Disbursement Report.

- TD Agencies Monthly Allocations will be suspended until the 10th of the month if their TD Monthly Reports and Trip Summary by Fare Media Report are returned late. TD Monthly Reports are due after the 5th of the following month or the next business day, if the 5th falls on a weekend or Holiday. If an agency monthly report is returned late for 2 consecutive months, their monthly allocations will be suspended for the entire month and the agency could be terminated from the TD Program.
- The TD Agency's name/ program and date are required on all documents.
- **Write the last 16 numbers located on the back of all TD Passes** (Including Single Trip Tickets) on your Monthly Disbursement Report).
- The Transportation Disadvantaged Office address is Department of Transportation and Public Works EASY Card Services, Transportation Disadvantaged Program, Overtown Transit Village, 701 NW 1st Court, 12th Floor, Miami, FL 33136.
- The Transportation Disadvantaged Phone Line is 786-469-5069 and Fax Number is 786-469-5418. All email correspondence should be forwarded to the TD Program's Email Address at mdttdp@miamidade.gov, unless instructed otherwise by TD Staff. The TD Program will not be held accountable for TD Agencies that do not to apply to this policy.
- Submit an updated TDP Contact Information Form to notify the TD Program of any agency changes in the personnel administering the program, staff authorized to pick up TD EASY Tickets, and address or phone number changes. If your agency is closing, agencies are required to notify the TD Program by email. TD Passes will not be released to TD Agencies if staff is not authorized on the contact form to receive agency allocations.
- Email TD Agencies reports and memos to the TD Email Address mdttdp@miamidade.gov unless instructed by TD Staff to email directly to them. TD Allocations will not be released if reports are not emailed to the above stated email address, faxed, or submitted to Pass Sales.
- Submit a separate Monthly Disbursement TD EASY Ticket Report for each month. More than 1 month of reports on the same form will not be accepted.

_____ INITIAL



- **Staff of agencies/programs cannot issue TD EASY Tickets to individuals/clients who are also receiving a TD Monthly Ticket or to themselves or family members who do not qualify for the TD Program.**
- Staff cannot issue TD EASY Tickets to clients who receive a Special Transportation Services (STS), American with Disabilities Act (ADA) Card, Social Security Income (SSI), Social Security Disability Income (SSDI), Golden Passport (GP) or Patriot Passport Cards, or Transit Mobility Card.
- If your clients are Miami-Dade County Residents and receive Social Security Benefits (SSI or SSDI) they cannot receive a TD Pass, but, they can be referred to the Golden Passport Program.
- **Staff cannot receive TD EASY Tickets unless in volunteer status and pre-approved by TD Program Management.**
- **STAFF CANNOT SIGN FOR TD RECIPIENTS (Unless the client is an amputee).**
- **All TD Recipients receiving EASY Tickets are required to have social security numbers.**
- Family Members or Guardians signing for TD Recipients EASY Tickets must also indicate on the TD EASY Ticket Monthly Disbursement Report their relationship to TD Recipients (Mother, father, guardian).
- It is the responsibility of the TD Agency/Program Administrator and contact person to ensure that all staff involved in the TD Program remain informed of TD Program's Policies and Procedures.
- To ensure the integrity of the TD Program, all TD Agencies Staff disbursing TD Tickets must **read and sign the TD Policies & Procedures**. Your cooperation and timely submittal of TD Documents is requested.
- Fraudulent use of an EASY Card or EASY Ticket is subject to prosecution on theft charges and face up to \$500.00 in fines and/or 60 days in jail (Florida Statue 812.015)

I have reviewed and understand the policies and procedures and requirements to participate in the Transportation Disadvantaged program.



Agency Name: _____

Print and Sign Name: _____

(Director and all TD Staff) must print and sign their own TD Policy)

TITLE: _____ **DATE:** _____

APPENDIX E

TD EASY TICKET PROGRAM PARTICIPATING 501(C)(3) AGENCIES

Advocate Programs
AEDAP (Association of Exchange & Development of Activities & Partnerships)
AGAPE Family Ministries
Alternative Living for Men/Women
Alternative Programs, Inc.
Belafonte Talcolcy Care Coordination Program
Best of the Bess
BHS-Spectrum Programs
Bootcamp/Work Release
Borinquen Health Care Center
CAHS-Advocates for Victims Program-Safespace North
CAHS-Advocates for Victims Program-Safespace South
CAHS-Advocates for Victims Inn Transition North
CAHS-Community Action & Human Services Coordinated Victims Assistance Center
CAHS-Community Action & Human Services D-Sail
CAHS-Community Action & Human Services-Employment & Training
CAHS-Community Action & Human Services-YES Program
CAHS-Head Start
Camillus Health Concern
Camillus House Beckman Hall
Care 4 U Management, Inc
Career Source South Florida
CARRFOUR
Catholic Charities Centro Hispano
Catholic Charities New Life
Center for Family & Child Enrichment
Center for Independent Living of S. FL
Chapman Partnership
Community Health of South Florida
Concept House
Concerned African Women
Easter Seal Society of Miami- Dade County
Eckerd Project Bridge
Educate Tomorrow
Eleventh Judicial Court-Dependency Drug Court Recovery
Eleventh Judicial Court-Adult Drug Court Program
Eleventh Judicial Court-Felony Jail Diversion
Eleventh Judicial Court-Jail Diversion Program
Empower U
Epilepsy Foundation of South Florida
Federation of Families-Miami Chapter, Inc.
Fellowship House COMPASS
Fellowship House Naranja
Fellowship House Psycho-Social Rehab Program
FIU (Upward Bound Program)
FSU Young Parent Project
Gang Alternative
Gang Alternative Uplift Little Haiti Partnership Service
GATE Program
Glory House

