



**FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT VI
TRANSPORTATION ALTERNATIVES PROGRAM
SELECTION AND PRIORITIZATION CRITERIA
2019 CYCLE**

APPLICATION SUBMITTAL PROCESS SCHEDULE:

- TAP Workshop:
 - Miami Dade TPO & Monroe County Agencies: January 17, 2019 in the CITT Conference Room, 10th Floor, 111 NW First Street, Miami 33128. (10 am to 12 pm) or call in to 1-888-408-9943; enter Pin: 6196936
- Application deadline:

ACTIVITY	DATE AND TIME
CALL FOR APPLICATIONS	January 11, 2019
TPO AGENCY APPLICATION WORKSHOP/MONROE COUNTY AGENCIES CALL IN	January 17, 2018 10 am to 12 pm
APPLICATIONS DEADLINE	February 22, 2019
AGENCY PRESENTATIONS	April 4, 2019

APPLICATION SUBMITTAL INSTRUCTIONS:

Miami-Dade County: send one (1) original Application and ten (10) hard copies to David Henderson at the TPO address below **AND** one (1) electronic copy of each application to: xiomara.nunez@dot.state.fl.us, alfredo.reyna@dot.state.fl.us and alina.philipp@dot.state.fl.us

Monroe County: send one (1) electronic or disc copy and five (5) hard copies to Janene Sclafani at the Monroe County address below.

<p><u>MIAMI DADE TPO</u> David Henderson, TAP Coordinator Miami-Dade TPO 111 NW First Street, Suite 920 Miami, FL 33128-1999 Office: (305) 375-1647 Email: david.henderson@mdtpo.org</p>	<p><u>MONROE COUNTY</u> Janene Sclafani Transportation Planner Planning & Environmental Resources Department 2798 Overseas Highway, Suite 410 Marathon, Florida 33050 Office: (305) 289-2545 Email: Sclafani-Janene@MonroeCounty-FL.Gov</p>
<p><u>FDOT</u> Xiomara Nunez, LAP Administrator Florida Department of Transportation District VI-Adam Leigh Cann Building 1000 NW 111th Avenue, Room 6112B Miami, Florida 33172 Office: (305) 470-5404 Email: xiomara.nunez@dot.state.fl.us</p>	



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General Criteria for Selection

1. **No more than \$1 million of TAP funds will be awarded to any single project in any single application cycle, and no more than \$3 million dollars of TAP funds will be awarded to any single project.** Applicants whose project costs will exceed \$1 million must demonstrate that they have the additional funds to complete the project.
2. **No more than 3 applications per department can be submitted.** If your agency is submitting more than one application, please rank the applications based on your agency's priorities as needed.
3. The Application package should consist of the following:
 - a) Completed application (may not exceed 15 pages)
 - b) Attachments, exhibits, typical sections, plans, and letters of support (may not exceed 20 pages)
 - c) Report of all previous funding awards and the status of each project.
4. *The following **must be identified** in the application:*
 - a) *Right-of-Way needs and status, including easements*
 - b) *Environmental and cultural resource analysis*
 - c) *Permitting requirements*

Note: Please be advised that all questions on the application must have a response. Failure to respond **to all** questions will result in a **disqualification** of the application. Should you feel that a question is not applicable to your project, please respond "not applicable."

ELIGIBLE CATEGORIES FOR TAP PROJECTS¹

1. Construction of on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation, including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities Act (ADA) of 1990
2. Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs.
3. Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized transportation users
4. Construction of turnouts, overlooks, and viewing areas
5. Community improvement activities, which include but are not limited to:
 - a. Inventory, control, or removal of outdoor advertising
 - b. Historic preservation and rehabilitation of historic transportation facilities
 - c. Vegetation management practices in transportation rights-of-way to improve roadway safety, prevent against invasive species, and provide erosion control
 - d. Archaeological activities relating to impacts from implementation of a transportation project eligible under title 23 of the US Code

