***FLORIDA DEPARTMENT OF TRANSPORTATION DISTRICT VI***

# TRANSPORTATION ALTERNATIVES APPLICATION FOR FISCAL YEAR 2024/2025

**2019 Application Cycle**

## **A. APPLICANT INFORMATION**

**PROJECT SPONSOR:** *Click here to enter the name of the applying municipality.*

**CONTACT PERSON**: *Click here to enter text.* **TITLE:** *Click here to enter text.*

**ADDRESS**: *Click here to enter text.* **CITY / STATE / ZIP:** *Click here to enter text.*

**PHONE:**  *Click here to enter text.* **EMAIL:** *Click here to enter text.*

**AGENCY LAP RESPONSIBLE CHARGE**: *Click here to enter text.*

**TITLE:** *Click here to enter text.* **EMAIL:** *Click here to enter text.*

**PHONE:** *Click here to enter text.*

**PROJECT SPONSOR’S LOCAL AGENCY PROGRAM (LAP) CERTIFICATION STATUS [[1]](#footnote-1)**

[ ]  Not LAP certified, but will seek certification

[ ]  Currently LAP Certified / LAP certification date: *Click here to enter text.*

## **B. PROJECT INFORMATION**

**PROJECT TITLE**: *Click here to enter text.*

**PROJECT LOCATION:** *Click here to enter text.*

**ROADWAY NAME AND/OR NUMBER**: *Click here to enter text.*

**PROJECT BRIEF DESCRIPTION:** *Click here to enter text.*

|  |
| --- |
| FOR FDOT USE ONLY |
| Application Complete | [ ] YES | [ ] NO |
| Project Eligible  | [ ] YES | [ ] NO |
| Implementation Feasible | [ ] YES | [ ] NO |
| Include in Work Program | [ ] YES | [ ] NO |

**C. TAP QUALIFYING ACTIVITIES - PROJECT CRITERIA**

**Select the Transportation Alternative activity that the proposed project will address. Please select one activity that represents most of the work proposed. Eligible activities must be consistent with details described under 23 U.S.C. 101(a) (29) and 213(b). (*Note: selecting more than one activity does not ensure or increase eligibility*.)**

1. [ ]  Construction of on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation, including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety - related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities Act of 1990
2. [ ]  Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes or for non-drivers, including children, older adults, and individuals with disabilities to access daily needs
3. [ ]  Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized Transportation users
4. [ ]  Construction of turnouts, overlooks, and viewing areas
5. [ ]  Community improvement activities, which include but are not limited to:
6. [ ]  Inventory, control, or removal of outdoor advertising
7. [ ]  Historic preservation and rehabilitation of historic transportation facilities
8. [ ]  Vegetation management practices in transportation rights-of-way to improve roadway safety, prevent against invasive species, and provide erosion control
9. [ ]  Archaeological activities relating to impacts from implementation of a transportation project eligible under Title 23
10. [ ]  Any environmental mitigation activity, including pollution prevention and pollution abatement activities and mitigation to**:**
11. [ ]  Address storm water management, control, and water pollution prevention or abatement related to highway construction or due to highway runoff, including activities described in sections 133(b)(11), 328(a), and 329 of Title 23; or
12. [ ]  Reduce vehicle-caused wildlife mortality or restore and maintain connectivity among terrestrial or aquatic habitats
13. [ ] SRTS program-eligible projects and activities listed in section 1404(f) of the SAFETEA-LU:
14. [ ]  Infrastructure-related projects
15. [ ]  Non-infrastructure-related projects
16. [ ]  Safe Routes to School Coordinator
17. [ ]  An SRTS application is attached this application - mandatory
18. [ ]  Planning, designing, and constructing boulevards[[2]](#footnote-2) and other roadways largely in the Right-of-Way of former Interstate System routes or other divided highways
19. [ ]  Recreational trails program[[3]](#footnote-3)

**D. PROJECT DETAILS**

1. **Roadway Classification**

[ ]  State Roadway [ ]  Federal Aid Roadway

[ ]  Local Roadway [ ]  Other

1. **Project Termini**

**Begin:** *Click here to enter text.*  **End:** *Click here to enter text.* **Project Length:** *Click here to enter text.*

If the project is at various locations, include a separate attachment specifying each termini and project length.