Goulds Coalition of Ministers & Lay Persons Inc.
Greater Miami Service Corps
Hialeah Housing Authority
Hope City Center, Inc.
International Rescue Committee
Jewish Community Services- JCS-Mentoring Program
Jewish Community Services- JCS-Sexual Minority
Jewish Community Services of South Florida
Jewish Community Services-JCS-Project Hope
Jewish Community Services-JCS-TOPS
Juvenile Services
Kristi House
MDC Back to Work Program (Single Stop)
MDC-Foster & Adoptive Parent Association
MDCPS-Central High- Emotionally/Behavioral Disabled Program
MDCPS-Project Search
MDCPS-Project Up-Start
MEYGA
Miami Beach Homeless Outreach
Miami Beach Housing Authority
Miami Beach PAL Program
Miami Childrens Initiative
Miami Rescue Mission
NANA-Employ Miami-Dade
NANA-Goulds Business Resource Center
New Hope CORPS
New Horizons Family Safety Net First RespondersService Partnership
New Horizons Mental Health Homeless Division
Oliviya Baker RJW Academy of Arts/Science
Omega Power and Praise Ministries, Inc.
PHCD Resident Service Division
PSS-Spring4Ward
Regis House
Richmond Height Community Association, Inc.
Riverside Christianity Ministries
Salvation Army
South Florida 4U
St. Albans' Child Enrichment Center
St. Thomas UniversityGO!Allez!Vamos!
Sundari Foundation/Lotus House
Thelma Gibson Health
Thomas Armour Youth Ballet
Transition, Inc.
Trauma Resolution Center
UM-Debbie School
Urgent Inc
Veterans Affairs Homeless
Veterans Affairs Social Work Services
Victim Response Inc. The Lodge
Village South

APPENDIX F

COORDINATION & FARE AGREEMENT (CFA)
TEMPLATE

COORDINATION AND FARE AGREEMENT

THIS COORDINATION AND FARE AGREEMENT (hereinafter referred to as the “Agreement”) made and entered into as of this 1st day of **July 2018** by and between [Click here to enter text.](#), a corporation organized and existing under the laws of Florida having its principal offices at [Click here to enter text.](#) (hereinafter referred to as the “Provider”) and **MIAMI-DADE COUNTY**, a political subdivision of the State of Florida, represented by **MIAMI-DADE DEPARTMENT OF TRANSPORTATION AND PUBLIC WORKS** as the Community Transportation Coordinator (hereinafter referred to as the “CTC”), having its principal offices at 701 NW 1st Court, Suite 1700, Miami, Florida 33136.

WITNESSETH:

WHEREAS, the Provider has offered to provide transportation services that shall conform to the requirements of this Agreement; and,

WHEREAS, the CTC desires to have such services performed in accordance with the terms of this Agreement; and,

WHEREAS, the CTC has entered into a Memorandum of Agreement (hereinafter referred to as “MOA”) with the Florida Commission for the Transportation Disadvantaged (hereinafter referred to as the “Commission”) to serve the transportation disadvantaged for the community that includes the entire area of Miami-Dade County pursuant to Florida Statute Chapter 427, and in accordance with the CTC’s Transportation Disadvantaged Service Plan (hereinafter referred to as the “TDSP”).

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

A. TERM OF AGREEMENT

The terms and conditions of this Agreement shall be effective from July 1, 2018 and will continue through June 30, 2019

B. SERVICE AND FARES

The Provider shall provide the following type of transportation services:

1. The Provider’s office hours and phone number by which services can be obtained are:

[Click here to enter text.](#)

2. The Provider’s service hours and days of operation are as follows:

[Click here to enter text.](#)

3. The Provider's cost in providing each one way trip is:

[Click here to enter text.](#)

Neither the Commission nor the CTC shall be obligated to reimburse the cost to the Provider to provide these transportation services.

4. The calculation methodology used to justify the Provider's cost is as follows (the following calculation may be used to determine cost: Total Transportation Expenses divided by Total Trips):

[Click here to enter text.](#)

5. The Provider agrees that other entities that have executed Agreements may access transportation services at the same fare as described above. The fare described above shall be paid by each entity that has utilized transportation service. When providing transportation services to individuals of transportation disadvantaged programs, services, and organizations for compensation, the Providers shall comply with all requirements of the Code of Miami-Dade County Florida including, but not limited to Chapter 31.

6. The Provider shall provide the following transportation services (describe transportation services; avoid using the term Paratransit to describe services provided).

[Click here to enter text.](#)

C. COMPLY WITH AUDIT AND RECORD KEEPING REQUIREMENTS

The Provider shall:

1. Comply with all reporting requirements in accordance with the MOA and the CTC's TDSP.
2. Maintain a daily travel log containing the dates of operation, the number of trips, the amount of miles, and the number of clients transported each trip. The log shall also include a weekly total of one-way passenger trips, passenger trip miles, passenger hours of vehicle operation, accidents, and the number of ambulatory and non-ambulatory passengers.
3. Submit to the CTC an Annual Operating Report (AOR) detailing demographic, operational, and financial data regarding coordination activities in the designated service area on a yearly basis. This report shall be prepared on forms provided by the Commission and according to the instructions of said forms.
4. Maintain accurate records regarding insurance, driver salaries, maintenance, and repairs necessary to determine actual cost per one-way trip.
5. Retain all financial records, supporting documents, statistical records, and any other documents pertinent to this Agreement for a period of five (5) years after termination of this Agreement. If an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings. The CTC shall assure that these records shall be subject to inspection, review, or audit at all reasonable times by persons duly authorized by the Commission or this Agreement. They shall have full

access to and the right to examine any of the said records and documents during the retention period.