¹ Please use FHWA Guidance for more information on eligibility

http://www.fhwa.dot.gov/environment/transportation_alternatives/guidance/guidance_2016.cfm#EligibleProjects



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6. Any environmental mitigation activity, including pollution prevention and pollution abatement activities and mitigation to:
 - a. address storm water management, control, and water pollution prevention or abatement related to highway construction or due to highway runoff, including activities described in 23 U.S.C. 133(b) (11), 328(a), and 329; or
 - b. reduce vehicle-caused wildlife mortality or to restore and maintain connectivity among terrestrial or aquatic habitats
7. The Safe Routes to School (SRTS) program eligible projects and activities listed at section 1404(f) of the SAFETEA-LU include:
 - a. Infrastructure-related projects
 - b. Non-infrastructure-related activities
 - c. SRTS coordinator. SAFETEA-LU section 1404(f)(2)(A) lists “managers of safe routes to school programs” as eligible under the non-infrastructure projects
8. Planning, designing or constructing boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways
9. The recreational trails program under 23 U.S.C. 206 of title 23²

ELIGIBLE PROJECT SPONSORS

- A. Local government: Local government entities include any unit of local government below a State government agency, except for a TPO. Examples include city, town, township, village, borough, parish, or county agencies
- B. Regional transportation authority: Regional transportation authorities are considered the same as the Regional Transportation Planning Organizations defined in the statewide planning section (23 U.S.C. 135(m))
- C. A transit agency: Transit agencies include any agency responsible for public transportation that is eligible for funds as determined by the Federal Transit Administration
- D. A natural resource or public land agency: Natural resource or public land agencies include any Federal, Tribal, State, or local agency responsible for natural resources or public land administration. Examples include: State or local park or forest agencies; State or local fish and game or wildlife agencies; Department of the Interior Land Management Agencies; U.S. Forest Service
- E. A school district, local education agency, or school: School districts, local education agencies, or schools may include any public or nonprofit private school. Projects should benefit the general public and not only a private entity
- F. A tribal government

² https://www.fhwa.dot.gov/environment/transportation_alternatives/guidance/guidance_2016.cfm#RecreationalTrails



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- G. A nonprofit entity responsible for the administration of local transportation safety programs: Examples include a nonprofit entity responsible for: a local program implementing construction, planning, and design of infrastructure related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs; and safe routes to school program
- H. Any other local or regional governmental entity with responsibility for, or oversight of, transportation or recreational trails (other than an TPO or a State agency) that the State determines to be eligible, consistent with the goals of this subsection.

REVIEW PROCESS:

<p><u>Miami-Dade County:</u></p> <ul style="list-style-type: none">• FDOT Technical Review of applications for project feasibility.• Presentation of projects to the FDOT Scoping Committee.• Approval of TPO projects to program in Work Program by TPO Governing Board.	<p><u>Monroe County:</u></p> <ul style="list-style-type: none">• FDOT Technical Review of applications for project feasibility.• Presentation of ranked projects to FDOT Scoping Committee for final selection and recommendation to the Monroe Board of County Commissioners (BOCC).• BOCC's approval of projects to program in FDOT's Work Program.
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FDOT TECHNICAL REVIEW Evaluation Criteria (100 points):

1. Overall application completeness and accuracy (5 points)
2. Ability to implement the project (50 points):
 - a. Scope implementation feasibility (20 points)
 - b. Project schedule accuracy and detail (15 points)
 - c. Permitting identification and status (5 points)
 - d. Environmental considerations (10 points)

**** Please note: Environment impacts may affect your total project cost and budget. Should you need assistance assessing the budget considerations that should be given to environmental impacts, please reach out to our team prior to submitting your application. ****
3. Project Cost Estimate (15 points):
 - a. Information provided to validate cost estimate (5 points)
 - b. Accuracy of the estimate ranging from order of magnitude estimates to an opinion of probable costs using unit prices, including estimates for required professional services including environmental compliance with NEPA (10 points)