Attachment included? [ ] Yes [ ]  No

1. **Are the location maps and aerials attached? Note: this is REQUIRED** [ ] Yes [ ]  No
2. **Provide the Scope of Work and identify any items attached:** *Click here to enter text.*

A more detailed scope of work is attached [ ] Yes [ ]  NoConceptual plans are attached to this application [ ] Yes [ ]  No

Typical section drawings are attached [ ] Yes [ ]  No

1. **Are there any Design Plans for the project?** [ ] Yes [ ]  No

If yes, are Design Plans updated to Current Standards and Existing Conditions? [ ] Yes [ ]  No

1. What are the dates of the Design Plans? *Click here to enter text.*
2. Who is the Engineer of Record? Provide contact information: Click here to enter text.
3. **Provide a Project Schedule.** *Click here to enter text.*

The schedule should include, at a minimum: consultant acquisition, plan preparation, environmental analysis and report preparations, plans submittal, FDOT review of project documents and permit acquisitions. *Click here to enter text.*

A detailed project schedule is attached [ ] Yes [ ]  No

1. **Describe the project's existing Right-of-Way ownerships. Identify when the Right-of-Way was acquired and how ownership is documented (i.e. plats, deeds, prescriptions, certified surveys, easements)** *Click here to enter text.*

Attached is documentation of Right-of-Way ownership documentation [ ] Yes [ ]  No

1. **Will there be Right-of-Way acquisition for this project?** [ ] Yes [ ]  No

If yes, describe the acquisition, including expected fund sources, limitations on fund use or availability, and who will acquire and retain ownership of proposed Right- of-Way[[4]](#footnote-4): *Click here to enter text.*

Will temporary construction easements be required? [ ] Yes [ ]  No

If yes, please describe: *Click here to enter text.*

1. **Identify any permits that might be required:** *Click here to enter text.*

Copies of obtained permits are attachedto this application[ ] Yes [ ]  No

## **E. ENVIRONMENTAL EVALUATION**

***Coordination with the Federal Highway Administration and the State Historic Preservation Officer will be required by Section 106 of the National Historic Preservation Act.***

1. **Did your Agency perform an environmental assessment for the project?** [ ] Yes [ ]  No
2. **Does your Agency have a historic preservation planner?** [ ] Yes [ ]  No

If yes, provide contact information: *Click here to enter text.*

1. **Is your proposed project located within or adjacent to a locally designated historic property or a National Register of Historic places-listed historic site?** [ ] Yes [ ]  No

If yes, have historic properties/places received Florida Department of State Historic Preservation Grant funds? Attach any preservation agreements, covenants, or easements related to these properties.

 [ ] Yes [ ]  No

1. **Are any archeological sites or Native American sensitive sites or areas located within or adjacent to the project?** [ ] Yes [ ]  No

If yes, provide a brief description: *Click here to enter text.*

1. **Has there been outside coordination with any Federal or State Agencies for this project?** [ ] Yes [ ]  No

If yes, provide a brief description and documentation: *Click here to enter text.*

1. **Are there any parks, recreation areas or wildlife or waterfowl refuges?** [ ] Yes [ ]  No

If yes, provide a brief description: *Click here to enter text.*

1. **Are there any navigable waterways?** [ ] Yes [ ]  No

If yes, provide a brief description: *Click here to enter text.*

1. **Does the project have any wetland impacts ?** [ ] Yes [ ]  No

If yes, will wetlands mitigation be needed? [ ]  Yes [ ]  No

If yes provide a brief description: *Click here to enter text.*

1. **Has your agency reviewed the project for potential protected species/ critical habitat impacts?** [ ] Yes [ ]  No

If yes, provide a brief description: *Click here to enter text.*

1. **Has your agency reviewed the project for potential contamination that could affect the area?** [ ] Yes [ ]  No

If yes provide a brief description: *Click here to enter text.*

1. **Are there noise sensitive areas?** [ ] Yes [ ]  No

If yes, provide a brief description: *Click here to enter text.*

**F. PROJECT IMPLEMENTATION INFORMATION**

**Attach documentation requested below as Exhibits to this application. List Exhibits here**: Click here to enter text.

1. **Which project phases are included in this funding request?**

[ ]  Planning Activities [ ]  Project Development & Environment

[ ]  Preliminary Engineering/Final Design [ ]  Construction

[ ]  Construction Engineering & Inspection (CEI)