D. COMPLY WITH SAFETY REQUIREMENTS

The Provider shall:

1. Comply with Section 341.061, Florida Statutes and Rule 14-90, Florida Administrative Code, concerning System Safety; or comply with Chapter 234.051 Florida Statutes, regarding school bus safety requirements for those services provided through a school board.
2. Comply with local, state, and federal laws, and Commission policies relating to drug testing. The Provider shall conduct drug and alcohol testing for safety sensitive job positions within the coordinated system regarding pre-employment, randomization, post-accident, and reasonable suspicion as required by the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA).

E. INSURANCE REQUIREMENTS

The Provider shall comply with the following minimum insurance requirements:

1. Insurance Requirements
 - a. Worker's Compensation Insurance as required by Florida Statute 440.
 - b. Public Liability Insurance on a comprehensive basis, including contractual liability, in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage. Miami-Dade County must be shown as an additional insured with respect to this coverage.
 - c. Automobile Liability Insurance covering all vehicles used in connection with the work, in an amount not less than \$100,000 per person, \$300,000 per occurrence for bodily injury, and \$50,000 per occurrence for property damage. Deductibles of more than \$10,000 per person, \$20,000 per accident for bodily injury, and \$10,000 per accident for property damage will not be accepted. Deductibles, if any, must be clearly stated on the certificate of insurance. If a policy contains a deductible, a self-insurance certificate as described in Section E.2 must accompany the insurance certificate.

The insurance coverage required shall include those classifications, as listed in standard liability insurance manuals, which most nearly reflect the operations of the Provider.

All insurance policies required above shall be issued by companies authorized to do business under the laws of the State of Florida, with the following qualifications:

The company must be rated no less than "B" as to management, and no less than "Class V" as to financial strength, by the latest edition of Best's Insurance Guide, published by A.M. Best Company, Oldwick, New Jersey, or its equivalent subject to the approval of the County Risk Management Division.

or

The company must hold a valid Florida Certificate of Authority as shown in the latest "List of All Insurance Companies Authorized or Approved to Do Business in Florida", issued by the State of Florida Department of Insurance and must be members of the Florida Guaranty Fund.

Certificates will indicate that no modification or change in insurance shall be made without thirty (30) days written advance notice to the certificate holder.

2. Self-Insurer

The Provider may meet the first \$10,000 per person, \$20,000 per accident bodily injury, and \$10,000 property damage (or \$30,000 combined single limit) auto insurance requirements through a legally established, state approved self-insurance, or risk management plan.

The Provider electing self-insurance shall meet the requirements of the Florida Financial Responsibility Law as it currently exists or as it may be amended from time to time.

A Self Insurance Certificate issued by the State of Florida must be provided to the CTC.

F. SAFEGUARDING INFORMATION

The Provider shall safeguard information, and require any provider of transportation disadvantaged services to safeguard information, by not using or disclosing any information concerning a user of transportation services under this Agreement except as provided by law.

G. PROTECT CIVIL RIGHTS

The Provider shall comply with Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, as amended. The Provider gives this assurance in consideration of and for the purpose of obtaining federal grants, loans, contracts (except contracts of insurance or guaranty), property, discounts, or other federal financial assistance to programs or activities receiving or benefiting from federal financial assistance and agreeing to complete a Civil Rights Compliance Questionnaire if so requested by the CTC. The Provider shall also comply with:

1. Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d et seq., which prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving or benefiting from federal financial assistance.
2. Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of handicap in programs and activities receiving or benefiting from federal financial assistance.
3. Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et seq., which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.
4. The Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101 et seq., which prohibits discrimination on the basis of age in programs or activities receiving or benefiting from federal financial assistance.

5. The Omnibus Budget Reconciliation Act of 1981, P.L. 97-35, which prohibits discrimination on the basis of sex and religion in programs and activities receiving or benefiting from federal financial assistance.
6. The Americans with Disabilities Act of 1990, as it may be amended from time to time.
7. All other applicable laws, regulations, guidelines, and standards.

The Provider agrees that compliance with this assurance constitutes a condition of this Agreement and continued receipt of or benefit from federal financial assistance, and that it is binding upon the Provider, its successors, subcontractors, transferees, and assignees for the period during which such assistance is provided.

The Provider shall ensure that it as well as all operators, subcontractors, sub grantees, or others with whom the Provider arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees in violation of the above statutes, regulations, guidelines, and standards.

The Provider does hereby covenant and agree that (1) no person on the grounds of race, color, gender, sexual orientation, gender identity, gender expression, disability, national origin, religion, ancestry, pregnancy, age, marital status, familial status, status as victim of domestic violence, dating violence or stalking, veterans status, shall be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination while receiving transportation services, (2) no person on the grounds of race, color, gender, sexual orientation, gender identity, gender expression, disability, national origin, religion, ancestry, pregnancy, age, marital status, familial status, status as victim of domestic violence, dating violence or stalking, veterans status, shall be excluded from transportation services, and (3) that the Provider shall provide transportation services in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally- Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

In the event of failure to comply, the Provider agrees that the CTC may, at its discretion, seek a court order requiring compliance with the terms of this assurance or seek other appropriate judicial compliance or administrative relief, to include assistance being terminated and further assistance being denied.

H. INDEMNIFICATION AND HOLD HARMLESS

The Provider shall indemnify and hold harmless the CTC and its officers, employees, agents, and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the CTC or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions, or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Agreement by the Provider or its employees, agents, servants, partners, principals, or subcontractors. Provider shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the CTC, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon. Provider expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by Provider shall in no way limit the responsibility to indemnify, keep and save

harmless, and defend the CTC or its officers, employees, agents, and instrumentalities as herein provided.