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4. Previous Funding/ Administrative Performance (30 points)
 - a. Agency responsiveness (5 points)
 - b. Accuracy of estimates as compared to actual costs (5 points)
 - c. Meeting schedule commitments (5 points)
 - d. Level of compliance with state and federal regulations (5 points)
 - e. Maintenance of Local Agency Program Information Tool (LAPIT) (5 points)
 - f. Invoicing timeliness and accuracy (5 points)

Once FDOT reviews the applications, the Technical Evaluation results are forwarded to the TPO Review Committee or to Monroe County.

COUNTY AGENCY PROJECT EVALUATION (100 points):

1. Project safety improvements for bicycle riders and/or pedestrians (15 points)
2. Intermodal transportation linkages improvements, including those that provides access to transit stations and/or facilities. For applications in Miami-Dade this includes the Strategic Miami Area Rapid Transit (SMART) Plan. (15 points)
3. Mobility enhancement or community development for disadvantaged groups (i.e. children, the elderly, the poor, those with limited transportation options, and the disabled) (15 points)
4. Local funding contribution or the completion of previous phases of project development (10 points)
5. Neighborhood or community quality of life improvements, improving environmental air, noise, water quality, and/or reducing the need for single occupancy vehicle trips (15 points)
6. Community support, including minutes of public meetings, newspaper clippings, petitions, letters of support from local business owners, property owners, nonprofit organizations, political leaders and other groups (15 points)
7. Prioritization (15 points):
 - a) Miami-Dade County Projects – Top priorities identified by
 - a. TPO’s Citizen’s Transportation Advisory Committee (CTAC) (5 points)
 - b. Bicycle/Pedestrian Advisory Committee (BPAC) (5 points)
 - c. Transportation Aesthetics Review Committee (TARC) (5 points)
 - b) Monroe County Projects – Top priorities identified by the Senior Director of Monroe County’s Department of Planning and Environmental Resources Department and BOCC Resolution (15 points)

FDOT PROJECT PRESENTATIONS:

Applicants will be required to present their project to the FDOT Scoping Committee. Presentations are tentatively scheduled for April 4, 2019. Applicants are allotted 5 minutes to present each application. Each presentation is followed by 10 minutes of a question and answer session with the Scoping Committee. Presentations should provide clarification of the project’s scope and implementation process.

**** Please note: Any application not presented to the Scoping Committee on the date allotted will be disqualified from consideration. ****



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Prioritization (25 points)

Up to 25 points awarded for Miami-Dade TPO and Monroe County agency prioritization: The top ranked project from each county agency receives 25 points, the second ranked receives 24 points, the third ranked receives 23 points, etc. The final ranking is submitted to the TPO TAP Coordinator and to Monroe County for Board Approval. All applicants will be notified of the results.

PROJECT IMPLEMENTATION

Projects prioritized in this funding cycle are programmed into the FDOT 5-Year Work Program. Project sponsors work with FDOT to execute project funding agreements in a timely manner.

Project sponsors must enter into a Local Agency Program (LAP) agreement with FDOT prior to the start of any work for which reimbursement is requested. The LAP will administer the project funding process. Project sponsors must have or obtain LAP Certification in order to qualify for project funding³. Funds expended by the sponsor before execution of a LAP Agreement cannot be reimbursed by FDOT. LAP projects must meet federal requirements, standards and rules and procedures governing federally funded transportation projects, including right-of-way certification, environmental review and Americans with Disabilities Act (ADA) compliance. Local Agency Program information can be found at: <http://www.fdot.gov/programmanagement/LP/Default.shtm>.

³ State and federal agencies are generally exempt from the certification requirements of this section. This is due to the fact that state and federal agencies undergo extensive annual auditing protocols by both state and federal entities which are available for department review as needed. However, a District may request a state or federal agency obtain certification or recertification as needed.