***NOTE: Municipalities are not eligible to be certified in PD&E; therefore, municipalities cannot request funds to self-administer the PD&E phase.***

**Who is proposed to execute the following project tasks? Check all applicable boxes:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **PLANNING**[ ]  Applicant’s Staff | **PD&E**[ ]  FDOT | **DESIGN**[ ]  Applicant’s Staff | **ROW** [ ]  Applicant’s Staff | **CONSTRUCTION**[ ]  Consultant | **CEI**[ ]  Applicant’s Staff |
| [ ]  Consultant | [ ]  Not Applicable | [ ]  Consultant | [ ] Consultant | [ ]  FDOT | [ ]  Consultant |
| [ ]  Not Applicable |  | [ ]  Not Applicable | [ ]  FDOT | [ ]  Not Applicable | [ ]  FDOT |
|  |  |  | [ ]  Not Applicable |  | [ ]  Not Applicable |

***Note: The Design consultant and Construction Engineering & Inspection (CEI) consultant shall not be the same if Federal funds are granted and***

***used for either phase -*** Refer to Chapter 18 of the LAP Manual requirements regarding the use of consultants.[[5]](#footnote-5)

1. **Are there any related project work phases that are complete or currently underway?** Please describe:*Click here to enter text.*

If previous segments of this project were constructed as LAP projects or JPA’s, provide the associated Financial Management numbers: *Click here to enter text.*

1. **Describe the plans for implementation of this project?** *Click here to enter text.*
2. **Have public awareness activities or community meetings been held?** [ ] Yes [ ]  No

If yes, provide a brief description and supporting documentation: *Click here to enter text.*

1. **Is there public and/or private support for the project, for example: petitions, written endorsements, resolutions, letters of support, etc.)?** [ ] Yes [ ]  No

If yes, provide a brief describe and supporting documentation: *Click here to enter text.*

1. **Is there a proposed maintenance plan for when the project is complete?**  [ ] Yes [ ]  No

If yes, provide a brief description and supporting documentation: *Click here to enter text.*

1. **Is there any other implementation information that should be considered?** [ ] Yes [ ]  No

If yes, provide a brief description and supporting documentation: *Click here to enter text.*

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## **G. COST ESTIMATE**

1. **Provide an engineer’s estimate using FDOT’s Basis of Estimates Manual[[6]](#footnote-6). Include justification defining your basis and identify FDOT typical pay items to allow verification of project costs. The engineer’s estimate is required when requesting funds for construction.**

A detailed cost estimate is attached [ ] Yes [ ]  No

1. **Provide a summary of estimated costs for the work being proposed**

A detailed project cost estimate must be attached to this application **[[7]](#footnote-7)**

|  |  |
| --- | --- |
| Planning Activities | $*Click here to enter text.* |
| Project Development & Environment Study (including environmental assessment for minor improvements, including Programmatic & Type 1 Categorical Exclusions) | $*Click here to enter text.* |
| Design Costs/ Plans Preparation | $*Click here to enter text.* |
| Permits (including application fees, mitigation and permit acquisition work)  | $*Click here to enter text.* |
| Right of Way | $*Click here to enter text.* |
| Construction | $*Click here to enter text.* |
| Construction Engineering and Inspection activities (CEI) | $*Click here to enter text.* |
| Other Costs (describe)[[8]](#footnote-8) *Click here to enter text.*  | $*Click here to enter text.* |
| **Total Estimated Project Cost** | $*Click here to enter text.* |

1. **Project Funding**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| TAP FUNDS REQUESTED | $ *Click here to enter text.* |  | PERCENT TAP FUND  | *Click here to enter text.*% |
| LOCAL FUNDS ALLOCATED  | $ *Click here to enter text.* |  | PERCENT LOCAL Contribution  | *Click here to enter text.* % |
| **TOTAL PROJECT COST** | $ *Click here to enter text.* |  |  |

##

|  |
| --- |
| 1. **Detailed Funding Description**
 |
| Describe in detail how the project will be funded (funding types and commitment of funds). Please include the funding year for each phase of the project: *Click here to enter text.* |

|  |
| --- |
| 1. **Submit a letter from your Budget Office or provide a screen shot from the Capital Improvement Plan committing Local Funds to the project.**
 |
| A copy of the letter or screen shot is included in this application[ ]  Yes [ ]  NoIf no, please provide a brief explanation: *Click here to enter text.* |