I. REQUIRING COMPLIANCE WITH THE FOLLOWING REQUIREMENTS CONCERNING DRIVERS AND VEHICLES

The Provider shall comply with the following standards:

1. Drivers shall announce and identify themselves by name and company in a manner that is conducive to communications with the specific passenger, upon pickup of each rider, group of riders, or representative, guardian, or associate of the rider, except in situations (i.e. private-non-profit social service agencies) where the driver regularly transports the rider on a recurring basis. Each driver must have photo identification that is in view of the passenger. Name patches, inscriptions, or badges that affix to driver clothing are acceptable. For transit services, the driver photo identification shall be in a conspicuous location in the vehicle. In accordance with the CTC's TDSP, an operator's State of Florida driver's license in the operator's possession is acceptable as a badge for operators of vehicles of agencies with coordination agreements.
2. Drivers shall provide the passenger with boarding assistance, if necessary or requested, to the seating portion of the vehicle. The boarding assistance shall include opening the vehicle door, fastening the seat belt or utilization of wheelchair securement devices, storage of mobility assistive devices, and closing the vehicle door. In certain paratransit service categories, the driver may also be required to open and close doors to buildings, except in situations in which assistance in opening/closing building doors would not be safe for passengers remaining on the vehicle. Assisted access must be in a dignified manner. Drivers may not assist a wheelchair user up or down more than one step, unless it can be performed safely as determined by the passenger, guardian, and driver.
3. Have working air conditioners and heaters in each vehicle. Vehicles that do not have a working air conditioner or heater will be scheduled for repair or replacement as soon as possible. All vehicles that are not equipped with an air conditioner and/or heater shall be required to have two years to be in compliance as specified in Rule 41-2.
4. Utilize vehicles equipped with two-way communications in good working order and be audible to the driver at all times to the base. All vehicles that are not equipped with two-way communications shall have two years to be in compliance as specified in Rule 41-2.
5. Comply with all local, state, and federal laws and regulations that apply to the transportation disadvantaged services to be provided pursuant to this Agreement.

J. COMPLY WITH OTHER REQUIREMENTS AS FOLLOWS

The Provider shall:

1. Transport an escort of a passenger and dependent children as locally negotiated and identified in the CTC's TDSP.

2. Transport with the passenger at no additional charge, passenger property that can be carried by the passenger and/or driver in one trip and can be safely stowed on the vehicle. Additional requirements may be negotiated for carrying and loading rider property beyond this amount. Passenger property does not include wheelchairs, child seats, stretchers, secured oxygen, personal assistive devices, or intravenous devices.
3. Provide shelter, security, and safety of passengers at vehicle transfer points.
4. Post a local or other toll-free number for complaints or grievances inside each vehicle.
5. Provide out-of-service-area trips, when determined locally and approved by the Local Coordinating Board, except in instances where local ordinances prohibit such trips.
6. Keep the interior of all vehicles free from dirt, grime, oil, trash, torn upholstery, damaged or broken seats, protruding metal, or other objects or materials which could soil items placed in the vehicle or provide discomfort for the passenger.
7. Maintain a passenger/trip database on each rider being transported within the system.
8. Provide each rider and escort, child, or personal care attendant adequate seating for provider-sponsored transportation services. No more passengers than the registered passenger seating capacity shall be scheduled or transported in a vehicle at any time.
9. Administer first-aid assistance as provided for in the CTC's TDSP.
10. Administer Cardiopulmonary Resuscitation (CPR) assistance as provided for in the CTC's TDSP.

K. TERMINATION CONDITIONS

1. Termination without cause:

This Agreement may be terminated by either party upon no less than thirty (30) days notice, without cause. Said notice shall be delivered by certified mail, return receipt required, or in person with proof of delivery.

2. Termination for Breach:

Unless the Provider's breach is waived by the CTC in writing, the CTC may terminate this Agreement upon no less than twenty-four (24) hours notice. Said notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery. Waiver by the CTC of breach of any provision of this Agreement shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this Agreement, and shall not act as a waiver or estoppel to enforcement of any provision of this Agreement. The provisions herein do no limit the CTC's right to remedies at a law or to damages. If the Provider abandons or, before completion, ceases to perform its responsibilities under this Agreement; or for any other reason, the commencement, prosecution, or timely completion of the Agreement by the Provider is rendered improbable, infeasible, impossible, or illegal, the CTC may, by written notice to the Provider, suspend any or all of its obligations under this

Agreement until such time as the event or condition resulting in such suspension has ceased or been corrected, or the CTC may terminate any or all of its obligations under this Agreement.

L. NOTICE AND CONTACT

The name and address of the Contract Manager for the CTC for this Agreement is Robert Villar, Miami-Dade Department of Transportation and Public Works, 701 NW 1st Court, Suite 1300, Miami, FL 33136.

The representative/position of the Provider responsible for administration of the program under this Agreement is:

[Click here to enter text.](#)

M. CONFLICT OF INTEREST

The Provider agrees to abide by and be governed by Miami-Dade County Ordinance No. 72-82 (Conflict of Interest Ordinance codified at Section 2-11.1 et al. of the Code of Miami-Dade County), as amended, which is incorporated herein by reference as if fully set forth herein, in connection with its contract obligations hereunder.

N. AUTONOMY

Both parties agree that this Agreement recognizes the autonomy of and stipulates or implies no affiliation between the contracting parties. It is expressly understood and intended that the Provider is only a recipient of funding support and is not an agent or instrumentality of the CTC. Furthermore, the Provider's agents and employees are not agents or employees of the CTC.

O. ORDER OF PRECEDENCE

In the event that any of the provisions of this Agreement should conflict with the provisions of the CTC's TDSP, the latter shall control. Nothing contained in this Agreement shall be construed to override the provisions of the MOA or the CTC's TDSP.

P. COMPLIANCE

Failure of Provider to comply with the requirements set forth in this Agreement may result in the following:

1. Disqualification from eligibility in participating in future Agreements.
2. Ineligibility to apply for Federal Transit Administration (FTA) Section 5310 Program funds.

WITNESS WHEREOF, the parties hereto have caused these presents to be executed.

PROVIDER:

LOCAL COORDINATING BOARD:

Signature

Signature

Title

Chairperson
Title

MIAMI-DADE COUNTY CTC:

Signature

County Mayor or
Designee

Approved as to form and legal sufficiency

MIAMI-DADE COUNTY AFFIDAVITS

The contracting individual or entity (governmental or otherwise) shall indicate by an “X” all affidavits that pertain to this agreement and shall indicate by an “N/A” all affidavits that do not pertain to this agreement. All blank spaces must be filled.

The MIAMI-DADE COUNTY OWNERSHIP DISCLOSURE AFFIDAVIT; MIAMI-DADE COUNTY EMPLOYMENT DISCLOSURE AFFIDAVIT; MIAMI-DADE CRIMINAL RECORD AFFIDAVIT; and DISABILITY NON-DISCRIMINATION AFFIDAVIT shall not pertain to contracts with the United States or any of its departments or agencies thereof, the State or any political subdivision or agency thereof or any municipality of this State. The MIAMI-DADE FAMILY LEAVE AFFIDAVIT shall not pertain to contracts with the United States or any of its departments or agencies or the State of Florida or any political subdivision or agency thereof, it shall, however, pertain to municipalities of the State of Florida. All other contracting entities or individuals shall read carefully each affidavit to determine whether or not it pertains to this contract.

I [Click here to enter text.](#), being first duly sworn state:
Affiant

The full legal name and business address of the person(s) or entity contracting or transacting business with Miami-Dade County are (Post Office addresses are not acceptable):

[Click here to enter text.](#)

Federal Employer Identification Number (If none, Social Security)

[Click here to enter text.](#)

Name of Entity, Individual(s), Partners or Corporations

[Click here to enter text.](#)

Doing Business As (if same as above, leave blank)

[Click here to enter text.](#)

Street Address

City

State

Zip Code

I. MIAMI-DADE COUNTY DISCLOSURE AFFIDAVIT (Sec. 2-8.1 of the County Code)

1. If the contract or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who holds directly or indirectly five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a partnership, the foregoing information shall be provided for each partner. If the contract or business transaction is with a trust, the full legal name and address shall be provided for each trustee and each beneficiary. The foregoing requirements shall not pertain to contracts with publicly-traded corporations or to contracts with the United States or any department or agency thereof, the State or any political subdivision or agency thereof or any municipality of this State. All such names and addresses are (Post Office addresses are not acceptable):

Full Legal Name	Address	Ownership
Click here to enter text.	_____	_____ %
Click here to enter text.	_____	_____ %
Click here to enter text.	_____	_____ %

2. The full legal names and business address of any other individual (other than subcontractors, materialmen, suppliers, laborers, or lenders) who have or will have any interest (legal, equitable, beneficial or otherwise) in the contract or business transaction with Miami-Dade County are (Post Office addresses are not acceptable):

[Click here to enter text.](#)

[Click here to enter text.](#)

[Click here to enter text.](#)

3. Any person who willfully fails to disclose the information required herein, or who knowingly discloses false information in this regard shall be punished by a fine of up to five hundred dollars (\$500.00) or imprisonment in the County jail for up to sixty (60) days or both.

II. MIAMI-DADE COUNTY EMPLOYMENT DISCLOSURE AFFIDAVIT (County Ordinance No. 90-133. Amending Section 2-8.1: Subsection (d) (2) of the County Code).

Except where precluded by federal or State laws or regulations, each contract or business transaction or renewal thereof which involves the expenditure of ten thousand dollars (\$10,000.00) or shall require the entity contracting or transacting business to disclose the following information. The foregoing disclosure requirements do not apply to contracts with the United States or any department or agency thereof, the State or any political subdivision or agency thereof or any municipality of this State.

1. Does your firm have a collective bargaining agreement with its employees?

Choose an item.

2. Does your firm provide paid health care benefits for its employees?

Choose an item.

3. Provide a current breakdown (number of persons) of your firm's work force and ownership as to race, nation origin and gender:

White:	_____	Males	_____	Females	
Black:	_____	Males	_____	Females	
Hispanic:	_____	Males	_____	Females	
Asian:	_____	Males	_____	Females	
American Indian:	_____	Males	_____	Females	
Aleut (Eskimo):	_____	Males	_____	Females	
Total:	_____	_____	Males	_____	Females

III. MIAMI-DADE COUNTY CRIMINAL RECORD AFFIDAVIT (Section 2-8.6 of the County Code)

The individual or entity entering into a contract or receiving funding from the County _____ has _____ has not as of the date of this affidavit been convicted of a felony during the past ten (10) years.

An officer, director, or executive of the entity entering into a contract or receiving funding from the County _____ has _____ has not as of the date of this affidavit been convicted of a felony during the past ten (10) years.