**H. Certification of Project Sponsor**

I hereby certify that the proposed project herein described is supported by *Click here to enter text.* (municipality, county, state or federal agency, or tribal council) and that said entity will:  (1) provide any required funding match;  (2) enter into a maintenance agreement with the Florida Department of Transportation (FDOT); (3) comply with the Federal Uniform Relocation Assistance and Acquisition Policies Act for any Right of Way actions required for the project, (4) Comply with Local Agency Program Manual during all phases of the project,  (5) comply with the NEPA process prior to construction, which may involve coordination with the State Historic and Preservation Office (SHPO) prior to construction, and (6) support other actions necessary to fully implement the proposed project.

I further certify that the estimated costs are reasonable and understand that *Click here to enter text.* (municipality, county, state or federal agency, or tribal council) will bear all expenses in excess of the total cost of the project. Upon notification of project award, I further certify that the aforementioned entity will work with the FDOT to ensure the associated contracts are executed in the fiscal year programmed. Project deferrals are highly discouraged and are subject to fund availability.

**Name (please type or print):** *Click here to enter text.*

**Title**: *Click here to enter text.*

**Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date**: *Click here to enter text.*

If you have any questions about this application or need assistance, please contact:

|  |  |
| --- | --- |
| **David Henderson**Miami-Dade Transportation Planning OrganizationPhone: (305) 375-4507david.henderson@mdtpo.org | **Janene Sclafani** Monroe County Phone: (305) 289-2545Email: Sclafani-Janene@MonroeCounty-FL.Gov |
| **Xiomara Nunez**Florida Department of Transportation District Six Phone: (305) 470-5404xiomara.nunez@dot.state.fl.us |
| **RESOURCES** |
| FDOT Local Agency Program Manual<http://www.dot.state.fl.us/programmanagement/LAP/LAP_TOC.shtm> | FDOT PD&E Manual<https://www.fdot.gov/environment/pubs/pdeman/pdeman1.shtm>  |
| Basis of Estimates Manual <http://www.fdot.gov/programmanagement/Estimates/BasisofEstimates/BOEManual/BOEOnline.shtm> |

1. All Agencies shall be certified according to the Local Agency Program Manual Chapter 2, for more details <https://fdotwww.blob.core.windows.net/sitefinity/docs/default-source/programmanagement/programmanagement/lap/manual/chapter_02.pdf?sfvrsn=9a2d03c6_0> [↑](#footnote-ref-1)
2. A boulevard is defined as a walkable, low speed (35 mph or less) divided arterial thoroughfare in urban environments designed to carry both through and local traffic, pedestrians and bicyclists. Boulevards may be long corridors, typically four lanes but sometimes wider, serve longer trips, provide pedestrian access to land, may be high ridership transit corridors, are primary emergency response routes and use vehicular and pedestrian access management techniques. Curb parking is encouraged. [↑](#footnote-ref-2)
3. https://www.fhwa.dot.gov/environment/transportation\_alternatives/guidance/guidance\_2016.cfm#RecreationalTrails [↑](#footnote-ref-3)
4. All right-of-way acquisitions must comply with State and Federal rules, regulations and procedures. [↑](#footnote-ref-4)
5. Refer to LAP manual at <http://www.dot.state.fl.us/programmanagement/LAP/LAP_TOC.shtm> [↑](#footnote-ref-5)
6. Use the following links to access the Basis of Estimates Manual as well as historical cost information for your area: <http://www.fdot.gov/programmanagement/Estimates/BasisofEstimates/BOEManual/BOEOnline.shtm>

<http://www.fdot.gov/programmanagement/Estimates/HistoricalCostInformation/HistoricalCost.shtm> [↑](#footnote-ref-6)
7. Please use FDOT Basis of Estimates Manual for your proposed project Basis of Estimates Manual

<http://www.dot.state.fl.us/programmanagement/Estimates/BasisofEstimates/BOEManual/BOEOnline2016DRAFT.shtm> [↑](#footnote-ref-7)
8. FDOT does not allow programming for contingency costs. Any contingency costs should be accounted for using local funds. [↑](#footnote-ref-8)