IV. MIAMI-DADE EMPLOYMENT DRUG-FREE WORKPLACE AFFIDAVIT (County Ordinance No. 92-15 codified as Section 2-8.1-2 of the County Code)

That in compliance with Ordinance No. 92-15 of the Code of Miami-Dade County, Florida, the above named person or entity is providing a drug-free workplace. A written statement to each employee shall inform the employee about:

1. danger of drug abuse in the workplace
2. the firm's policy of maintaining a drug-free environment at all workplaces
3. availability of drug counseling rehabilitation and employee assistance programs
4. penalties that may be imposed upon employees for drug abuse violations

The person or entity shall also require an employee to sign a statement, as a condition of employment that the employee will abide by the terms and notify the employer of any criminal drug conviction occurring no later than five (5) days after receiving notice of such conviction

and impose appropriate personnel action against the employee up to and including termination.

Compliance with Ordinance 92-15 may be waived if the special characteristics of the product or service offered by the person or entity make it necessary for the operation of the County or for the health, safety, welfare, economic benefits and well-being of the public. Contracts involving funding which is provided in whole or in part by the United States or the State of Florida shall be exempted from the provisions of this ordinance in those instances where those provisions are in conflict with the requirements of those governmental entities.

V. MIAMI-DADE EMPLOYMENT FAMILY LEAVE AFFIDAVIT (County Ordinance No. 142-91 codified as Section 11A-29 et seq. of the County Code)

That in compliance with Ordinance No. 142-91 of the Code of Miami-Dade County, Florida, an employer with fifty (50) or more employees working in Miami-Dade County for each working day during each of twenty (20) or more calendar work weeks, shall provide the following information in compliance with all items in the aforementioned ordinance:

An employee who has worked for the above firm at least one (1) year shall be entitled to ninety (90) days of family leave during any twenty four (24) month period for medical reasons, for the birth or adoption of a child or for the care of a child, spouse or other close relative who has a serious health condition without risk of termination of employment or employer retaliation.

The foregoing requirements shall not pertain to contracts with the United States or any department or agency thereof or the State of Florida or any political subdivision or agency thereof. It shall, however, pertain to municipalities of this State.

VI. DISABILITY NON-DISCRIMINATION AFFIDAVIT (County Resolution R-385-95)

That the above named firm, corporation or organization is in compliance with and agrees to continue to comply with and assure that any subcontractor, or third party contractor under this project complies with all applicable requirements of the laws listed below including but not limited to those provisions pertaining to employment, provision of programs and services, transportation, communications, access to facilities, renovations and new construction in the following laws: The Americans with Disabilities Act of 1990 (ADA), Pub. L. 101-336. 104 Stat 327, 42 U.S.C. 12101-12213 and 47 U.S.C. Sections 225 and 611 including Title I. Employment; Title II Public Services, Title III Public Accommodations and Services Operated by Private Entities; Title IV, Telecommunications, and Title V, Miscellaneous Provisions; the Rehabilitation Act of 1973, 29 U.S.C. Section 794; The Federal Transit Act, as amended 49 U.S.C. Section 1612; The Fair Housing Act as amended, 42 U.S.C. Section 3601-3631. The foregoing requirements shall not pertain to contracts with the United States or any department or agency thereof of the State or any political subdivision or agency thereof or any municipality of this State.

VII. MIAMI-DADE COUNTY REGARDING DELINQUENT AND CURRENTLY DUE FEES OR TAXES (Sec. 2-8.1 of the County Code)

Except for small purchase orders and sole source contracts, that above named firm, corporation, organization or individual desiring to transact business or enter into a contract with the County verifies that all delinquent and currently due fees or taxes—including but not limited to real and property taxes, utility taxes and occupational licenses—which are collected in the normal course by the Miami-Dade County Tax Collector as well as Miami-Dade County issued parking tickets for vehicles registered in the name of the firm, corporation, organization, or individual have been paid.

VIII. WELFARE REFORM WORK PARTICIPATION AFFIDAVIT (Resolution R-1206-97)

Any contract or renewal of a contract entered into based upon a false affidavit submitted pursuant to Resolution No. R-1206-97 shall be voidable by the County. If any attesting entity violates the following provisions of Resolution No. R-1206-97 during the term of any contract with the County, the contract shall be voidable by the County even if the attesting entity was not in violation at the time it submitted the affidavit.

1. This entity is a not for profit organization receiving a grant award and therefore exempt from the provisions of Resolution No. R-1206-97.
2. This entity is entering into a professional services agreement and therefore exempt from the provisions of Resolution No. R-1206-97
3. This entity does not have twenty-five (25) or more employees and therefore is exempt from the provisions of Resolution No. R-1206-97.
4. This entity does have twenty-five (25) or more employees but conducts business with the County for less than \$500.00 and therefore is exempt from the provisions of Resolution No. R-1206-97.
5. This entity does have twenty-five (25) or more employees and does conduct business with the County for a total amount of \$500.00 or more. Therefore, I hereby attest that during the term of the contract, five percent (5%) or more of this entity's local Miami-Dade full-time work force consists of or will consist of individuals who reside in Miami-Dade County and who have lost or are about to lose their cash assistance benefits (formerly Aid to Families with Dependent Children or "AFDC") as a result of the Personal Responsibility and Work Opportunity Act of 1996. Furthermore, this entity did not replace any existing employees in order to comply with the provisions of Resolution No. R-1206-97.
6. This entity does have twenty-five (25) or more employees and does conduct business with the County for a total amount of \$500,000.00 or more. However, I attest that this entity cannot meet the terms of Resolution No. R-1206-97 by hiring or employing five percent (5%) of its local Miami-Dade County full-time work force from individuals who reside in Miami-Dade County and who have or are about to lose cash assistance benefits. Therefore, this entity shall contribute the sum equivalent to fifty percent (50%) of the wages that would be paid to five percent (5%) of its full-time work force based on a full-time minimum wage position for the entire term of the contract with the County. This sum shall be donated to an employment training program that trains Miami-Dade County residents who have or are about to lose cash assistance benefits.

I have carefully read the entire six (6) page document (numbered pages 10-15 of this package) entitled "Miami-Dade County Affidavits" and have indicated by an "X" all affidavits that pertain to this contract and have indicated by an "N/A" all affidavits that do not pertain to this contract.

By: _____ (Signature of Affiant) _____ (Date)

SUBSCRIBED AND SWORN TO (or affirmed) before me this _____ day of _____, 20____, by _____ . He/She is personally known to me or has presented _____ as identification.
(Type of Identification)





(Signature of Notary) (Serial Number)

(Print or Stamp of Notary) (Expiration Date)

Notary Public - State of _____ (State) Notary Seal

APPENDIX G

DTPW FARE GUIDE

TRANSFERS Transferencias Transfè Yo	REGULAR Regular Konple	DISCOUNT* Descuento* Redwi*
 Bus-to-Bus Autobús-a-autobús Bis a bis	Free Gratis <i>Gratis</i>	Free Gratis <i>Gratis</i>
 Bus-to-Rail Rail-to-Bus Autobús-a-tren/ Tren a autobús Bis a tren/Tren a bis	60¢	30¢
Bus/Rail-to-Express Bus Autobús/tren-a-autobús expreso Bis/tren a bis ekspres	95¢**	45¢**
Shuttle Bus-to-Bus Autobús "shuttle" -a-autobús Bis "shuttle"-a-bis	\$2**	\$1**
Shuttle Bus-to-Express Bus Autobús "shuttle"-a-autobús expreso Bis "shuttle" a bis ekspres	\$2.40**	\$1.20**
 Tri-Rail-to-Metrobus Tri-Rail-a-Metrobus Tri-Rail-a-Metrobus	60¢	30¢
 Tri-Rail-to-Metrorail Tri-Rail-a-Metrorail Tri-Rail-a-Metrorail	\$1.20	60¢
Tri-Rail-to-Express Bus Tri-Rail-a-autobús expreso Tri-Rail-a-bis ekspres	95¢	45¢
BCT-to-Metrobus BCT-a-Metrobus BCT-a-Metrobus	60¢	30¢

**Includes fare upgrade. **Incluye ajuste a la tarifa.
**Li gen ladan li frè ajou kous la.

LaMiami-Dade Transit (MDT) is committed to providing information about its transit services to passengers with limited English as part of its non-discrimination program. MDT publishes route information in Spanish and Haitian Creole and offers assistance in both languages at our Call Center at 3-1-1 or 305-468-5900. For more information, call MDT's Office of Civil Rights & Labor Relations at 786-469-5486.

Miami-Dade County provides equal access and equal opportunity in employment and does not discriminate on the basis of disability in its programs or services. Auxiliary aids and services for communication are available with five days' advance notice. For material in alternate format (audiotape, Braille or computer disk), a signlanguage interpreter or other accommodations, please contact: Miami-Dade Transit, Office of Civil Rights and Labor Relations, 701 NW 1st Court, Suite 1700, Miami, FL 33136. Attention: Marcos Ortega. Telephone: 786-469-5225. Fax: 786-469-5589. E-mail: mo7225@miamidade.gov

El Departamento de Transporte Público de Miami-Dade (MDT, su sigla en inglés) está dedicado a proveer información sobre sus servicios a los pasajeros que no hablan inglés. MDT publica información sobre sus rutas de autobús en español y creole haitiano y ofrece asistencia en ambos idiomas en nuestro Centro de Llamadas en el 3-1-1 o 305-468-5900. Para más información, llame la Ofi cina de Derechos Humanos y Relaciones Laborales de MDT al 786-469-5486.

El Condado de Miami-Dade ofrece igualdad de acceso y de oportunidades en el empleo y no practica la discriminación por discapacidad, en sus programas o servicios. Los dispositivos y servicios de ayuda auditiva para la comunicación están disponibles previa solicitud, con cinco días de anticipación. Para obtener materiales en formato alternativo (cinta de audio, Braille o disco de computadora), para solicitar un intérprete del lenguaje de las señas u otros servicios similares sírvase llamar a: Transporte de Miami-Dade, Ofi cina de Derechos Civiles y Relaciones Laborales, 701 NW 1st Court, Suite 1700, Miami, FL 33136. Atención: Marcos Ortega. Teléfono: 786-469-5225. Fax: 786-469-5589. Correo electrónico: mo7225@miamidade.gov

Miami-Dade Transit (MDT) angaje li a bay pasaje ak konekans limite an Anglè yo tout enfòmasyon sou sèvis transpò piblik nan lang pa yo. MDT pibliye enfòmasyon sou trajè otobis yo an Espanyòl ak an Kreyòl Ayisyen epi li bay asistans nan toude lang yo nan Sant Repons nou an 3-1-1 oswa 305-468-5900. Pou plis enfòmasyon, rele Biwo Dwa Sivik ak Relasyon Travay MDT la nan 786-469-5486.

Konte Miami-Dade bay aksè ak opòtinite egal ego nan anplwa epi li pa fè diskriminasyon baze sou enfi mite nan pwogram li yo ak sèvis li yo. Aparèy ak sèvis komunikasyon pou moun ki pa tande/wè byen yo disponib ak yon preyavi senk jou. Pou jwenn dokiman nan lòt fòma (tey odyo, Bray oswa disk konpitè), sèvis yon entèprèt ki pale lang siy oswa lòt akomodasyon, tanpri kontakte: Miami-Dade Transit, Biwo Dwa Civil ak Relasyon Travay, 701 NW 1st Court, Suite 1700, Miami, FL 33136. Atansyon: Marcos Ortega. Telefon: 786-469-5225. Faks: 786-469-5589. Imel: mo7225@miamidade.gov

01.2016

Information: **3-1-1**
Información: **3-1-1**
Enfòmasyon: **3-1-1**
305-468-5900 TDD: 305-468-5402
www.miamidade.gov/transit

MIAMI-DADE TRANSIT TRACKER



MIAMI-DADE TRANSIT

FareGuide

Tarifas del Transporte Público

Tarif Transit La



MIAMI-DADE COUNTY




Save Time. Save Money.



@IRideMDT



MiamiDadeTransit

FARES Tarifas Tarif	REGULAR Regular Konple	DISCOUNT* Descuento* Redwi*
 Metrobus	\$2.25	\$1.10
 Metrorail	\$2.25	\$1.10
 Metromover	Free Gratis <i>Gratis</i>	Free Gratis <i>Gratis</i>
Express Bus Autobús expreso <i>Bis ekspres</i>	\$2.65	\$1.30
Shuttle Bus Autobús "shuttle" <i>Bis "shuttle"</i>	25¢	10¢

* Discount fare for Medicare recipients, most people with disabilities, and local students (grades K-12) with a Discount Fare EASY Card.

* La tarifa de descuento es para los beneficiarios del Medicare, la mayoría de personas incapacitadas, y estudiantes locales en grados K-12 con una tarjeta EASY Card de tarifa de descuento.

* Pri redwi pou moun ki genyen Medicare, laplipa moun ki enfim yo, epi etidyan lokal yo (grad K a 12) ak yon EASY Card de pri redwi.

You must pay your fare with an EASY Card or EASY Ticket to pay the transfer fee. Passengers paying with cash will be required to pay full fare every time they board a bus or train.

Todo pasajero necesita pagar la tarifa con una tarjeta EASY Card o un boleto EASY Ticket para pagar la tarifa de transferencia. Los pasajeros que paguen la tarifa con dinero en efectivo tendrán que pagar la tarifa completa cada vez que utilicen un autobús o tren.

Se pou w peye kous w an ak kat EASY Card la oswa ak EASY Ticket la pou transfè. Pasaje ki peye ak lajan kach pral oblije peye yon kous an antye chak fwa yon monte yon bis oswa yon tren.

PASSES Pases Pas	REGULAR Regular Konple	DISCOUNT* Descuento* Redwi*
1-Month Pass Pase de 1 Mes <i>Pas 1-Mwa</i>	\$112.50	\$56.25
1-Month Pass + Monthly Metrorail Parking Permit Pase de 1 Mes + Permiso Mensual Para Estacionamientos Del Metrorail <i>Pas 1-Mwa + Pèmi Pakin Mansyèl Metrorail</i>	\$123.75	\$67.50
7-Day Pass Pase de 7 días <i>Pas 7-jou</i>	\$29.25	\$14.60
1-Day Pass Pase de 1 día <i>Pas 1-jou</i>	\$5.65	\$2.80
Regional Monthly Pass Pase Regional Mensual <i>Pas Mansyèl Rejyonal</i>	\$145	\$72.50

PARKING Estacionamiento Pakin	
Metrorail Daily Parking Fee Tarifa de estacionamiento diario en Metrorail <i>Pakin nan estasyon tren yo</i>	\$4.50
Metrorail Monthly Parking Permit (Available only with the purchase of a 1-Month Pass or Regional Monthly Pass) Permiso Mensual Para Estacionamiento En Estaciones del Metrorail (Disponible solamente con la compra del pase de 1-mes o el pase regional mensual) <i>Pakin nan estasyon tren yo pèmi pa mwa (Le ou achte yon pas 1-mwa oswa Pas Mensyèl Rejyonal)</i>	\$11.25

SPECIAL TRANSPORTATION SERVICE (STS) Servicio de Transporte Especial <i>Sèvis Transpò Espesyal</i>	\$3.50
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CORPORATE EASY CARD
EASY Card Corporativo | EASY Card Kòporasyon

4-99 Passes 4-99 Pases 4-99 Lese Pase	\$101.25
100+ Passes 100+ Pases 100+ Lese Pase	\$95.65

The Corporate Discount Program provides group discounts and pre-tax savings to companies with four or more participating employees.

El Programa de Descuento Corporativo ofrece descuentos de grupo y ahorros en impuestos a compañías con cuatro o más empleados que participen en el programa.



Pwogram Rabè Kòporasyon bay rabè gwoup ak anvan taks ekonomi a konpayi ak kat anlwaye ou plis ki patisipe..

COLLEGE EASY TICKET
Boleto EASY Ticket Universitario
EASY Ticket Kolèj

Students at participating colleges and adult education centers can obtain 1-Month Discount Passes on EASY Tickets provided by their school.

Estudiantes de universidades y centros de educación continua para adultos que participan en este programa pueden obtener el pase de 1 Mes con descuento en un boleto EASY Ticket a través de su centro de estudio.

Etidyan ki nan kolèj oswa sant edikasyon pou adilt ki patisipe nan pwogram lan kapab jwenn lese pase 1-Mwa ak Rabè yo sou "EASY Ticket" yo nan lekòl yo an.

	Passes Pases Pas	Max Value: Valor Máximo: <i>Valè maksimòm:</i>	Lasts: Dura: <i>Dire:</i>
 EASY Card Initial cost \$2 Costo inicial \$2 <i>Coût inisyal \$2</i>	1-Month 1-Mes 1-Mwa 7-Day 7-Días 7-Jou 1-Day 1-Día 1-Jou Regional Regional Rejyonal	< \$150	20 Years Años An
 EASY Ticket	7-Day 7-Días 7-Jou 1-Day 1-Día 1-Jou	< \$40	60 Days Días Jou